

**MINUTES**  
**SPECIAL MEETING OF THE CITY COUNCIL,**  
**OF THE CITY OF EASTVALE**  
**Wednesday, April 30, 2014**  
**6:30 P.M.**

**Rosa Parks Elementary School, 13830 Whispering Hills Drive**

**1. CALL TO ORDER:** 6:30 p.m.

**2. ROLL CALL/PLEDGE OF ALLEGIANCE/INVOCATION:**

Council Members present: Council Members Welch, Link, Mayor Pro Tem Rush and Mayor Bootsma.

Council Members absent: Council Member DeGrandpre.

Staff Members present: City Manager Jacobs, City Attorney Cavanaugh, Finance Director Shea, Deputy Finance Director Montoya, Public Information Officer Nissen, Police Chief Feltenberger, Fire Chief Williams, Management Analyst Rowe, and Assistant City Clerk Hall.

**The Pledge of Allegiance was led by Mayor Bootsma.**

At this time the City Council presented outgoing employee, Ariel Hall, with a proclamation and City tile in recognition of her time with the City.

**3. PUBLIC COMMENT/CITIZEN PARTICIPATION:**

There were no public comments.

**4. NEW BUSINESS ITEMS:**

**4.1 Budget Study Session for the Annual Operations and Capital Improvement Budget Fiscal Year 2014-2015.**

Recommendation: This informational session presents revenue and expenditure results through the first eight months of fiscal year 2013-2014, as well as updated projections of General Fund results through the end of fiscal year June 30, 2014. Also presented is City Manager recommendations for the 2014-2015 budget year. Staff seeks input from Council regarding budget priorities and goals for the 2014-2015 budget year.

City Manager Jacobs presented the PowerPoint presentation and staff report for the item.

There was discussion regarding the various aspects of the budget. It was the consensus of the City Council to have staff bring back the following items:

1. Paying off the deferred Revenue Neutrality payments this upcoming fiscal year.
2. Reviewing the User Fees in the future.
3. Potential ways to reduce Fire Fund payments to the County of Riverside in order to save for additional Fire Department related projects.
4. A Reserve Policy with emergency and specific funds defined.
5. Options to bring in Commercial Vehicle Enforcement Officers on an as needed basis, from another contracted city, to do sweeps in Eastvale.
6. Possibility of hiring Community Service Officers through the City instead of the Sheriff's Department.
7. Possibility of hiring a Code Enforcement Technician to ensure street sweeping compliance instead of using a Community Services Officer to do so.
8. Staffing options for full-time employee mix with contract employees for Public Works, Engineering and Planning at the budget mid-year review.
9. Assistant City Clerk position to be reclassified as a full-time City Clerk position.
10. A paid intern position to be added for the Finance Department, to include minimum education and requirements that must be met for hire.
11. Planning and financial options for City Hall to relocate out of leased space in a shopping center.

Council Member Welch had stepped away from the dais at 7:38 p.m. and returned at 7:40 p.m.

Mayor Pro Tem Rush had stepped away from the dais at 8:05 p.m. and returned at 8:09 p.m.

There was a general discussion regarding the budget adoption schedule and various details in departmental line item budgets.

**5. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 9:24 p.m.