

For further information on an agenda item, please contact the City at 12363 Limonite Ave.
Suite 910, Eastvale, CA 91752

AGENDA
SPECIAL MEETING OF THE CITY COUNCIL
OF THE CITY OF EASTVALE

Wednesday April 30, 2014

6:30 P.M.

Rosa Parks Elementary School, 13830 Whispering Hills Drive

1. CALL TO ORDER: 6:30 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Council Members – Ric Welch, Jeff DeGrandpre
Mayor Pro Tem – Adam Rush
Mayor – Ike Bootsma

3. PUBLIC COMMENT/CITIZEN PARTICIPATION:

This is the time when any member of the public may bring a matter to the attention of the Mayor and the City Council that is within the jurisdiction of the City Council. The Ralph M. Brown act limits the Mayor's, City Council's and staff's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting or referred to staff. The City Council may discuss or ask questions for clarification, if desired, at this time. Although voluntary, we ask that you fill out a "Speaker Request Form", available at the side table. The completed form is to be submitted to the City Clerk prior to being heard. Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.

4. NEW BUSINESS

4.1 BUDGET STUDY SESSION FOR THE ANNUAL OPERATIONS AND CAPITAL IMPROVEMENT BUDGET FISCAL YEAR 2014-2015

Recommendation: This informational session presents revenue and expenditure results through the first eight months of fiscal year 2013-2014, as well as updated projections of General Fund results through the end of fiscal year June 30, 2014. Also presented is City Manager recommendations for the 2014-2015 budget year. Staff seeks input from Council regarding budget priorities and goals for the 2014-2015 budget year.

5. ADJOURNMENT:

The next regular meeting of the Eastvale City Council will be held on May 14, 2014 at 6:30 p.m. at Rosa Parks Elementary School.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City of Eastvale. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

POSTING STATEMENT:

I, Ariel M. Hall, Assistant City Clerk or my designee hereby certify that a true and correct, accurate copy of the foregoing agenda was posted April 24, 2014, twenty-four (24) hours prior to the meeting per Government Code 54954.2, at the following locations:

Eastvale City Hall 12363 Limonite Ave. Suite 910

Rosa Parks Elementary School 13830 Whispering Hills Drive
Eastvale Library 7447 Scholar Way
City of Eastvale Website, www.eastvaleca.gov



City of Eastvale

City Council Meeting Agenda

Staff Report

MEETING DATE: APRIL 30, 2014

TO: MAYOR AND COUNCIL MEMBERS

FROM: TERRY SHEA, FINANCE DIRECTOR

**SUBJECT: BUDGET STUDY SESSION FOR THE ANNUAL OPERATIONS
AND CAPITAL IMPROVEMENT BUDGET FISCAL YEAR 2014-
2015**

RECOMMENDATION:

This informational session presents revenue and expenditure results through the first eight months of fiscal year 2013-2014, as well as updated projections of General Fund results through the end of fiscal year June 30, 2014. Also presented are City Manager recommendations for the 2014-2015 budget year. Staff seeks input from Council regarding budget priorities and goals for the 2014-2015 budget year.

BACKGROUND:

During the March 12, 2014 Council Meeting, Staff presented projections for the current 2013-2014 fiscal year, as well estimates for the upcoming 2014-2015 budget year. Also highlighted were the Strategic Plan accomplishments to date, and each department's goals for achieving the remaining objectives of the Strategic Plan in the upcoming budget year. These goals were provided to foster discussion for City Council on public priorities and objectives.

Council requested a budget study session to discuss, in depth, the revenue projections and departmental expenditures. This study session will also determine what goals and priorities, if any, will be implemented; what resources can be appropriately allocated to accomplish these major initiatives; and the continuation of current goals and City operations.

The budgetary process begins as a team effort in February of each year, starting with a City Council goal setting session which was held on March 12, 2014. The Finance Department works in cooperation with all City departments to formulate revenue projections for the upcoming fiscal year. From this, the individual departments use the projected revenues to prioritize and recommend the next fiscal year's objectives. The City Manager's Office and the Finance Department review each budget proposal, revenue assumptions, and all current financial obligations before preparing the proposed document for the City Council. The City Council reviews the proposed budget, and a public hearing is set with the final adoption scheduled no later than the second City Council meeting in June.



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DISCUSSION:

Linking important objectives with necessary resources requires a process that identifies key goals at the beginning of budget preparation in order to set the City's course of action for the upcoming fiscal year.

General Fund

Staff will provide General Fund revenue projections and departmental expenditures for the current 2013-2014 fiscal year, as well estimates for the upcoming 2014-2015 budget year. In correlation to the Strategic Plan, goals and priorities will be discussed within the constraints of the projected surplus, keeping in mind the need for continued reserves.

Capital Improvement Projects

Capital improvement projects are funded through restricted funding sources and are not expended out of the General Fund. Please see the Attachment 3 – Capital Improvement Program Summary for list of the proposed capital improvement projects and corresponding funding sources.

FISCAL IMPACT:

Fiscal impact contingent on discussion of priorities and goals.

ATTACHMENTS:

1. Summary of General and Fire Funds Fiscal Data
2. Discussion of Goals and Priorities
3. Budget Worksheets
4. Capital Improvement Program Summary
5. Study Session Power Point Slides

Prepared by: Anna Montoya, Deputy Finance Director
Reviewed by: Terry Shea, Finance Director
Carol Jacobs, City Manager
John Cavanaugh, City Attorney



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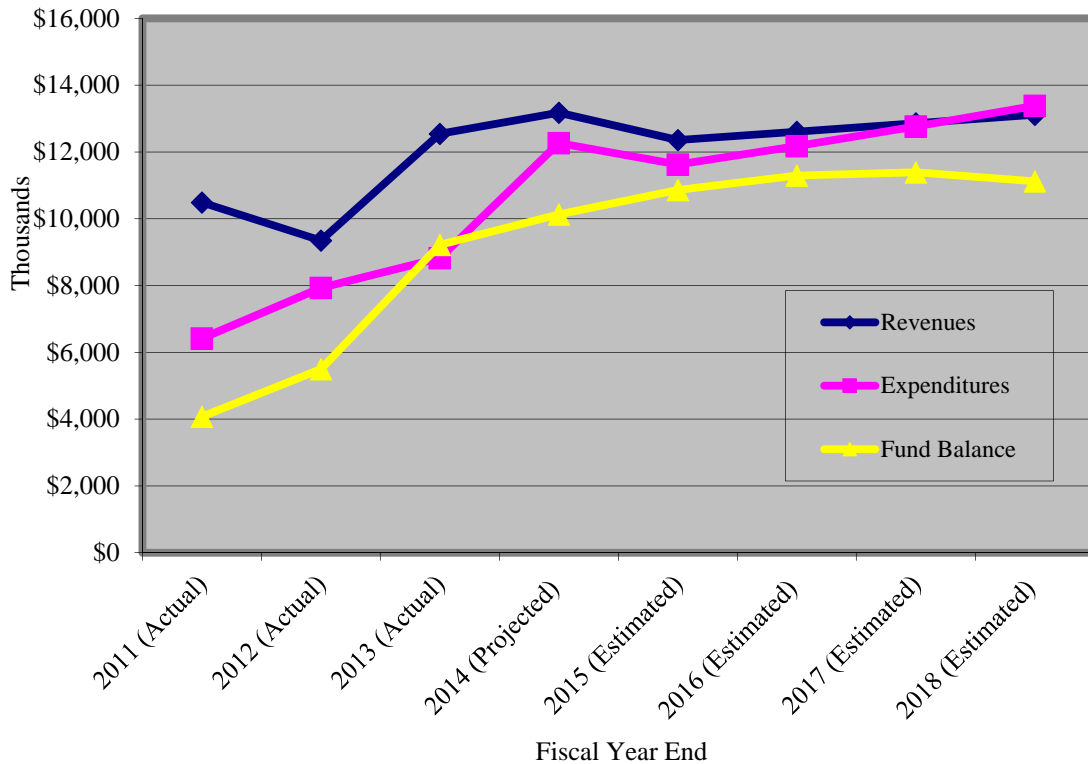
ATTACHMENT 1

SUMMARY OF GENERAL AND FIRE FUNDS FISCAL DATA

FUND BALANCE

In keeping with the City’s Strategic Plan goal of establishing a solid fiscal foundation for the City, Council has adopted a balanced budget since incorporation to preserve fiscal stability and sustainability, and to provide desired levels of public safety. Below is the General Fund historical fund balance with estimates through fiscal year-end June 30, 2018. For year-end 2016-2018, staff has estimated a 2% increase in revenues and expenditures, with the exception of police increasing 7% each year (with patrol service hours remaining at 80 hours/day), as estimated by the Sheriff’s Department. Fire Fund will be discussed separately, as fire revenues are restricted funding sources.

Graph 1 - General Fund Balance



The City has had a healthy net surplus in the last few fiscal years. Staff projects a surplus in 2014; however, expenditures increased dramatically due to a proposed one-time payment of the revenue neutrality deferral in the amount of \$1.25 million. In order to continue the City’s goal of remaining debt free, this one-time payment is in lieu of paying it over ten years as agreed upon in the amended revenue neutrality payment. Staff estimates fund balance to remain steady through 2017. In 2018, rising Sheriff costs are estimated to increase above the City’s estimated increase in revenues.



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Total estimated fund balance for the 2014-2015 budget year, compared to both budgeted and projected 2013-2014 fund balance, is presented in Table 1 below.

Table 1 – General Funds Overview

	Adjusted Budgeted <u>6/30/2014</u>	Projected <u>6/30/2014</u>	Estimated <u>6/30/2015</u>
Beginning Fund Balance	\$9,216,641	\$ 9,216,641	\$ 10,127,392
General Fund Revenues	10,707,719	13,175,781	12,358,399
General Fund Expenditures **	<u>11,103,719</u>	<u>12,265,030</u>	<u>11,530,904</u>
Net Surplus	(385,728)	910,751	827,495
Ending Fund Balance	<u>\$9,602,369</u>	<u>\$ 10,127,392</u>	<u>\$ 10,954,887</u>

**All departments are within their 2013-2014 approved appropriations amount. However, 2013-2014 projected expenditures include a proposed \$1.1 million increase in budget revenue neutrality payment as mentioned previously, and sales tax audit expenditures which are offset by the increase in sales tax revenue. Expenditures that are approved through the budget amendment process, that do not have a corresponding revenue to offset the costs, are paid from the City's fund balance. The Leal Specific Plan was approved by the City Council from fund balance in the amount of \$408,000 resulting in negative surplus for the adjusted budget.

GENERAL FUND REVENUES

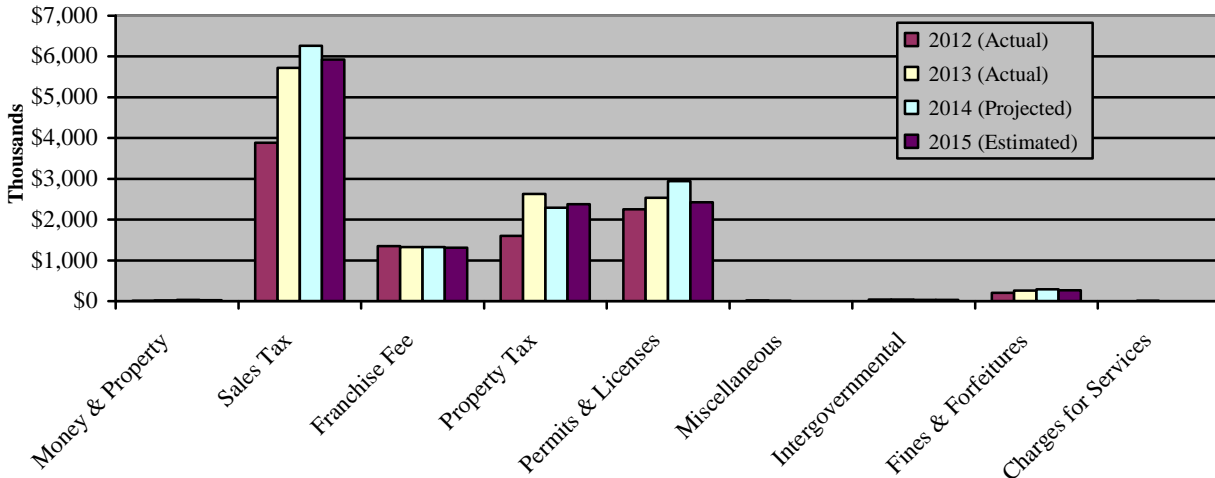
In order to estimate year-over-year revenues, Staff looks at historical trends, taking into account economic and interagency factors outside the City's control. Staff also evaluates trends as estimated by other agencies and consultants, such as the State Department of Finance, County of Riverside, HDL (sales tax and property tax), etc. Staff takes a conservative approach to avoid budgeting for revenue that is not expected on an ongoing basis, or over a long period of time.

Graph 2 shows the estimated revenues for 2015 compared to the growth over the last three fiscal years. Total General Fund revenues for 2015 are estimated to be \$12,358,399 or 95% of 2014 projected revenues.



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Graph 2 - General Fund Revenues by Category



The overall financial condition of the General Fund revenues is highly dependent on the local and national economies. Total revenues projected for 2014 are \$13,175,781. Staff estimates revenues for 2015 totaling \$12,358,399. The difference of \$818,382 is due largely to sales tax and development permits, as explained in Table 2 below.

Table 2 - General Fund Revenues by Category

Category	2012 (Actual)	2013 (Actual)	2014 (Projected)	2015 (Estimated)	Notes
Money & Property	8,436	18,743	31,805	20,000	
Sales Tax	3,884,798	5,720,377	6,260,270	5,926,000	2a
Franchise Fee	1,346,489	1,329,508	1,325,502	1,310,000	
Property Tax	1,604,270	2,627,794	2,294,975	2,380,961	2b
Permits & Licenses	2,251,039	2,532,018	2,939,630	2,428,188	2c
Miscellaneous	12,048	6,279	3,616	-	
Intergovernmental	37,611	37,054	29,146	29,000	
Fines & Forfeitures	204,666	262,878	287,657	264,000	
Charges for Services	572	9,757	3,180	250	
Total	9,349,929	12,544,408	13,175,781	12,358,399	

2a Sales tax continues to grow as the City receives sales tax payments that were erroneously allocated to other jurisdictions. Estimates for 2015 adjust revenue to exclude one-time adjustments, taking into account the increase in sales tax resulting from commercial development.

2b Property tax had a slight increase in 2013 due to a one-time adjustment from the County of Riverside, resulting from the renegotiation of the property tax allocation factor. Staff estimates a steady but conservative increase of 2% a year due to an increase residential development and assessed valuations.



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- 2c** The City adopted a new fee schedule in fiscal year 2013-2014 as a result of comprehensive User Fee Study. While many fees were reduced, new fees were added that correspond to costs to provide services to the public. Staff estimates a reduction in the amount of development permit revenue due to a decrease in the hourly rate charged to residential and commercial developers for Building and Planning Services.

GENERAL FUND EXPENDITURES

The City budgets expenditures within the constraints of the total revenues estimated. As a policy, Staff presents a balanced budget each year, and builds within the budget some contingencies to buffer any economic uncertainties. Since the City is still in its infancy, Staff has budgeted expenditures at status-quo service levels. The surplus is presented at this meeting to address a number of priorities and goals to be considered by Council. Staff will implement approved changes, if any, as part of the Draft Budget in May.

In the General Fund, expenditures are categorized as Personnel, Operations, and Capital Improvements. Personnel expense includes all permanent and part-time employee salary and benefit costs. As an ongoing practice, the City budgets salaries at the top step for each position in order to create a built-in contingency for the General Fund. Historically, projected personnel expenditures will be less than proposed budgeted amounts due to employees not yet being at the top step of their pay grade. As the City ages and staff is employed by the City longer term, it is expected that this built-in contingency will decrease to zero.

Operations expense includes all invoiced costs (other than capital) for departmental expenses. This category includes all contract staff costs including building and safety, planning, and law enforcement.

The following Graph 3 shows the breakdown in percentage by department for the 2014-2015 proposed expenditures. The highest percentage of the \$11,530,904 total proposed expenditures is devoted to law enforcement services at \$6,413,550 or 56%.

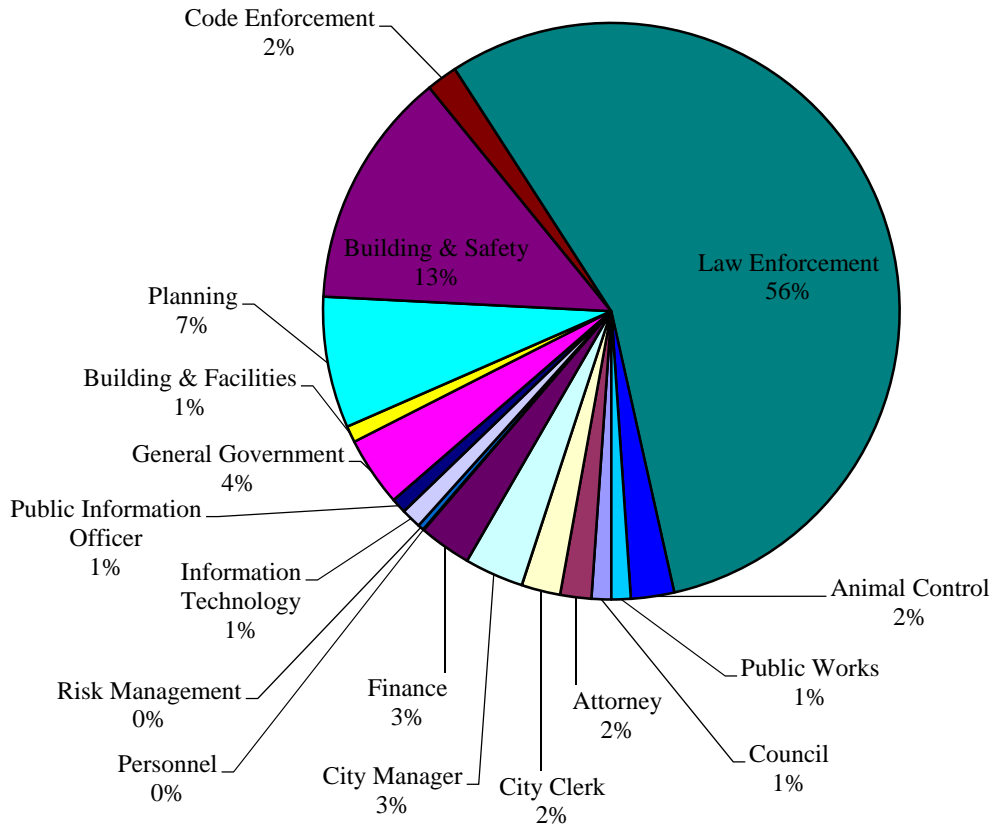


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Graph 3 - Total General Fund Expenditures



The following Table 3 breaks down the General Fund expenditures in total by individual departments. Explanation of major differences between 2013-2014 projected expenditures and 2014-2015 proposed budget are explained in the notes. Further line item detail can be found in Attachment 3 – Budget Worksheets.



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Table 3 - General Fund Expenditures by Department

Department	2012 (Actual)	2013 (Actual)	2014 (Projected)	2015 (Estimated)	Notes
City Council	\$ 133,641	\$ 121,695	\$ 104,788	\$ 127,208	
City Attorney	188,981	172,821	173,651	201,290	3a
City Clerk	109,692	189,430	155,119	251,042	3b
Records Management	82,543	-	-	-	
City Manager	396,713	436,294	425,921	382,486	3c
Finance	270,352	337,696	572,452	339,034	3d
Personnel	529	606	2,920	5,400	
Risk Management	25,310	30,037	36,666	37,955	
Information Tech	93,962	282,473	141,064	130,051	
Public Information	-	-	93,936	97,531	
General Government	-	-	1,687,036	448,184	3e
Building & Facilities	110,443	118,806	98,935	106,505	
Planning	826,908	650,287	968,296	848,725	3f
Building & Safety	1,066,979	1,252,501	1,208,457	1,536,300	3g
Engineering	4,003	-	-	-	
Code Enforcement	97,639	163,839	176,560	200,989	
Law Enforcement	4,337,936	4,729,407	6,067,018	6,413,550	3h
Animal Control	138,333	122,508	248,247	279,655	3i
Public Works	44,474	73,930	103,964	125,000	
Total	\$ 7,928,438	\$ 8,682,330	\$ 12,265,030	\$ 11,530,905	

3a City Attorney **Increase \$28,000**
Operations - Additional appropriations were added to City Attorney department for special project expenditures related to revision of the Sign Ordinance.

3b City Clerk **Increase \$96,000**
Personnel - The City Clerk's office has had an Office Assistant position budgeted in the last few fiscal years. However, that position has been vacant all or part of each year, thus showing less actual expenditures than budgeted. The position is expected to be filled the entire fiscal year 2014-2015.

Operations - Election services are proposed at \$65,000. The last election was held in fiscal year 2012-2013 at a cost of \$44,255.

3c City Manager **Decrease \$43,000**
Personnel - The Management Analyst position was vacant during a portion of fiscal year 2013-2014; however, personnel costs will *increase* approximately \$49,000 to cover the full-year costs for the Management Analyst position in 2014-2015.



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Operations - In contrast, costs for operations will *decrease* by approximately \$92,000 due in large part to a decrease in both economic development expenditures of \$58,000 to align with Strategic Plan goals, and \$36,000 with the non-renewal of Gonsalvez contract for lobbying costs due to the Vehicle License Fee legislations.

3d Finance Decrease \$233,000

Personnel - The Finance Department has budgeted 2.5 full-time equivalents (FTEs) in the 2013-2014 budget year. However, only 2.25 of actual FTEs were expended. The 2014-2015 again budgets for the 2.5 FTE, thus resulting in an increase of \$50,000 over 2013-2014 actuals.

Operations – The City has had several sales tax audit adjustments resulting in services performed by HDL, Inc. Standard practice as stipulated in their contract is to pay a percentage of the additional one-time sales tax revenue received to HDL for services performed in obtaining those reallocated revenues. Since these are not ongoing expenditures, staff nets those costs with the sales tax revenue for budgeting purposes. However, those costs are expended in the Finance Department. The total projected payment to HDL for sales tax audit services in 2013-2014 is \$283,000, which is netted with Sales Tax Revenue in the 2014-2015 proposed budget.

3e General Government Decrease \$1,239,000

Operations - \$1,252,344 of the 2014 projected total \$1,687,086 is for a proposed one-time payment of the fiscal years 2011-2013 three year deferral revenue neutrality payment. This lump sum payment is in lieu of paying the amount over ten years, as agreed upon in the amended revenue neutrality agreement. The lump sum payment would save the City approximately \$45,000 of interest payments over the ten year term, and would continue to keep the City debt free. The annual revenue neutrality payment is approximately \$425,000 and \$435,000 due June 30, 2014 and June 30, 2015 respectively.

3f Planning Decrease \$120,000

Operations – Special projects expenditures will net a decrease of \$243,000 for the conclusion of the Leal Specific Plan and addition of expenditures for the General Plan updates. In addition, private development is projected to be \$300,000 in 2014. However, Staff proposes an increase to \$420,000 in private development expenditures to mirror 2012 and 2013 actual costs. The 2015 net decrease in special projects and increase in private development is approximately \$120,000.

3g Building & Safety Increase \$327,843

Operations – Staff estimates building services, including inspections and private development, will increase by \$330,000. This is due, in part, to the projected increase in residential and commercial development. All costs are offset by corresponding permit revenue.



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3h Law Enforcement

Increase \$347,869

Operations – Patrol hours as estimated stayed the same at 80 hours per day. In addition to the 80 patrol hours, the City has two dedicated deputies for special enforcement, two dedicated traffic officers and two dedicated community service officers. However, Sheriff contract rates increased by 5% during the fiscal 2014-2015 budget year, thus increasing the estimated costs for services. All other line items remained virtually unchanged, with the exception of crossing guards, booking fees, and neighborhood watch, which increased slightly.

3i Animal Control

Increase \$31,408

Operations – The County animal services contract is determined by a fixed rate based on the last three prior fiscal years' service activity. The largest increase was for shelter services in the amount of \$35,000. Operating and Maintenance costs were overlooked in last year's contract, but were added in the amount of \$9,000 for fiscal year 2014-2015. Overtime was also estimated to increase based on prior year actuals. Spay/neuter vouchers were eliminated from the fiscal 2014-15 budget. Animal control costs are offset by licensing revenue.

GENERAL FUND NET SURPLUS

As shown on Table 1, total general fund revenues is estimated at \$12,358,399 and total expenditures estimated at \$11,530,904 with a net surplus of \$827,495 for fiscal year 2014-2015. Attachment 2 provides options for Council discussion and consideration for allocating estimated net surplus to additional services or reserves.

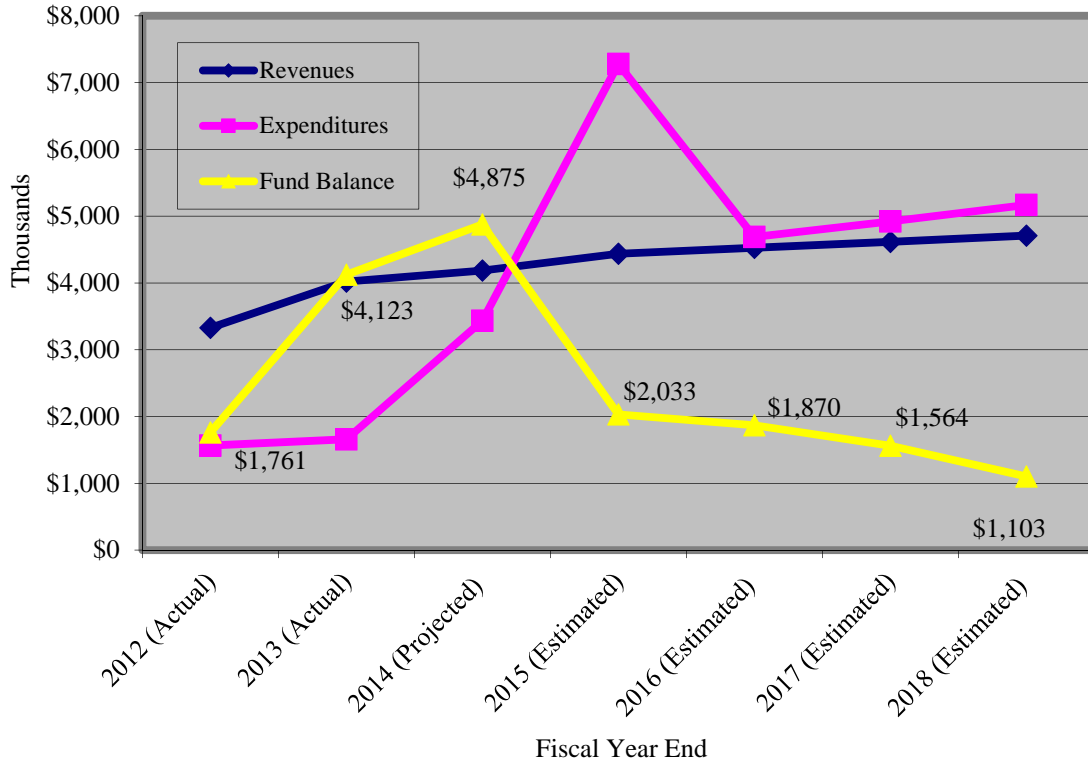
FIRE FUND

Below is the Fire Fund historical fund balance with estimates through fiscal year-end June 30, 2018. For year-end 2016-2018, staff has estimated a 2% increase in revenues and a 5% increase in expenditures each year as estimated by the Fire Department.



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Graph 4 - Fire Fund Balance



Projected expenditures increased approximately \$1.8 million in 2014 due to the addition of a Medic Unit and the purchase of land for the second fire station. Total construction costs for the second station is estimated at \$4.45 million and a new engine is estimated to cost \$500,000. Construction is anticipated to begin in fiscal year 2015. Below is a projection of expenditure and fund balance through June 30, 2018.

Table 4 - Fire Fund Projected Fund Balance

	6/30/12	6/30/13	6/30/14	6/30/15	6/30/16	6/30/17	6/30/18
Fund Balance Fire Fund	(Actual)	(Actual)	(Projected)	(Estimated)	(Estimated)	(Estimated)	(Estimated)
Expenditures-Operations Station 1	1,565,705	1,658,465	2,707,896	2,827,829	2,969,220	3,117,681	3,273,566
Expenditures-Operations Station 2	-	-	-	-	1,718,646	1,804,578	1,894,807
Expenditures-Capital Vehicle/Other	-	-	125,000	600,000	-	-	-
Expenditures-Capital Building	-	-	600,000	3,850,000	-	-	-
Total Expenditures	1,565,705	1,658,465	3,432,896	7,277,829	4,687,866	4,922,260	5,168,373
Revenues	3,327,203	4,019,851	4,184,795	4,436,343	4,525,070	4,615,571	4,707,883
Net Revenues	1,761,498	2,361,386	751,899	(2,841,486)	(162,797)	(306,689)	(460,490)
Fund Balance	1,761,497	4,122,883	4,874,782	2,033,296	1,870,499	1,563,811	1,103,321



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Costs to staff the additional fire station are estimated at \$1.7 million beginning in fiscal year 2016. With the addition of the new fire station, expenditures will exceed revenues in the first year of operations. Fund balance will be able to sustain negative operations through fiscal year end 2019, at which time fund balance will need to be supplemented by other avenues.

Once the second fire station is operational and fully staffed, the amended revenue neutrality agreement stipulates that the City shall pay the County the estimated total amount of *available* fire fund balance in excess of \$500,000 after the end of each fiscal year. This payment will be due after June 30, 2016 for approximately \$1.37 million. However, the City may be able to commit excess fund balance for future operations through a formal Council action in order to preserve the fund balance as *unavailable* for the purposes of the revenue neutrality fire mitigation clause.



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ATTACHMENT 2

DISCUSSION OF GOALS AND PRIORITIES

Throughout the budget process, staff continually strives to uphold the following goals as identified in the City's Strategic Plan:

1. Establish a solid fiscal foundation for the City
2. Optimize the City's economic development potential
3. Maintain a superior level of public safety
4. Provide high quality public facilities and infrastructure

Since incorporation, the City has endeavored to maintain a balanced budget in order to preserve fiscal stability and sustainability and to provide for desired levels of public safety. As a result, the General Fund reserve is estimated to reach \$10.1 million by June 30, 2015, with a fiscal year surplus of \$825,000. However, with costs of public safety increasing a projected 5-7% a year, the surplus will diminish over the next three years to a break-even level.

Although it will take some years to develop the financial capacity to implement a number of the City's desired projects and organizational improvements, the following goals and priorities are presented by department for discussion and consideration.

1. RESERVES

General Fund reserves are projected to be \$10,127,392 at June 30, 2014. The City currently has a Fund Balance Reserve Policy establishing the procedures for reporting unrestricted fund balance in the General Fund financial statements. This classifies and restricts reserves into certain categories as defined by GASB Statement No. 54.

- a. The City's General Fund fund balance committed for emergency contingencies is established at six months or 50% of annual regular General Fund operating expenditures in any fiscal year in which recurring sources exceed recurring uses. With General Fund expenditures for 2014-2015 estimated at \$11,530,905, 50% emergency reserves would be \$5,765,452. Council has the discretion to increase the emergency contingency reserve up to 100% of General Fund expenditures. Any year-to-year General Fund surplus would then be added to the contingency, until the desired level is reached. With budget adoption, staff will be presenting Council with an additional resolution to commit fund balance for emergency contingencies and/or other purposes as determined by Council.
- b. The City Council may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose, unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment. Currently, no reserves are committed for future City Hall/Civic Center. Total costs to construct a Civic Center are estimated at \$13,000,000. Council can



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formalize an amount to be committed each year for future construction through formal action revising the current reserve policy.

2. LAW ENFORCEMENT

a. Patrol Service Hours to 90 hours per day

The City Council has always placed the highest priority on public safety. Currently, the patrol hours are at 80 hours per day. To increase patrol hours to 90 hours per day, the increase would be 3,650 hours per year at a rate of \$139.29 per hour or \$508,409. In addition, the City would incur one-time costs to train two patrol positions at \$42,304 each or \$84,608, and an additional 44,577 of mileage per year at a rate of \$.84 or \$37,445. Total cost to add 10 patrol hours per day is \$630,462.

b. Traffic-Commercial Enforcement Officer

Pros and Cons for adding a Commercial Enforcement Officer, as provided by the Sheriff Department, are as follows:

PROS	CONS
Highly Effective in Commercial / Industrial Areas	Initial Expense
Highly Trained Traffic Officer	Could Negatively Impact Local Companies (non-compliant)
Greatly Reduces Roadway Wear & Tear (saves money)	Ongoing Maintenance Costs
Extreme Fine Rates Help w/ Compliance	Frequent Court Attendance
Can Work Other Areas of Traffic (including schools)	Increased Complaints
Vehicle Can be Used as a Reconstruction Carrier	
High Visibility Impacts Compliance	
Can Respond to Calls for Service	
Enforce Truck Routes Reduces Traffic Congestion	

Costs to add a Commercial Enforcement Officer and the possibility of sharing the cost with the City of Jurupa Valley are as follows:

DESCRIPTION	FULL COST	NOTE	SHARED COST
Heavy Duty P/U Truck	\$35,768.75	Replace 5 – 7 years	\$17,884.38
Vehicle Modifications	\$8,000.00	One Time	\$4,000.00
Dedicated Deputy	\$266,335.00	Recurring w + 5-7%	\$133,167.50
New Position Offset	\$42,304.00	One Time	\$21,152.00
Vehicle Maintenance	\$6,000.00	Recurring	\$3,000.00



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Vehicle Fuel	\$6,000.00	Recurring	\$3,000.00
Radio	\$7,108.44	One Time	\$3,554.22
Hand-Held Radio	\$6,859.00	One Time	\$3,429.50
Radio Use / Connection	\$5,232.00	Recurring	\$2,616.00
Weight Scales	\$7,200.00	One Time	\$3,600.00
Miscellaneous Equipment	\$8,245.00	One Time	\$4,122.50
Moving Radar	\$1,655.00	One Time	\$827.50
MDC Computer	\$3,000.00	One Time	\$1,500.00
Laptop for Rear	\$1,000.00	One Time	\$500.00
A.R.E. Shell	\$2,269.24	One Time	\$1,134.62
Pull-out Extension	\$4,000.00	One Time	\$2,000.00
Inspection Clothing	\$1,000.00	Recurring	\$1,000.00
TOTAL COST	\$411,976.43		\$206,488.22

c. Traffic-Motor Officer

Pros and Cons for adding a Motor Officer, as provided by the Sheriff Department, are as follows:

PROS	CONS
High Maneuverability	Significant Start-up Costs
Proven to Reduce Traffic Collisions	Limited Use Due to Inclement Weather
Visually Effective at Deterring Traffic Violations	Extremely Hazardous / Injuries Mean Loss of Productivity
Quick Response Time (Accidents and Priority Calls)	Can't Transport Inmates / Limited Load Ability
Highly Productive in Enforcement	Take Home Travel to/from = Loss of Productivity
Effective at Seeing into Vehicles for Distracted Driver Viol	Maintenance can be Expensive and is Recurring
Can Respond to Calls for Service	Train Once per Month
Good for Public Relations	Protective Gear Expensive and Recurring
Good for Public Education	Spend Significant Time in Court
Presents Positive Image for City	Increased Complaints
Highly Effective in School Zones	M/C Needs Replacing Every 3 -5 Years

Costs to add a Motor Officer and the possibility of sharing the cost with the City of Norco are as follows:



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DESCRIPTION	FULL COST	NOTE	SHARED COST
Motorcycle	\$30,579.37	Replace 3 – 5 years	\$15,289.69
Dedicated Deputy	\$269,978.00	Recurring w + 5-7%	\$134,989.00
New Position Offset	\$42,304.00	One Time	\$21,152.00
Motorcycle Maintenance	\$7,200.00	Recurring	\$3,600.00
Motorcycle Fuel	\$3,000.00	Recurring	\$1,500.00
Motorcycle Radio	\$7,300.00	One Time	\$3,650.00
Hand-Held Radio	\$6,859.00	One Time	\$3,429.50
Radio Use / Connection	\$5,232.00	Recurring	\$2,616.00
Radio Installation	\$3,500.00	One Time	\$1,750.00
Motorcycle Accessories	\$5,241.00	One Time	\$3,928.50
M/C Radar Equipment	\$4,046.00	One Time	\$2,023.00
M/C Protective Equipment	\$5,457.00	Recurring	\$3,441.00
New Position Training	\$2,000.00	One Time	\$1,000.00
TOTAL COST	\$392,696.37		\$198,368.69

d. Crime Prevention Specialist (CSO I)

Additional cost for a Crime Prevention Specialist is \$82,399 per year. The Public Safety Commission has requested a Crime Prevention Specialist who would be dedicated to Eastvale to implement Neighborhood Watch Programs, Crime Prevention Programs, and assist the community with emergency preparedness.

3. CODE ENFORCEMENT TECHNICIAN

a. Alternative Parking Enforcement & Code Enforcement Support

A Code Enforcement Technician can supplement or replace the duties of the CSO II, who has been dedicated to monitoring street sweeping parking compliance, as a parking enforcement function at a reduced cost from a CSO position. In doing so, the CSO II duties would be shifted to supplement patrol and traffic support. The salary range was approved on June 12, 2013 with total salary and benefit costs for a Code Enforcement Technician at approximately \$76,000 per year. In contrast, total costs for the CSO II position are approximately \$99,000. The CSO positions are managed by the Sheriff Department. If the City were to hire their own CSO's the positions would not be managed or could assist with Sheriff Department activities.

In addition to parking enforcement, the Code Enforcement Technician can assist the Code Enforcement staff with the high volume of inspections (over 9,000 cases in calendar year 2013) and abatement, especially in light of the new rental registration ordinance. Adding a Code Enforcement Technician would assist Code Enforcement Officers with work load in order to maintain a high level of customer service.



City of Eastvale

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Staff Report

b. Additional Code Enforcement Vehicle

Additional field staff will require an additional City vehicle. The City currently owns two code vehicles and uses a CNG car for the City’s Fire Inspector. An alternative fuel vehicle can be purchased from AQMD funding, so as not to burden the General Fund. A total cost to purchase an alternative fuel vehicle is approximately \$35,000.

4. CONTRACT VERSUS FULL-TIME STAFFING

Under the directive of the Strategic Plan 1.3.1 to improve cost effectiveness of City operations, Staff evaluated the current City staffing model to address potential scenarios for transitioning contract staff to permanent City staff.

As part of the analysis to determine the cost/benefit of hiring several full-time staff in both the Public Works and Planning Departments, the City Manager met with representatives from both firms. The proposed staffing model was presented and both were given an opportunity to comment on the plan. Staff has reviewed and taken into consideration the comments from both firms, and proposes the model below to take full advantage of the contract/full-time staffing model.

Staff surveyed five comparable cities and selected the highest range among the cities surveyed. A 50% benefit rate was added to the salary to obtain an estimated cost for bringing each position in-house. The salary was then calculated with the actual FTE to show an estimated cost and correlated savings compared to actual contract cost expended by the City. Please note that when an updated user fee study is performed and fee schedules are revised to reflect lower staffing costs, the savings may be passed on to the public, in lieu of an annual general fund excess.

Staff compared contract costs with estimated in-house staff costs for three commercial development projects:

Project	Hours Billed	Actual Contract Costs	Weighted Avg Contract Hourly Rate	Estimated Permanent Cost	Weighted Avg Permanent Hourly Rate
Cloverdale Marketplace A & B	89.75	\$9,548	\$106.38	\$5,531	\$61.63
Jack in the Box	115.75	\$11,297	\$97.59	\$6,279	\$54.24
Poninos Pizza	22.25	\$2,193	\$98.54	\$1,329	\$59.71

a. Public Works/Engineering

Currently, all Staff in the Public Works and Building and Safety Departments are contracted with Interwest Consulting. The following full-time equivalent analysis for both the Public Works/Engineering and Planning departments show the savings that could be achieved by position using the actual FTEs through transitioning contract staff to permanent staff for fiscal year 2012-13.



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Position	2012/13	2012/13	2012/13	2012/13
	Actual FTE	Actual Contract Cost	Estimated Permanent Cost	Difference
Building Inspector I	1.61	\$ 249,184	\$ 169,473	\$ 79,711
Building Official	0.55	150,433	119,006	31,426
Engineering Associate I	0.56	112,679	63,203	49,476
Engineering Associate III	-	368	236	131
Engineering Technician II	0.01	2,950	1,216	1,734
Engineering Technician III	0.30	52,955	31,787	21,168
GIS Analyst I	0.05	9,540	5,248	4,292
GIS Assistant	-	160	85	75
Manager Engineering/Building	0.51	144,773	137,322	7,450
Permit Technician II	1.29	182,665	112,023	70,642
Senior Building Inspector	1.07	230,829	122,931	107,898
Senior Engineer	0.84	215,151	132,227	82,924
Supervising Engineer	0.33	86,033	61,864	24,168
Supervising Public Works Observer	0.90	185,860	108,777	77,083
Total PW/ Building	8.02	\$ 1,623,578	\$ 1,065,399	\$ 558,178

As the City sees development activity built out within the next 5-10 years, Building and Safety positions would consequently phase out and are not recommended for transition to permanent staff. Staff recommends the following Public Works permanent positions for consideration:

Position	Current Contract FTE	Current Contract Cost	Proposed City Perm FTE	Contract FTE Equiv	Proposed Perm Cost	Savings	Add'l FTE
	City Engineer (Contract)	0.51	\$ 145,000	0.25	\$ 72,500	\$ 72,500	\$ 72,500
Senior Engineer	0.84	215,000	1.00	255,249	141,500	73,500	0.16
Engineering Associate	0.56	113,000	1.00	202,525	103,000	10,000	0.44
	1.91	\$ 473,000	2.25	\$ 530,274	\$ 317,000	\$ 156,000	0.34

Of the \$156,000 in estimated savings, \$81,925 is General fund savings, while \$74,075 is allocated to gas tax for street related time.

b. Planning

In addition to evaluating the staffing costs for Public Works and Engineering, staff also analyzed costs for the Planning Department. Currently, all staff in the planning department are contracted with PMC Consulting. The following full-time equivalent



City of Eastvale City Council Meeting Agenda Staff Report

analysis shows the savings that could be achieved by position using the actual FTEs through transitioning contract staff to permanent for fiscal year 2012-13:

<u>Position</u>	<u>2012/13 Actual FTE</u>	<u>2012/13</u>		<u>2012/13 Difference</u>
		<u>Contract</u>	<u>Estimated Permanent</u>	
		<u>Cost</u>	<u>Cost</u>	
Assistant Planner	1.29	\$ 214,620	\$ 140,759	\$ 73,861
Associate Planner II	0.04	7,624	4,890	2,734
Landscape Architect	0.20	47,236	25,927	21,309
Planning Director	0.32	89,438	72,192	17,245
Senior Planner I	0.06	13,755	8,432	5,323
Senior Planner II	<u>0.74</u>	<u>193,406</u>	<u>127,845</u>	<u>65,562</u>
Total Planning	2.65	\$ 566,079	\$ 380,045	\$ 186,034

Based on the above analysis, staff recommends the following Planning permanent positions for consideration:

<u>Position</u>	<u>Current</u>	<u>Current</u>	<u>Proposed</u>		<u>Add'l</u>		
	<u>Contract</u>	<u>Contract</u>	<u>City Perm</u>	<u>Contract</u>			
	<u>FTE</u>	<u>Cost</u>	<u>FTE</u>	<u>FTE Equiv</u>	<u>Proposed</u>	<u>Savings</u>	<u>FTE</u>
Planning Manager	0.74	\$ 193,406	1.00	261,359	\$ 141,500	\$ 51,906	0.26
Assistant Planner	<u>1.29</u>	<u>214,620</u>	<u>1.00</u>	<u>166,372</u>	<u>103,000</u>	<u>111,620</u>	<u>(0.29)</u>
	2.03	\$ 408,026	2.00	427,732	\$ 244,500	\$ 163,526	(0.03)

5. CITY CLERK

The Assistant City Clerk has been performing the duties of a dedicated City Clerk position since the City's Incorporation. Staff surveyed salaries of five cities for the position of City Clerk.

- a. In order to remain competitive to other agencies and compensate for the duties performed on a regular and ongoing basis, total salary and benefit costs for the position of City Clerk is approximately \$124,500. In contrast, the City's fully-burdened cost for the position of Assistant City Clerk is \$89,200. Additional costs to reclassify the position are \$35,300.

6. FINANCE

Along with many other departments, the Finance Department has been working with minimal staffing since incorporation. Finance has an increased work load with the creation of the business and rental registration programs along with providing accounts payable, cash receipting, reporting, budgeting, account analysis, payroll, and special projects.



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- a. An additional Account Clerk position would assist with the increased work load and specifically aide the business registration and accounts payable functions. This would allow current staff to provide timelier reporting and improved internal customer service to other departments and staff. Total salary and benefit cost to add a part-time account clerk is approximately \$40,400.

SUMMARY OF SURPLUS OPTIONS

Long-term sustainability needs to be considered when allocating ongoing operational resources. Although staff has presented conservative estimates, increasing public safety costs over the next few fiscal years may mitigate any surplus projected for the current year. The following table summarizes the options in order of staff priority for allocating the general fund surplus.

Please note that the costs for City Engineer, Senior Engineer, and Engineering Associate are partially allocated to Gas Tax based on time billed for street related projects. In addition, the proposed Code Enforcement Vehicle is anticipated to be purchased with AQMD funding. All other options would be fully funded in the General Fund.

<u>Item for Consideration</u>	<u>Department</u>	<u>Ref</u>	<u>Add'l FTE</u>	<u>Total Amount</u>	<u>Total General Fund Amount</u>
Estimated General Fund Surplus FY 2014/15					\$ 827,495
City Engineer Reduced FTE	Public Works	4a	(0.25)	\$ 72,500	\$ 18,125
Permanent Staff-Senior Engineer	Public Works	4a	0.15	73,500	58,800
Permanent Staff-Engineering Associate	Public Works	4a	0.50	10,000	5,000
Permanent Staff-Planning Manager	Planning	4b	0.25	51,906	51,906
Permanent Staff-Assistant Planner	Planning	4b	(0.30)	111,620	111,620
Total Permanent Staff			0.35	319,526	\$ 245,451
Subtotal Available Surplus					\$ 1,072,946

(Summary continued on next page)



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<u>Item for Consideration</u>	<u>Department</u>	<u>Ref</u>	<u>Add'l FTE</u>	<u>Total Amount</u>	<u>Total General Fund Amount</u>
Subtotal Available Surplus					\$ 1,072,946
Code Enforcement Technician	Code Enforcement	3a	1.00	\$ (76,000)	\$ (76,000)
Additional Code Enforcement Vehicle	Code Enforcement	3c	N/A	(35,000)	-
Account Clerk	Finance	7a	0.50	(40,400)	(40,400)
City Clerk Reclassification	City Clerk	6a	-	(35,300)	(35,300)
Total Staffing			1.50	(186,700)	\$ (151,700)
Subtotal Sustainable Surplus					\$ 921,246
Traffic-Motor Officer	Law Enforcement	2c	0.50	\$ (198,369)	\$ (198,369)
Traffic-Commercial Enforcement Office	Law Enforcement	2b	0.50	(206,488)	(206,488)
Crime Prevention Specialist	Law Enforcement	2d	1.00	(82,399)	(82,399)
Emergency Contingency Reserve	N/A	1a	N/A	TBD	TBD
Committed Reserve for Civic Center	N/A	1b	N/A	TBD	TBD
Patrol Service Hours to 90 per Day	Law Enforcement	2a	N/A	(630,462)	(630,462)
Total Additional Costs			2.00	\$ (1,117,718)	\$ (1,117,718)
Total Surplus					\$ (196,472)

Once Council determines how to allocate additional resources, staff will incorporate any changes in the Budget Draft to presented at the May 14, 2014 Council Meeting.

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 02/28/2014	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
GENERAL FUND										
CITY COUNCIL										
10	100	6020	SALARIES & WAGES	24,162	25,805	24,000	13,600	21,600	24,000	11.1%
10	100	6120	MEDICARE	345	365	348	197	313	350	11.8%
10	100	6150	INSURANCE - HEALTH	26,904	29,465	36,000	21,840	32,180	36,000	11.9%
10	100	6155	INSURANCE - WORKERS COMP	7,894	7,483	6,861	4,104	8,207	7,500	-8.6%
10	100	6160	INSURANCE - STATE UNEMPLOYMENT	835	1,234	1,200	728	1,229	1,488	21.1%
			Total Personnel	60,140	64,352	68,409	40,469	63,529	69,338	
10	100	6240	MEETINGS & CONFERENCES	8,332	7,833	13,650	3,625	4,980	12,450	150.0%
10	100	6245	TRAVEL		-	6,950	1,963	1,724	5,000	190.0%
10	100	6250	MILEAGE REIMBURSEMENT	240	378	2,740	638	866	500	-42.3%
10	100	6415	COMMUNITY PROMOTION	9,036	11,764	1,000	-	-	2,000	
10	100	6428	MEMBERSHIPS/DUES	27,556	33,662	42,350	29,158	33,489	37,320	11.4%
10	100	6490	OTHER PROFESSIONAL SERVICES	27,229	2,500	-	-	-	-	
10	100	6510	OFFICE SUPPLIES		52	-	37	73	100	37.0%
10	100	6512	OPERATING/DEPARTMENTAL SUPPLIES	1,008	968	1,500	280	127	500	293.7%
			Total Operations	73,501	57,343	68,190	35,701	41,259	57,870	
			TOTAL CITY COUNCIL	133,641	121,695	136,599	76,169	104,788	127,208	21.4%
10	100	6240	MEETINGS & CONFERENCES (registration)							
			League of CA Cities Conference						6,750	
			League Division Meetings						800	
			SCAG Meetings						350	
			WRGOG General Assembly						2,500	
			Meeting Supplies						300	

**CITY OF EASTVALE
BUDGET WORKSHEETS
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FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 02/28/2014	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
			Miscellaneous Meetings - League Commitees, mayors luncheons, chamber Community Meetings						1,000 <u>750</u>	
			Total						12,450	
10	100	6245	TRAVEL League of CA Cities Conference						<u>5,000</u>	
			Total						5,000	
10	100	6415	COMMUNITY PROMOTION Logo Pins 5K Sponsorship						1,000 <u>1,000</u>	
			Total						2,000	
10	100	6428	MEMBERSHIPS/DUES Eastvale Chamber League of CA Cities SCAG WRCOG WRCOG Solid Waste LAFCO						500 20,000 6,000 7,200 2,320 <u>1,300</u>	
			Total						37,320	

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

<u>FUND</u>	<u>DEPT</u>	<u>GL</u>	<u>Titles</u>	<u>Audited Actual FYE 6/30/12</u>	<u>Audited Actual FYE 6/30/13</u>	<u>Amended Budget FYE 06/30/14</u>	<u>Actual YTD</u>	<u>Projected FYE 6/30/14</u>	<u>City Manager Recommendation FYE 6/30/15</u>	<u>Proj/Recommend Variance</u>
GENERAL FUND										
CITY ATTORNEY										
10	110	6240	MEETINGS & CONFERENCES	205	-	-	-			
10	110	6420	LEGAL-CITY ATTORNEY	169,653	169,799	171,500	98,857	172,830	176,290	2.0%
10	110	6420	LEGAL-DEVELOPMENT	-	-	-	-	-		
10	110	6421	LEGAL-SPECIAL PROJECTS	19,122	3,007	-	410	821	25,000	2945.1%
10	110	6514	POSTAGE/SHIPPING	-	15	-	-	-		
			TOTAL CITY ATTORNEY	188,981	172,821	171,500	99,267	173,651	201,290	15.9%

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actuals	Audited Actuals	Amended Budget	Actual	Projected	City Manager	Proj/Recommend
				FYE 6/30/12	FYE 6/30/13	FYE 06/30/14	YTD 2/28/2014	FYE 6/30/14	Recommendation FYE 6/30/15	Variance
GENERAL FUND										
CITY CLERK										
100	120	6010	SALARIES & WAGES - FULL-TIME	47,892	83,499	102,000	58,365	91,108	102,000	12.0%
100	120	6020	SALARIES & WAGES - PART-TIME	27,738	571	5,040	-	1,206	5,249	335.3%
100	120	6040	OVERTIME	-	364	-	-	-	5,885	
100	120	6070	PAID IN LIEU OF COMP TIME	1,752	3,978	-	359	-	-	
100	120	6110	FICA	915	35	312	-	75	325	333.9%
100	120	6120	MEDICARE	1,165	1,535	1,552	1,149	1,794	1,605	-10.5%
100	120	6130	PERS - EMPLOYER	2,357	7,341	12,240	5,414	7,502	8,290	10.5%
100	120	6150	INSURANCE - HEALTH	14,729	29,105	36,000	22,032	34,169	36,000	5.4%
100	120	6155	INSURANCE - WORKERS COMP	985	1,181	1,124	688	1,180	1,233	4.5%
100	120	6160	INSURANCE - STATE UNEMPLOYMENT	496	1,206	952	873	943	1,193	26.6%
			Total Personnel	98,029	128,815	159,220	88,880	137,977	161,782	17.3%
100	120	6210	ASSOCIATION DUES	335	-	-	-	-	-	
100	120	6230	TRAINING		2,355	-	-	-	-	
100	120	6240	MEETINGS & CONFERENCES	149	540	2,760	1,249	1,707	985	-42.3%
100	120	6245	TRAVEL/LODGING	-	-	-	-	-	1,775	
100	120	6250	MILEAGE REIMBURSEMENT	281	-	500	-	100	100	0.0%
100	120	6260	EDUCATION	2,560	-	-	-	-	-	
100	120	6412	TECHNOLOGY SERVICES	909	-	-	-	-	-	
100	120	6414	ADVERTISING	5,054	4,728	3,000	2,048	3,942	7,000	77.6%
100	120	6418	CLERICAL		2,146	-	-	-	-	
100	120	6427	ELECTION SERVICES	-	44,255	-	-	-	65,000	
100	120	6428	MEMBERSHIPS/DUES		345	335	245	-	450	
100	120	6495	OTHER CONTRACTURAL SERVICES	-	2,305	2,000	5,793	9,089	9,500	4.5%
100	120	6510	OFFICE SUPPLIES	980	1,614	1,000	891	1,658	3,000	80.9%
100	120	6512	OPERATING/DEPARTMENTAL SUPPLIE	1,006	1,613	1,100	194	311	700	-3.5%
100	120	6514	POSTAGE/SHIPPING	389	-	-	-	-	-	
			Total Operations	11,663	59,901	10,695	10,421	16,807	88,510	424.2%

100	120	6622	OFFICE EQUIPMENT	-	714	-	-	-	750
			Total Capital Outlay	-	714	-	-	-	750
			TOTAL CITY CLERK	109,692	189,430	169,915	99,301	154,784	251,042
									61.9%
		6240	MEETINGS & CONFERENCES						
			Qtrly CCA Meetings						160
			New Law/Election Conference						450
			City Clerk Annual Conference						375
									<u>985</u>
		6245	TRAVEL/LODGING						
			New Law/Election Conference						950
			City Clerk Annual Conferece						825
									<u>1,775</u>
		6428	MEMBERSHIPS/DUES						
			CCAC Dues						175
			IIMC Dues						275
									<u>450</u>
		6495	OTHER CONTRACTUAL SERVICES						
			Web Hosting						500
			Muni Code Supplements						9,000
									<u>9,500</u>

**CITY OF EASTVALE
BUDGET WORKSHEETS
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FUND	DEPT	GL	Titles	Audited Actual	Audited Actual	Amended Budget	Actual	Projected	City Manager	Proj/Recommend
				FYE 6/30/12	FYE 6/30/13	FYE 06/30/14	YTD 2/28/2014	FYE 6/30/14	Recommendation	Variance
GENERAL FUND										
CITY MANAGER										
10	200	6010	SALARIES & WAGES - FULL-TIME	273,685	223,877	276,000	159,585	243,610	276,000	13.3%
10	200	6020	SALARIES & WAGES - PART-TIME	25,926	48,263	-	-	-	-	
10	200	6040	OVERTIME	-	2,413	-	-	-	4,154	
10	200	6110	FICA	1,318	1,943	-	-	-	-	
10	200	6120	MEDICARE	4,395	4,097	4,002	2,378	3,634	4,982	37.1%
10	200	6130	PERS - EMPLOYER	3,127	17,355	33,120	14,772	22,515	26,060	15.7%
10	200	6150	INSURANCE - HEALTH	18,195	25,810	36,000	16,504	29,039	36,000	24.0%
10	200	6440	INSURANCE - WORKERS COMP	9,250	8,745	8,182	4,205	8,411	8,947	6.4%
10	200	6160	INSURANCE - STATE UNEMPLOYMENT	1,151	945	700	1,218	1,218	868	-28.7%
			Total Personnel	340,897	334,826	358,004	198,662	308,427	357,011	15.8%
10	200	6210	ASSOCIATION DUES	-	-	-	-	-	-	
10	200	6230	TRAINING	425	-	1,000	-	-	-	
10	200	6240	MEETINGS & CONFERENCES	8,593	9,273	1,325	753	1,325	1,900	43.4%
10	200	6245	TRAVEL/LODGING	-	-	1,050	437	1,050	2,350	123.8%
10	200	6250	MILEAGE REIMBURSEMENT	564	577	-	-	-	200	
10	200	6376	UTILITIES - TELEPHONE	1,145	85	-	-	-	-	
10	200	6415	COMMUNITY PROMOTION	7,077	125	-	-	-	-	
10	200	6416	PRINTING/PUBLISHING	465	4,194	-	6	6	-	-100.0%
10	200	6420	LEGAL	-	6,462	-	-	-	-	
10	200	6422	ECONOMIC DEVELOPMENT	-	-	75,250	1,402	-	17,000	
10	200	6428	MEMBERSHIPS/DUES	-	2,445	2,560	1,850	2,450	2,625	7.1%
10	200	6490	OTHER PROFESSIONAL SERVICES	1,186	40,144	-	-	-	-	
10	200	6495	OTHER CONTRACTUAL SERVICES	36,000	36,000	36,000	24,000	36,000	-	-100.0%
10	200	6510	OFFICE SUPPLIES	129	245	500	565	1,130	1,000	-11.5%
10	200	6512	OPERATING/DEPARTMENTAL SUPPLIE	232	1,918	2,500	141	283	400	41.3%
10	200	6590	OTHER EQUIPMENT/SUPPLIES	-	-	-	-	-	-	

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 2/28/2014	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/14	Proj/Recommend Variance
			Total Operations	55,816	101,468	120,185	29,155	42,244	25,475	-79.9%
			TOTAL CITY MANAGER	396,713	436,294	478,189	227,817	350,671	382,486	4.2%
10	200	6240	MEETINGS & CONFERENCES							
			ICSC-Vegas						550	
			ICMA Conference						600	
			CESA Conference						600	
			State of the County						<u>150</u>	
			Total						1,900	
10	200	6245	TRAVEL/LODGING							
			Calif Emerg Svcs Assn						900	
			ICMA Conference						800	
			ICSC-Vegas						<u>650</u>	
			Total						2,350	
10	200	6428	MEMBERSHIPS & DUES							
			CCMF						560	
			League of CA Cities						490	
			ICMA						1,400	
			CESA						<u>175</u>	
			Total						2,625	

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual	Audited Actual	Amended Budget	Actual	Projected	City Manager	Proj/Recommend
				FYE 6/30/12	FYE 6/30/13	FYE 06/30/14	YTD 2/28/2014	FYE 6/30/14	Recommendation	Variance
GENERAL FUND										
FINANCE										
100	210	6010	SALARIES & WAGES - FULL-TIME	48,433	74,261	144,000	86,778	115,866	144,000	24.3%
100	210	6020	SALARIES & WAGES - PART-TIME	26,612	64,674	45,000	12,635	39,035	45,000	15.3%
100	210	6040	OVERTIME	-	-	-	-	-	8,308	
100	210	6110	FICA	1,359	-	-	-	-	-	
100	210	6120	MEDICARE	1,161	2,173	2,741	1,576	2,246	2,816	25.4%
100	210	6130	PERS - EMPLOYER	5,686	12,451	22,680	8,991	14,626	17,845	22.0%
100	210	6132	PERS - EMPLOYEE	-	342	-	-	-	-	
100	210	6150	INSURANCE - HEALTH	17,334	27,062	36,000	23,939	33,689	36,000	6.9%
100	210	6155	INSURANCE - WORKERS COMP	1,064	1,511	1,985	938	1,626	2,174	33.6%
100	210	6160	INSURANCE - STATE UNEMPLOYMENT	813	1,295	1,050	1,139	750	1,302	73.6%
			Total Personnel	102,462	187,769	253,456	135,997	207,839	257,444	23.9%
100	210	6210	ASSOCIATION DUES	-	110	-	-	80	-	-100.0%
100	210	6220	SUBSCRIPTIONS & EDUC MATERIALS	-	175	175	195	195	200	2.6%
100	210	6230	TRAINING	675	-	850	100	-	900	
100	210	6240	MEETINGS & CONFERENCES	370	1,610	2,245	1,602	2,535	1,690	-33.3%
100	210	6245	TRAVEL/LODGING	-	-	900	198	135	2,600	1825.9%
100	210	6250	MILEAGE REIMBURSEMENT	25	99	250	122	244	150	-38.5%
100	210	6260	EDUCATION REIMBURSEMENT	-	628	-	-	-	-	
100	210	6410	ACCOUNTING	36,387	25,331	31,200	14,513	29,026	28,800	-0.8%
100	210	6411	AUDITING	16,470	20,230	20,000	18,470	18,470	19,000	2.9%
100	210	6412	TECHNOLOGY SERVICES	667	-	-	-	-	-	
100	210	6416	PRINTING/PUBLISHING	-	372	750	597	1,195	650	-45.6%
100	210	6428	MEMBERSHIP/DUES	110	783	970	1,405	1,405	1,500	6.8%
100	210	6480	PAYMENTS TO OTHER AGENCIES	41,144	-	-	-	-	-	
100	210	6490	OTHER PROFESSIONAL SERVICES	50,845	13,768	5,000	3,441	5,899	6,400	8.5%
100	210	6495	OTHER CONTRACTUAL SERVICES	16,036	183,379	18,400	147,880	303,880	18,300	-94.0%
100	210	6510	OFFICE SUPPLIES	1,320	2,682	2,000	753	1,291	1,200	-7.1%

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual	Audited Actual	Amended Budget	Actual	Projected	City Manager	Proj/Recommend
				FYE 6/30/12	FYE 6/30/13	FYE 06/30/14	YTD 2/28/2014	FYE 6/30/14	Recommendation	Variance
100	210	6512	OPERATING/DEPARTMENTAL SUPPLIE:	3,842	939	1,000	151	259	200	-22.7%
			Total Operations	167,890	250,112	83,740	189,427	364,613	81,590	-77.6%
100	210	6622	OFFICE EQUIPMENT	-	-	500	-	-	-	-
			Total Capital Outlay	-	-	500	-	-	-	-
			TOTAL FINANCE	270,352	437,881	337,696	325,424	572,452	339,034	-40.8%

6240 MEETINGS & CONFERENCES

CSMFO

350

CSMFO Weekend Training

500

CMTA Annual Conference

350

CMTA essentials of treasury management

250

CSMFO Bimonthly Mtgs

240

1,690

6245 TRAVEL/LODGING

Springbrook

600

Springbrook

250

CSMFO

600

CSMFO

500

CMTA Annual Conference

525

CMTA essentials of Treasury Management

150

2,625

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 2/28/2014	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
		6428	MEMBERSHIPS/DUES							
			CMTA						155	
			CSMFO						330	
			GFOA						595	
			GFOA						435	
									<u>1,515</u>	
		6490	OTHER PROFESSIONAL SERVICES							
			HDL-CAFR statistical						695	
			Cal Muni - CAFR statistical						475	
			Payroll Services						4,830	
			Paypal						360	
			Total						<u>6,360</u>	
		6495	OTHER CONTRACTUAL SERVICES							
			HdL-Sales tax annual						3,900	
			HDL-sales tax audit						-	
			HDL-property tax annual						14,400	
			HDL-Property tax audit						-	
									<u>18,300</u>	

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 2/28/14	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
GENERAL FUND										
PERSONNEL										
100	220	6220	SUBSCRIPTIONS & EDUC MATERIALS	-	39	40	-	-	-	
100	220	6230	TRAINING		-	5,000	149	1,500	1,500	0.0%
100	200	6240	MEETINGS & CONFERENCES						1,000	
100	220	6245	TRAVEL/LODGING						600	
100	220	6414	ADVERTISING	139	-	250	683	368	700	90.2%
100	220	6428	MEMBERSHIPS/DUES	-	-	-	50	50	300	500.0%
100	220	6490	OTHER PROFESSIONAL SERVICES	390	254	1,100	482	589	800	35.8%
100	220	6510	OFFICE SUPPLIES	-	313	250	-	413	500	21.1%
			Total Operations	529	606	6,640	1,364	2,920	5,400	84.9%
			TOTAL PERSONNEL	529	606	6,640	1,364	2,920	5,400	84.9%
100	220	6450	MEETINGS & CONFERENCES Leibert Cassidy Whitmore Annual Public Sector Law Conference						1,000	
100	220	6245	TRAVEL Leibert Cassidy Whitmore Annual Public Sector Law Conference						600	
100	220	6428	MEMBERSHIPS/DUES CALPACS						300	
			SCPMA - HR					-	50	

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 2/28/14	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/14	Proj/Recommend Variance
GENERAL FUND										
RISK MANAGEMENT										
10	230	6440	INSURANCE - WORKERS COMP	-	93	-	2,273	-	-	
10	230	6440	INSURANCE - GENERAL/LIABILITY	25,310	30,037	37,851	36,666	36,666	37,955	3.5%
			Total Operations	25,310	30,037	37,851	36,666	36,666	37,955	3.5%
			TOTAL RISK MANAGEMENT	25,310	30,037	37,851	36,666	36,666	37,955	3.5%
10	230	6440	INSURANCE - GENERAL/LIABILITY							
			General Liability						34,892	
			General Liability-Foundation						1,000	
			Crime Coverage						903	
			Cyber Liability						570	
			Property Insurance						590	
									<u>37,955</u>	

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 2/28/14	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
GENERAL FUND										
INFORMATION TECHNOLOGY										
10	240	6412	TECHNOLOGY SERVICES	23,107	108,797	103,270	95,605	128,156	108,801	-15.1%
10	240	6490	OTHER PROFESSIONAL SERVICES	300	-	-	-	-	1,000	
10	240	6512	OPERATING/DEPARTMENTAL SUPPLIES	513	181	500	-	-	-	
10	240	6514	POSTAGE/SHIPPING	11	-	-	-	-	-	
10	240	6590	OTHER EQUIPMENT/SUPPLIES	18,350	5,754	-	144	288	250	-13.2%
			Total Operations	42,282	114,732	103,770	95,749	128,444	110,051	-14.3%
10	240	6615	COMPUTER HARDWARE/SOFTWARE	-	-	35,000	5,611	7,620	20,000	162.5%
10	240	6622	OFFICE EQUIPMENT	51,681	167,741	-	3,399	5,000	-	-100.0%
			Total Capital Outlay	51,681	167,741	35,000	9,011	12,620	20,000	58.5%
			TOTAL INFORMATION TECHNOLOGY	93,962	282,473	138,770	104,760	141,064	130,051	-7.8%
10	240	6412	TECHNOLOGY SERVICES							
			Synoptek						29,000	
			Edgesoft						30,000	
			Springbrook maintenance						23,455	
			Survey Monkey - 1 year						210	
			Website domains						250	
			Symantec renewal						500	
			Cisco Renewal						250	
			City of Burbank Development Software Hosting					-	12,411	
			Infovision Maint						875	
			Vision Internet						4,800	
			Vision Internet						1,000	
			City Sourced						3,000	
			Riverside County						170	
			Office 365						2,880	
			Total						108,801	

10	240	6615	OFFICE EQUIPMENT	
			Tablets	
			Desktops	10,000
			Server	10,000
			Kiosk	-
			Total	20,000

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 2/28/14	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
GENERAL FUND										
PUBLIC INFORMATION OFFICE										
10	250	6010	SALARIES & WAGES - FULL-TIME	-	-	60,000	39,241	57,706	60,000	4%
10	250	6040	OVERTIME	-	-	-	325	408	3,462	748%
10	250	6120	MEDICARE	-	-	870	748	1,108	920	-17%
10	250	6130	PERS - EMPLOYER	-	-	7,200	2,551	3,707	3,750	1%
10	250	6150	INSURANCE - HEALTH	-	-	18,000	12,000	18,000	18,000	0%
10	250	6440	INSURANCE - WORKERS COMP	-	-	630	408	817	690	-16%
10	250	6160	INSURANCE - STATE UNEMPLOYMENT	-	-	350	434	434	434	0%
			Total Personnel	-	-	87,050	55,706	82,180	87,256	6%
10	250	6240	MEETINGS & CONFERENCES	-	-	2,115	-	650	3,615	456%
10	250	6245	TRAVEL/LODGING	-	-	1,625	-	500	2,100	320%
10	250	6250	MILEAGE REIMBURSEMENT	-	-	500	-	-	-	
10	250	6415	COMMUNITY PROMOTION	-	-	16,100	100	6,900	1,200	-83%
10	250	6416	PRINTING/PUBLISHING	-	-	5,000	1,283	2,566	2,220	-13%
10	250	6428	MEMBERSHIP/DUES	-	-	1,140	1,140	1,140	1,140	0%
10	250	6490	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	
10	250	6512	OPERATING/DEPARTMENTAL SUPPLIES	-	-	-	34	-	-	
			Total Operations	-	-	26,480	2,557	11,756	10,275	-13%
			TOTAL PUBLIC INFORMATION OFF	-	-	113,530	58,264	93,936	97,531	4%
10	250	6240	MEETINGS & CONFERENCES							
			CAPIO						450	
			CAPIO						150	
			CALED						990	
			IEDC						525	
			CA Specialized Training Institute						<u>1500</u>	
			Total						3,615	
10	250	6245	TRAVEL/LODGING							
			CAPIO						1000	

			CALED	500
			IEDC	125
			CA Specialized Training Institute	<u>475</u>
			Total	2,100
10	250	6428	MEMBERSHIPS/DUES	
			IEDC	345
			CALED	570
			CAPIO	<u>225</u>
			Total	1,140
10	250	6415	COMMUNITY PROMOTION	
			Fall Festival	900
			CAPIO	<u>300</u>
			Total	1,200

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 2/28/14	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
<u>GENERAL FUND</u>										
GENERAL GOVERNMENT (Non-Departmental)										
10	290	6340	OFFICE EQUIPMENT REPAIR			500	-	-	500	
10	290	6472	RENTS/LEASES-EQUIPMENT & VEHICLES			7,900	5,032	8,596	9,400	9.4%
10	290	6499	CONTINGENCY			32,522	-	-	-	
10	290	6510	OFFICE SUPPLIES			5,000	1,671	3,123	5,000	60.1%
10	290	6512	OPERATING/DEPARTMENTAL SUPPLIES			5,000	1,456	2,870	5,000	74.2%
10	290	6514	POSTAGE/SHIPPING			3,300	987	2,100	2,640	25.7%
			Total Operations	-		54,222	9,146	16,689	22,540	35.1%
10	800	6830	REVENUE NEUTRALITY			287,500	-	1,670,347	425,644	-74.5%
			Total Debt Service	-		287,500	-	1,670,347	425,644	-74.5%
			TOTAL GENERAL GOVERNMENT	-		341,722	9,146	-	448,184	

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

<u>FUND</u>	<u>DEPT</u>	<u>GL</u>	<u>Titles</u>	<u>Audited Actual FYE 6/30/12</u>	<u>Audited Actual FYE 6/30/13</u>	<u>Amended Budget FYE 06/30/14</u>	<u>Actual YTD 2/28/14</u>	<u>Projected FYE 6/30/14</u>	<u>City Manager Recommendation FYE 6/30/15</u>	<u>Proj/Recommend Variance</u>
GENERAL FUND										
BUILDING & FACILITIES										
10	295	6310	BUILDING MAINTENANCE & REPAIR	-	160	250	1,717	1,942	2,000	3.0%
10	295	6372	UTILITIES - ELECTRIC	3,863	5,073	5,400	3,225	5,725	5,700	-0.4%
10	295	6376	UTILITIES - TELEPHONE	7,026	7,610	10,500	5,426	8,139	9,000	10.6%
10	295	6378	UTILITIES - WATER/SEWER	-	-	-	-	-	-	
10	295	6460	JANITORIAL	2,000	2,160	2,600	1,680	2,520	2,640	4.8%
10	295	6474	RENTS/LEASES - LAND & BUILDINGS	60,960	70,027	76,000	50,469	76,004	79,165	4.2%
10	295	6490	OTHER PROFESSIONAL SERVICES	210	475	420	295	505	500	-1.0%
10	295	6520	JANITORIAL SUPPLIES	562	-	-	-	-	-	
			Total Operations	94,533	107,005	95,170	62,812	94,835	99,005	4.4%
10	295	6620	FURNITURE/FIXTURES	-	4,803	-	-	-	5,500	
10	295	6622	OFFICE EQUIPMENT	-	6,998	1,200	-	4,100	-	-100.0%
10	295	6624	OTHER CAPITAL EQUIPMENT	15,909	-	-	-	-	2,000	
			Total Capital Outlay	15,909	11,801	1,200	-	4,100	7,500	82.9%
			TOTAL BUILDING & FACILITIES	110,443	118,806	96,370	62,812	98,935	106,505	7.7%

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 2/28/14	Projected FYE 6/30/14	Dept Request FYE 6/30/15	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
GENERAL FUND											
<i>Revenues</i>											
			PLANNING FEES								
10		4215	DEVELOPMENT FEES	665,765	676,539	521,175	493,587	740,381	600,000	600,000	-19.0%
PLANNING											
10	300	6020	SALARIES & WAGES - PART-TIME	483	-	-	-	-	-	-	-
10	300	6110	FICA	10	-	-	-	-	-	-	-
10	300	6120	MEDICARE	5	-	-	-	-	-	-	-
10	300	6160	INSURANCE - STATE UNEMPLOYMENT	12	-	-	-	-	-	-	-
			Total Personnel	510	-	-	-	-	-	-	-
10	300	6212	STIPENDS	1,900	1,850	4,800	1,100	2,600	2,600	2,600	0.0%
10	300	6230	TRAINING	-	-	2,000	-	-	2,000	2,000	-
10	300	6240	MEETINGS & CONFERENCES	-	-	2,625	-	-	2,625	2,625	-
10	200	6245	TRAVEL/LODGING	-	-	3,500	-	-	3,500	3,500	-
10	300	6414	ADVERTISING	606	281	2,500	1,098	2,195	2,000	2,000	-8.9%
10	300	6420	LEGAL	26,955	8,287	-	-	-	-	-	-
10	300	6426	GENERAL PLAN SERVICES	138,032	34,975	26,000	73	-	-	-	-
10	300	6431	PLANNING	201,326	170,230	156,000	99,604	165,297	156,000	156,000	-5.6%
10	300	6431	PLANNING - SPECIAL PROJECTS	-	-	181,000	63,606	94,904	260,000	260,000	174.0%
10	300	6431	PLANNING - SPECIAL PROJECTS - LEAI	-	-	408,000	2,003	408,000	-	-	-100.0%
10	300	6433	PRIVATE DEVELOPMENT	447,986	392,398	390,000	243,741	294,372	420,000	420,000	42.7%
10	300	6450	FIRE SERVICES	4,013	-	-	-	-	-	-	-
10	300	6462	SAFE NEIGHBORHOOD/GANG TASK FORCE	-	-	-	-	-	-	-	-
10	300	6480	PAYMENTS TO OTHER AGENCIES	2,066	-	-	-	-	-	-	-
10	300	6490	OTHER PROFESSIONAL SERVICES	-	41,744	-	-	-	-	-	-
10	300	6495	OTHER CONTRACTUAL SERVICES	2,802	-	-	-	-	-	-	-
10	300	6510	OFFICE SUPPLIES	327	-	500	103	205	-	-	-100.0%
10	300	6512	OPERATING/DEPARTMENTAL SUPPLIE	278	522	500	305	723	-	-	-100.0%
10	300	6514	POSTAGE/SHIPPING	107	-	100	-	-	-	-	-
			Total Operations	826,398	650,287	1,177,525	411,631	968,296	848,725	848,725	-12.3%
			TOTAL PLANNING	826,908	650,287	1,177,525	411,631	968,296	848,725	848,725	-12.3%

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 06/30/14	Actual YTD 2/28/14	Projected FYE 6/30/14	Dept Request FYE 6/30/15	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
10	300	6240	MEETINGS & CONFERENCES							2,625	
10	300	6431	PLANNING - SPECIAL PROJECTS								
			Rezoning for high density housing							150,000	
			Chandler Area Community Plan							100,000	
			Historical Document Collection							<u>10,000</u>	
										260,000	

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

<u>FUND</u>	<u>DEPT</u>	<u>GL</u>	<u>Titles</u>	<u>Audited Actual FYE 6/30/12</u>	<u>Audited Actual FYE 6/30/13</u>	<u>Amended Budget FYE 6/30/14</u>	<u>Actual YTD 2/28/14</u>	<u>Projected FYE 6/30/14</u>	<u>City Manager Recommendation FYE 6/30/15</u>	<u>Proj/Recommend Variance</u>
GENERAL FUND										
<i>Revenues</i>										
10		4200	CONSTRUCTION/BLDG PERMITS	163,285	237,426	201,650	267,961	401,942	360,000	-10.4%
10		4215	DEVELOPMENT FEES	1,331,530	1,353,077	1,042,350	987,174	1,480,761	1,200,000	-19.0%
<i>Expenditures</i>										
BUILDING & SAFETY										
10	310	6412	TECHNOLOGY SERVICES	98	134	-	-	-	-	
10	310	6428	MEMBERSHIP/DUES	225	225	-	-	-	-	
10	310	6432	BUILDING & SAFETY	209,432	252,800	200,000	196,235	262,135	384,000	46.5%
10	310	6433	PRIVATE DEVELOPMENT	848,712	997,419	1,000,000	683,114	944,265	1,150,000	21.8%
10	310	6510	OFFICE SUPPLIES	884	766	650	486	795	800	0.6%
10	310	6512	OPERATING/DEPARTMENT SUPPLIES	1,265	1,060	1,000	752	1,262	1,500	18.9%
10	310	6590	OTHER EQUIPMENT/SUPPLIES	1,118	-	-	-	-	-	
Total Operations				1,061,733	1,252,404	1,201,650	880,587	1,208,457	1,536,300	27.1%
TOTAL BUILDING & SAFETY				1,066,979	1,252,501	1,201,650	880,587	1,208,457	1,536,300	27.1%

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual	Audited Actual	Amended Budget	Actual	Projected	City Manager	Proj/Recommend
				FYE 6/30/12	FYE 6/30/13	FYE 6/30/14	YTD 2/28/2014	FYE 6/30/14	Recommendation	Variance
				FYE 6/30/12	FYE 6/30/13	FYE 6/30/14	YTD 2/28/2014	FYE 6/30/14	FYE 6/30/15	Variance
GENERAL FUND										
CODE ENFORCEMENT										
10	330	6010	SALARIES & WAGES - FULL-TIME	59,220	79,344	120,000	73,120	110,601	120,000	8.5%
10	330	6020	SALARIES & WAGES - PART-TIME	2,166	-	-	-	-	-	
10	330	6040	OVERTIME		467	1,000	-	-	6,923	
10	330	6110	FICA	118	-	-	-	-	-	
10	330	6120	MEDICARE	1,177	1,431	1,740	1,248	1,871	1,840	-1.6%
10	330	6130	PERS - EMPLOYER	2,850	7,283	14,400	7,019	10,640	11,330	6.5%
10	330	6150	INSURANCE - HEALTH	16,900	23,529	36,000	24,030	36,000	36,000	0.0%
10	330	6440	INSURANCE - WORKERS COMP	713	3,589	1,260	1,733	3,466	4,776	37.8%
10	330	6160	INSURANCE - STATE UNEMPLOYMENT	584	845	700	930	922	868	-5.9%
10	330	6170	UNIFORM	-	-	500	-	-	750	
			Total Personnel	86,035	119,322	175,600	108,081	163,500	182,488	11.6%
10	330	6230	TRAINING	-	-	500	-	-	1,000	
10	330	6240	MEETINGS & CONFERENCES	995	-	-	-	-	-	
10	330	6250	MILEAGE REIMBURSEMENT	184	-	-	-	-	-	
10	330	6260	EDUCATION	-	-	500	-	-	-	
10	330	6330	VEHICLE OPERATIONS/GAS	4,425	3,396	4,500	2,234	3,898	6,000	53.9%
10	330	6332	VEHICLE MAINTENANCE/REPAIR	79	803	2,000	1,637	2,403	3,000	24.8%
10	330	6376	UTILITIES - TELEPHONE	1,515	1,560	2,500	876	1,501	2,500	66.6%
10	330	6424	CODE ENFORCEMENT SERVICES	-	33,936	-	-	-	-	
10	330	6428	MEMBERSHIPS/DUES	100	-	150	-	-	150	
10	330	6480	PAYMENTS TO OTHER AGENCIES		2,695	2,000	2,874	2,510	2,700	7.6%
10	330	6510	OFFICE SUPPLIES	510	103	500	75	150	150	0.0%
10	330	6512	OPERATING/DEPARTMENTAL SUPPLIES	3,796	2,024	4,000	1,231	2,462	3,000	21.9%

10	330	6590	OTHER EQUIPMENT/SUPPLIES	-	-	2,500	68	136	-	-100.0%
			Total Operations	11,604	44,517	19,150	8,996	13,060	18,500	41.7%
10	330	6610	VEHICLES	-	-	-	-	-	-	
			Total Capital Outlay	-	-	-	-	-	-	
			TOTAL CODE ENFORCEMENT	97,639	163,839	194,750	117,077	176,560	200,988	13.8%
10	330	6230	TRAINING							
			CACEO Training - 2 employees						1,000	

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 6/30/14	Actual YTD 2/28/14	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
GENERAL FUND										
LAW ENFORCEMENT										
10	400	6170	UNIFORMS	-	340	1,350	-	-	1,350	
10	400	6212	STIPENDS	1,550	1,900	2,400	200	1,450	3,000	106.9%
10	400	6220	SUBSCRIPTIONS & EDUC MATERIALS	120	-	-	-	-	-	
10	400	6230	TRAINING	-	-	1,690	-	-	1,990	
10	400	6240	MEETINGS & CONFERENCES	-	-	2,800	-	-	-	
		6245	TRAVEL/LODGING	-	-	-	-	-	2,400	
10	400	6330	VEHICLE OPERATIONS/GAS	-	38	-	-	-	-	
10	400	6332	VEHICLE REPAIR	-	-	3,052	1,731	1,731	2,783	60.8%
10	400	6342	FIELD EQUIPMENT REPAIR	-	-	1,350	-	1,000	1,150	15.0%
10	400	6416	PRINTING/PUBLISHING	-	1,686	9,480	2,069	2,500	7,080	183.2%
10	400	6428	MEMBERSHIPS/DUES	-	-	120	99	120	120	0.0%
10	400	6452	POLICE SERVICES	4,180,112	4,444,052	5,746,296	2,632,465	5,746,296	5,950,697	3.6%
10	400	6453	YOUTH EXPLORER PROGRAM	350	-	1,430	850	850	1,685	98.2%
10	400	6454	BOOKING FEES	9,907	(9,907)	23,743	-	-	42,848	
10	400	6455	CRIME PREVENTION	-	1,588	3,150	(1,588)	-	3,150	
10	400	6456	CAL ID	46,701	9,416	50,180	52,822	52,822	57,251	8.4%
10	400	6457	BLOOD DRAWS	10,823	9,612	20,000	4,181	9,149	12,000	31.2%
10	400	6458	COUNTY RMS SYSTEM	-	43,968	46,167	-	45,478	48,769	7.2%
10	400	6459	FORENSIC	2,700	-	6,300	-	6,000	6,300	5.0%
10	400	6462	SAFE NEIGHBORHOOD/GANG TASK FO	-	4,603	5,000	3,260	3,260	7,379	126.3%
10	400	6463	CITIZEN'S PATROL	-	-	7,200	-	-	7,200	
10	400	6465	EXTRA DUTY - POLICE	17,802	54,756	20,000	10,722	-	30,061	
10	400	6466	VEHICLE TOW RECOVERY	-	-	1,500	-	-	1,500	
10	400	6467	FACILITY RATE	53,264	96,253	106,790	-	106,790	116,354	9.0%
10	400	6468	CROSSING GUARDS	-	-	25,350	14,232	28,464	38,663	35.8%
10	400	6480	PAYMENTS TO OTHER AGENCIES	-	61,121	55,000	25,209	43,216	55,000	27.3%
10	400	6490	OTHER PROFESSIONAL SERVICES	-	77	20,000	-	2,892	-	-100.0%

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 6/30/14	Actual YTD 2/28/14	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
GENERAL FUND										
LAW ENFORCEMENT										
10	400	6510	OFFICE SUPPLIES		-	300	-	-	300	
10	400	6512	OPERATING/DEPARTMENT SUPPLIES	2,108	667	-	280	-	-	
10	400	6514	POSTAGE/SHIPPING		-	5,500	-	-	5,500	
10	400	6590	OTHER EQUIPMENT/SUPPLIES	9,343	9,237	7,800	-	-	9,020	
			Total Operations	4,334,780	4,729,407	6,173,948	2,746,532	6,052,018	6,413,550	6.0%
10	400	6624	OTHER CAPITAL EQUIPMENT	3,156	-	1,220	-	-	-	
10	400	6710	SPECIAL/GRANT PROJECTS	-	-	-	-	-	-	
			Total Capital Outlay	3,156	-	1,220	-	-	-	-
			TOTAL LAW ENFORCEMENT	4,337,936	4,729,407	6,175,168	2,746,532	6,052,018	6,413,550	6.0%

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014 -2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 6/30/14	Actual YTD 2/28/14	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
GENERAL FUND										
ANIMAL CONTROL										
10	430	6480	PAYMENTS TO OTHER AGENCIES	138,333	122,508	137,844	149,208	248,247	279,655	12.7%
10	430	6490	OTHER PROFESSIONAL SERVICES	-	-	90,000	-	-		
			Total Operations	138,333	122,508	227,844	149,208	248,247	279,655	12.7%
			TOTAL ANIMAL CONTROL	138,333	122,508	227,844	149,208	248,247	279,655	12.7%

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual	Audited Actual	Amended Budget	Actual	Projected	City Manager	Proj/Recommend
				FYE 6/30/12	FYE 6/30/13	FYE 6/30/14	YTD 2/28/14	FYE 6/30/14	Recommendation	Variance
GENERAL FUND										
PUBLIC WORKS										
10	500	6416	PRINTING/PUBLISHING	-	-	-	44	-		
10	500	6460	JANITORIAL	-	37	-	-	-		
10	500	6472	RENTS/LEASES-EQUIPMENT & VEHICLE	1,069	-	-	-	-		
10	500	6495	OTHER CONTRACTUAL SERVICES	-	682	-	-	-		
10	500	6512	OPERATING/DEPARTMENTAL SUPPLIES	1,935	182	-	-	-		
10	500	6664	STORM DRAINAGE	41,471	73,029	110,000	80,637	103,964	125,000	20.2%
			Total Operations	44,474	73,930	110,000	80,680	103,964	125,000	20.2%
			TOTAL PUBLIC WORKS	44,474	73,930	110,000	80,680	103,964	125,000	20.2%

NPDES General Fund Expenditures:

MS4 Permit cost sharing	20,000
Santa Ana river agreement	24,000
TMDL	12,500
Staff Training	6,500
Administration/Meetings	30,000
-	17,000
Commercial/industrial inspection	15,000
	<u>125,000</u>

**CITY OF EASTVALE
BUDGET WORKSHEETS
FY 2014-2015 BUDGET**

FUND	DEPT	GL	Titles	Audited Actual FYE 6/30/12	Audited Actual FYE 6/30/13	Amended Budget FYE 6/30/14	Actual YTD 2/28/2014	Projected FYE 6/30/14	City Manager Recommendation FYE 6/30/15	Proj/Recommend Variance
BEGINNING FUND BALANCE					1,761,497	4,122,883	4,122,883	4,122,883	4,874,782	
STRUCTURAL FIRE										
110	000	4000	BASE PROPERTY TAX-SECURED	3,210,860	1,680,542	3,946,227	1,234,900	4,147,991	4,313,910	4.0%
110	000	4010	BASE PROPERTY TAX-UNSECURED	-	7,409	-	7,409	-	-	
110	000	4020	PROPERTY TAX-FIRE	-	1,807,629	-	695,635	-	-	
110	000	4030	OTHER PROPERTY TAX	56,684	165,809	-	117,234	-	-	
110	000	4040	HOMEOWNER'S EXEMPTION	58,022	58,028	-	28,727	-	-	
110	000	4050	REAL PROPERTY TRANSFER TAX	-	-	-	-	-	-	
110	000	4060	PROPERTY TAX-PY	13	289,806	-	11,419	-	-	
110	000	4240	FIRE INSPECTION FEE	-	-	118,443	18,500	27,750	118,433	326.8%
110	000	4302	EMS FINES	608	5,167	-	-	-	-	
110	000	4600	INTEREST INCOME	1,016	5,460	4,065	4,526	9,055	4,000	-55.8%
			TOTAL STRUCTURAL FIRE REVENUES	3,327,203	4,019,851	4,068,735	2,118,349	4,184,795	4,436,343	6.0%
110	420	6220	SUBSCRIPTION & EDUC MATERIALS	-	-	-	-	-	200	
110	420	6310	BUILDING MAINTENANCE & REPAIR	-	-	-	-	-	5,400	
110	420	6330	VEHICLE OPERATIONS/FUEL	-	-	-	-	-	2,500	
110	420	6376	UTILITIES - TELEPHONE	-	-	-	-	-	1,800	
110	420	6415	COMMUNITY PROMOTION	-	-	2,500	-	-	2,500	
110	420	6420	LEGAL-DEVELOPMENT	-	-	-	-	-	-	
110	420	6450	FIRE SERVICES	1,514,552	1,622,155	2,698,346	529,037	2,578,396	2,810,429	9.0%
110	420	6451	HAZMAT	-	-	-	-	-	-	
110	420	6480	PAYMENTS TO OTHER AGENCIES	-	-	-	-	-	-	
110	420	6490	OTHER PROFESSIONAL SERVICES	1,070	36,189	450,000	-	-	-	
110	420	6499	CONTINGENCY	-	-	-	-	-	-	
110	420	6512	OPERATING/DEPARTMENT SUPPLIES	84	121	-	4,122	4,500	5,000	11.1%
			Total Operations	1,515,705	1,658,465	3,150,846	533,159	2,582,896	2,827,829	9.5%

110	420	6610	VEHICLES	-	-	-	-	125,000	500,000	300.0%
110	420	6610	COMPUTER HARDWARE/SOFTWARE	-	-	-	-	-	-	
110	420	6620	FURNITURE/FIXTURES	-	-	100,000	-	100,000	-	-100.0%
110	420	6622	OFFICE EQUIPMENT	50,000	-	-	-	-	-	
110	420	6624	OTHER CAPITAL EQUIPMENT	-	-	-	-	25,000	100,000	300.0%
110	420	6630	LAND	-	-	570,000	598,331	600,000	-	-100.0%
110	420	6650	BUILDINGS	-	-	3,500,000	-	-	400,000	
			Total Capital Outlay	50,000	-	4,170,000	598,331	850,000	1,000,000	17.6%
110	800	6830	REVENUE NEUTRALITY	-	-	287,500	-	-	-	
			Total Debt Service	-	-	287,500	-	-	-	
110	420	6910	TRANSFERS OUT TO GENERAL FUND	-	-	-	-	-	-	
			Total Transfers	-	-	-	-	-	-	
			TOTAL FIRE SERVICES	1,565,705	1,658,465	7,608,346	1,131,491	3,432,896	3,827,829	
			STRUCTURAL FIRE NET REVENUES	1,761,497	2,361,386	(3,539,611)	986,859	751,899	608,515	
ENDING FUND BALANCE				1,761,497	4,122,883	583,272	5,109,742	4,874,782	5,483,297	



CITY OF EASTVALE
Capital Improvement Program
Fiscal Years 2014-2015 through 2018-2019
Program Summary

Project No.	Project Name	Project Estimate	Expenditures through June 30, 2014	Continuing Appropriations	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19
ACCESSIBILITY IMPROVEMENTS PROGRAM									
91001	Walter St from Cucamonga Creek to Hall Ave Pavement Restoration	\$ 120,000	\$ 33,324	\$ -	\$ 86,676	\$ -	\$ -	\$ -	\$ -
91003	Archibald Ave at Chandler St Sidewalk and ADA Ramps	40,000	10,661	-	29,339	-	-	-	-
91004	Chandler St from Archibald Ave to Hellman Ave Sidewalk	190,000	50,900	-	139,100	-	-	-	-
Total Accessibility Improvements		\$ 350,000	\$ 94,885	\$ -	\$ 255,115	\$ -	\$ -	\$ -	\$ -
ROADWAY SAFETY/TRAFFIC IMPROVEMENTS									
92001	Traffic Inventory and Sign Replacement	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
92002	Thermo Plastic Striping	20,000	1,895	-	18,105	10,000	10,000	10,000	10,000
92005	Bikeway Master and Truck Route Plan	150,000	20,000	-	130,000	-	-	-	-
92006	Hammer Avenue Traffic Signal Synchronization	384,000	-	-	384,000	-	-	-	-
Total Roadway Safety		\$ 564,000	\$ 31,895	\$ -	\$ 542,105	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
STREET IMPROVEMENTS									
93001	Archibald Ave s/o Limonite to City Limit	200,000	26,645	-	173,355	-	-	-	-
93003	Hellman Ave Pavement Reconstruction from River Rd to Channel	370,000	49,051	-	320,949	-	-	-	-
93004	Limonite at I-15	1,900,000	-	500,000	500,000	300,000	300,000	300,000	-
93009	Hammer Ave Overlay from Riverside to Samantha	140,000	-	-	140,000	-	-	-	-
93010	Hammer Ave Overlay from Samantha to Cantu-Galleano	310,000	27,192	-	282,808	-	-	-	-
93011	Hammer Ave Overlay from Limonite to s/o 68th St	610,000	53,507	-	556,493	-	-	-	-
93012	Milliken Ave Overlay from Greystone to Riverside	400,000	13,158	-	386,842	-	-	-	-
93013	River Rd Reconstruction from Hellman to Baron	250,000	21,929	-	228,071	-	-	-	-
93014	Chandler St Pavement Rehabilitation from Hall to Archibald	400,000	21,929	-	378,071	-	-	-	-
93015	Schleisman Rd Pavement Rehab from Summer to w/o Harrison	670,000	5,768	-	664,233	-	-	-	-
93018	Annual Overlay	400,000	-	-	400,000	400,000	400,000	400,000	400,000
Total Street Improvements		\$ 5,650,000	\$ 219,179	\$ 500,000	\$ 4,030,821	\$ 700,000	\$ 700,000	\$ 700,000	\$ 400,000
CITYWIDE MAINTENANCE									
94001	Residential Slurry Seal	300,000	945,000	-	300,000	300,000	300,000	300,000	300,000
94002	Pavement Management System Update	32,000	5,785	-	26,215	10,000	10,000	10,000	10,000
94003	Archibald Ave Slurry Seal from River Rd to Prado Basin Park	100,000	100,000	-	-	-	-	-	-
Total Citywide Maintenance		\$ 432,000	\$ 1,050,785	\$ -	\$ 326,215	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000
LAND, BUILDINGS & IMPROVEMENTS									
95000	Fire Station #2	\$ 4,899,232	\$ 599,232	\$ 4,050,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Total Land, Buildings & Improvements		\$ 4,899,232	\$ 599,232	\$ 4,050,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Total Capital Improvements Expenditure		\$ 11,895,232	\$ 1,995,976	\$ 4,550,000	\$ 5,404,256	\$ 1,030,000	\$ 1,030,000	\$ 1,030,000	\$ 730,000
CAPITAL IMPROVEMENT FUNDING									
Structural Fire Fund	\$ 4,649,232	\$ 599,232	\$ 4,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gas Tax	3,370,000	222,629	500,000	1,747,371	300,000	300,000	300,000	-	-
Measure A	2,930,000	1,079,230	-	2,805,770	730,000	730,000	730,000	730,000	730,000
AQMD	50,000	-	-	50,000	-	-	-	-	-
CDBG	350,000	94,885	-	255,115	-	-	-	-	-
Federal (CMAQ)	217,000	-	-	217,000	-	-	-	-	-
Federal (RSTP)	199,000	-	-	199,000	-	-	-	-	-
SCAG Grant	80,000	-	-	80,000	-	-	-	-	-
Developer Contribution	50,000	-	-	50,000	-	-	-	-	-
Total Capital Improvements Funding		\$ 11,895,232	\$ 1,995,976	\$ 4,550,000	\$ 5,404,256	\$ 1,030,000	\$ 1,030,000	\$ 1,030,000	\$ 730,000



City of Eastvale

2014-2015 Operating & Capital Improvement Budget Workshop Study Session

April 30, 2014



Agenda

- Review of General Fund Fiscal Data
- Discussion of Goals and Priorities
- Fire Fund Analysis
- Capital Improvements



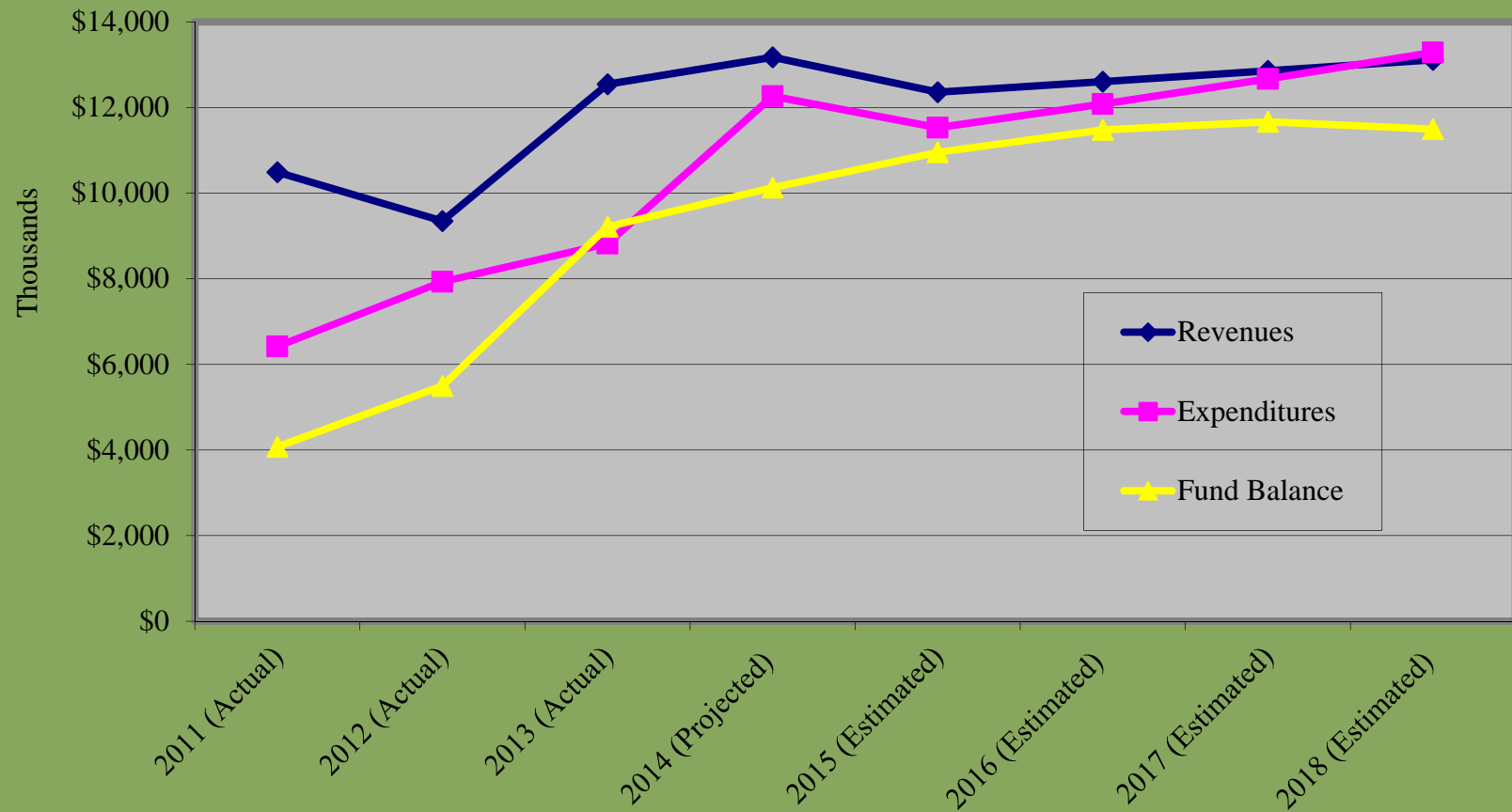
Agenda – Fiscal Data

- Review of General Fund Fiscal Data
 - Historical and estimated fund balance
 - Revenue estimates by category
 - Expenditure estimates by department
 - Fire fund balance and projections



Historical & Estimated Fund Balance

Graph 1 - Fund Balance



Estimated Fund Balance and Surplus

Table 1 – General Funds Overview

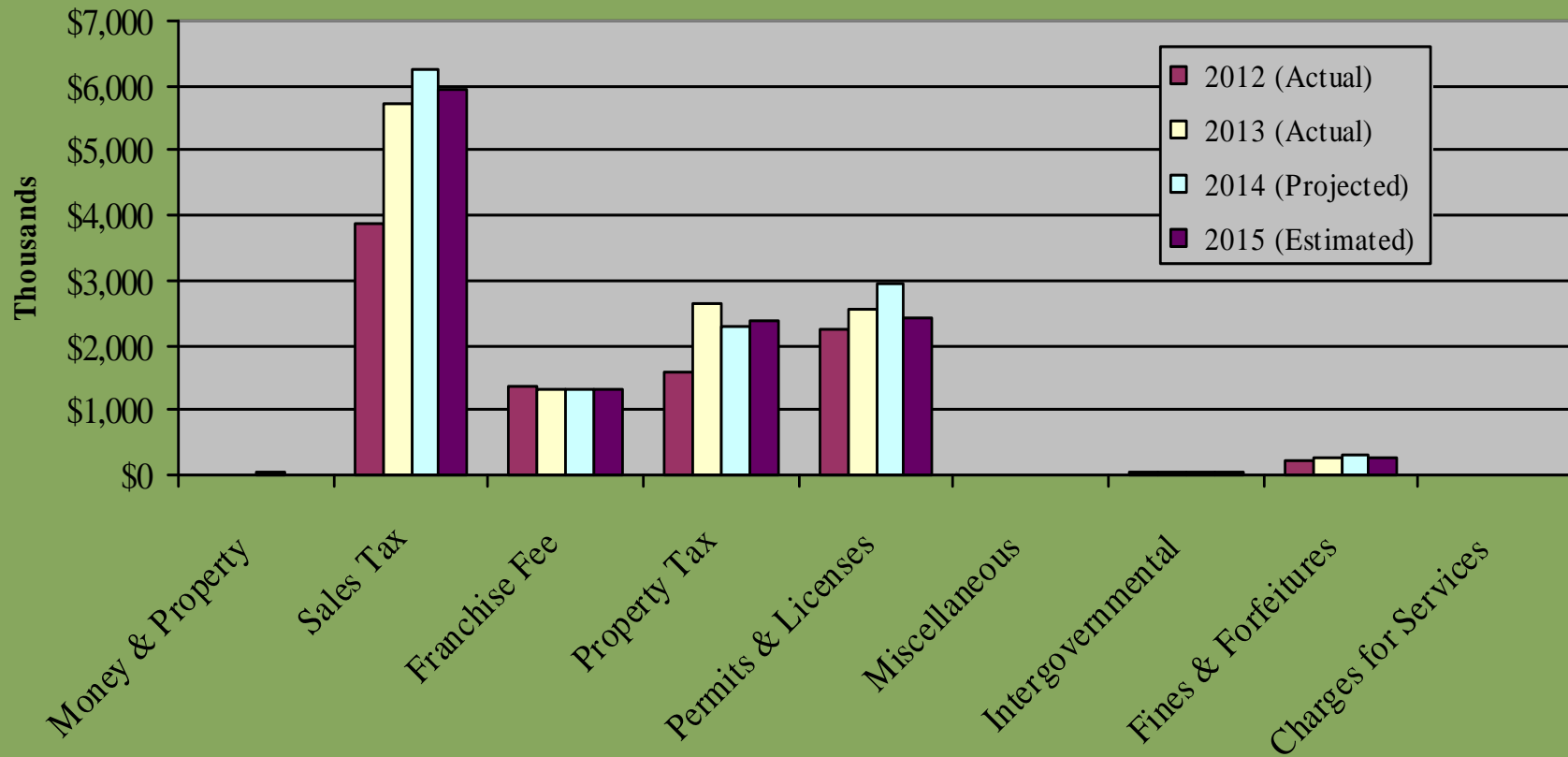
	Adjusted Budgeted <u>6/30/2014</u>	Projected <u>6/30/2014</u>	Estimated <u>6/30/2015</u>
Beginning Fund Balance	\$9,216,641	\$ 9,216,641	\$ 10,127,392
General Fund Revenues	10,707,719	13,175,781	12,358,399
General Fund Expenditures **	<u>11,103,719</u>	<u>12,265,030</u>	<u>11,530,904</u>
Net Surplus	(385,728)	910,751	827,495
Ending Fund Balance	<u>\$9,602,369</u>	<u>\$ 10,127,392</u>	<u>\$ 10,954,887</u>

Note: Projections are based on February 2014 month-end and are subject to change



General Fund Revenues

Graph 2 - General Fund Revenues by Category



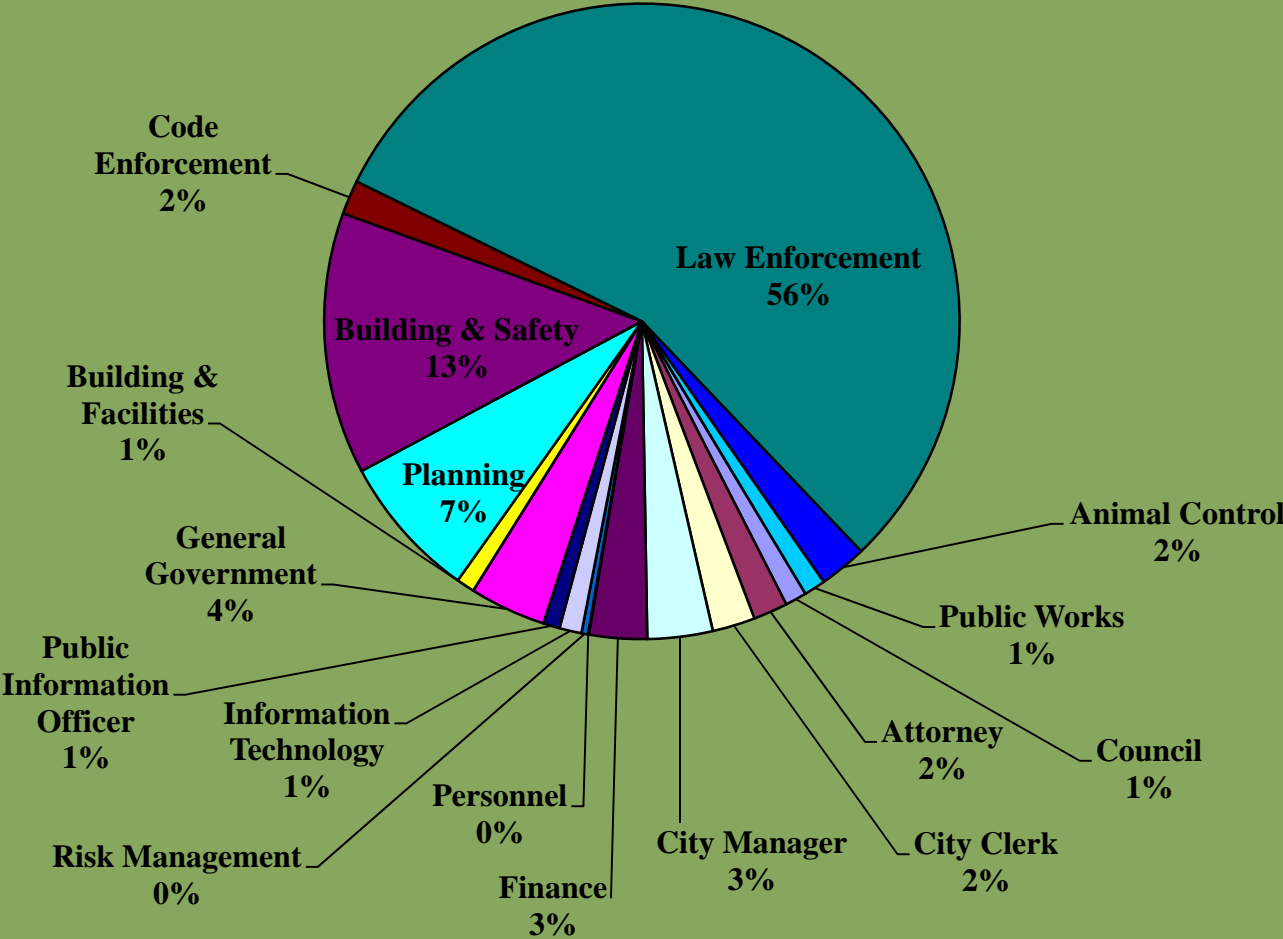
General Fund Revenues

Table 2 - General Fund Revenues by Category

Category	2012 (Actual)	2013 (Actual)	2014 (Projected)	2015 (Estimated)
Money & Property	\$ 8,436	\$ 18,743	\$ 31,805	\$ 20,000
Sales Tax	3,884,798	5,720,377	6,260,270	5,926,000
Franchise Fee	1,346,489	1,329,508	1,325,502	1,310,000
Property Tax	1,604,270	2,627,794	2,294,975	2,380,961
Permits & Licenses	2,251,039	2,532,018	2,939,630	2,428,188
Miscellaneous	12,048	6,279	3,616	-
Intergovernmental	37,611	37,054	29,146	29,000
Fines & Forfeitures	204,666	262,878	287,657	264,000
Charges for Services	<u>572</u>	<u>9,757</u>	<u>3,180</u>	<u>250</u>
Total	\$ 9,349,929	\$ 12,544,408	\$ 13,175,781	\$ 12,358,399



General Fund Expenditures



General Fund Expenditures

Table 3 - General Fund Expenditures by Department

Department	2012 (Actual)	2013 (Actual)	2014 (Projected)	2015 (Estimated)
City Council	\$ 133,641	\$ 121,695	\$ 104,788	\$ 127,208
City Attorney	188,981	172,821	173,651	201,290
City Clerk	109,692	189,430	155,119	251,042
Records Management	82,543	-	-	-
City Manager	396,713	436,294	425,921	382,486
Finance	270,352	337,696	572,452	339,034
Personnel	529	606	2,920	5,400
Risk Management	25,310	30,037	36,666	37,955
Information Technology	93,962	282,473	141,064	130,051
Public Information Office	-	-	93,936	97,531



General Fund Expenditures

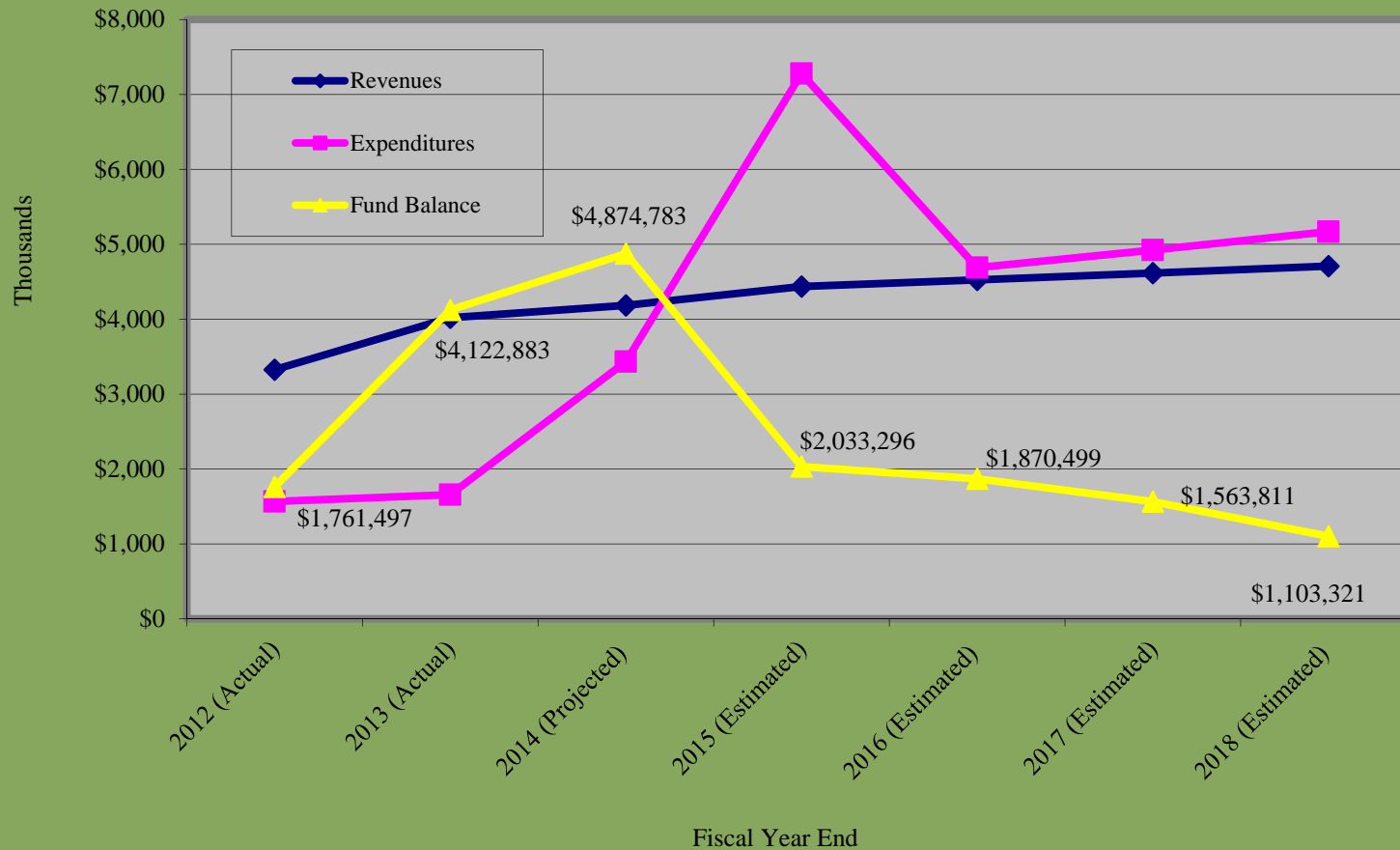
Table 3 - General Fund Expenditures by Department

Department	2012 (Actual)	2013 (Actual)	2014 (Projected)	2015 (Estimated)
General Government	-	-	1,687,036	448,184
Building & Facilities	110,443	118,806	98,935	106,505
Planning	826,908	650,287	968,296	848,725
Building & Safety	1,066,979	1,252,501	1,208,457	1,536,300
Engineering	4,003	-	-	-
Code Enforcement	97,639	163,839	176,560	200,989
Law Enforcement	4,337,936	4,729,407	6,067,018	6,413,550
Animal Control	138,333	122,508	248,247	279,655
Public Works	44,474	73,930	103,964	125,000
Total	\$ 7,928,438	\$ 8,682,330	\$ 12,265,030	\$ 11,530,905



Fire Fund Historical & Estimated Fund Balance

Graph 4 - Fire Fund Balance



Fire Fund Estimated Fund Balance

Table 4 - Fire Fund Projected Fund Balance

	6/30/12	6/30/13	6/30/14	6/30/15	6/30/16	6/30/17	6/30/18
Fund Balance Fire Fund	(Actual)	(Actual)	(Projected)	(Estimated)	(Estimated)	(Estimated)	(Estimated)
Expenditures-Operations Station 1	1,565,705	1,658,465	2,707,896	2,827,829	2,969,220	3,117,681	3,273,566
Expenditures-Operations Station 2	-	-	-	-	1,718,646	1,804,578	1,894,807
Expenditures-Capital Vehicle/Other	-	-	125,000	600,000	-	-	-
Expenditures-Capital Building	-	-	600,000	3,850,000	-	-	-
Total Expenditures	1,565,705	1,658,465	3,432,896	7,277,829	4,687,866	4,922,260	5,168,373
Revenues	3,327,203	4,019,851	4,184,795	4,436,343	4,525,070	4,615,571	4,707,883
Net Revenues	1,761,498	2,361,386	751,899	(2,841,486)	(162,797)	(306,689)	(460,490)
Fund Balance	1,761,497	4,122,883	4,874,782	2,033,296	1,870,499	1,563,811	1,103,321

Notes:

FY 2014 - Addition of Medic Squad and purchase of land for 2nd fire station

FY 2015 - Design and construction of 2nd fire station

FY 2016 - 2nd fire station operational and staffed; revenue neutrality fire mitigation clause in effect



Agenda – Goals & Priorities

- Discussion of Goals and Priorities
 - Balanced budget
 - 2014/15 estimated surplus of \$827,495 at status quo levels
 - Sustainability with increasing public safety costs (due in part to rising PERS rates and healthcare costs)
 - Uphold goals & objectives of strategic plan



General Fund Reserve

Fund Balance Reserve Policy (GASB 54):

- Projected Fund Balance \$10.1 million at 6/30/14
- Current policy commits emergency reserves at 50% General Fund Expenditures or \$5.8 million
- Committed Fund Balance reported on financial statements must be set by council action:
 - Increase emergency reserve threshold or establish set amount by resolution
 - Consideration of reserves for future civic center (estimated cost \$13 million) through formal council action



Law Enforcement Patrol

Patrol Service Hours to 90 per day:

- Estimated cost \$630,462
- Priority on public safety
- Costs include non-refunded one-time training for 2 officers at \$85,000
- Sheriff costs estimated to increase 7% per year (add'l 10 hours to cost \$775,000 by 2018)
- Based on long term sustainability – this is not recommended at this time



Law Enforcement Commercial Enforcement Officer

Commercial Enforcement Officer - .50 FTE

- Estimated shared cost (with Jurupa Valley) \$206,488
- Costs include non-refunded one-time training for .5 officers and equipment at \$46,000
- Highly trained & effective in industrial areas
- Reduces road wear (saves capital \$\$)
- Assists with traffic (schools) and enforce truck routes
- Increased complaints, ongoing maintenance & frequent court appearance



Law Enforcement Motor Officer

Motor Officer - .50 FTE:

- Estimated shared cost (with Norco) \$198,369
- Costs include non-refunded one-time training for .50 officers and equipment at \$37,000
- Reduced traffic collisions & violations
- High maneuverability & response time
- Productivity loss – weather & take home travel
- Recurring training & maintenance costs



Law Enforcement Crime Prevention Specialist

Crime Prevention Specialist – 1 FTE

- Estimated cost \$82,399 for CSO I position
- Requested by Public Safety Commission
- Dedicated to Neighborhood Watch, Crime Prevention Programs, and emergency preparedness



Code Enforcement

Code Enforcement Technician – 1 FTE:

- Estimated cost \$76,000
- Estimated street sweeping revenue \$140,000
- Replace CSO II duties for street sweeping parking compliance
- CSO II duties shifted to patrol and traffic support
- Assist code enforcement department with high volume of cases
- Code Enforcement vehicle needed \$35,000 (CNG vehicle purchased through AQMD funds)



Contract vs. Full-time Staffing

- Estimated Savings \$319,526 (General Fund - \$245,451; Gas Tax - \$74,075)
- Retain and revise consulting contracts for Building & Safety, development, and specific projects
- Dedicated full-time staff
- Management of consulting contracts
- Need to develop mechanism to integrate and track both permanent and contract staff for development billing
- Future user fee study would pass savings to community in lieu of general fund surplus



Contract vs. Full-time Staffing Public Works/Engineering

Position	Current	Current	Proposed	Contract	Proposed	Savings	Add'l FTE
	Contract	Contract	City Perm				
	FTE	Cost	FTE	FTE Equiv	Perm Cost		
City Engineer (Contract)	0.51	\$ 145,000	0.25	\$ 72,500	\$ 72,500	\$ 72,500	(0.26)
Senior Engineer	0.84	215,000	1.00	255,249	141,500	73,500	0.16
Engineering Associate	0.56	113,000	1.00	202,525	103,000	10,000	0.44
	1.91	\$ 473,000	2.25	\$ 530,274	\$ 317,000	\$ 156,000	0.34

General Fund Savings \$ 81,925

Gas Tax Savings 74,075

Total Savings \$ 156,000



Contract vs. Full-time Staffing Planning

Position	Current Contract	Current Contract	Proposed City Perm	Contract	Proposed	Savings	Add'l
	FTE	Cost	FTE	FTE Equiv	Perm Cost		FTE
Planning Manager	0.74	\$ 193,406	1.00	261,359	\$ 141,500	\$ 51,906	0.26
Assistant Planner	1.29	214,620	1.00	166,372	103,000	111,620	(0.29)
	2.03	\$ 408,026	2.00	427,732	\$ 244,500	\$ 163,526	(0.03)



City Clerk

City Clerk Reclassification:

- Estimated cost \$35,300 reclassify Assistant City Clerk to City Clerk
- Remain competitive with other agencies
- Compensate for duties performed



Finance

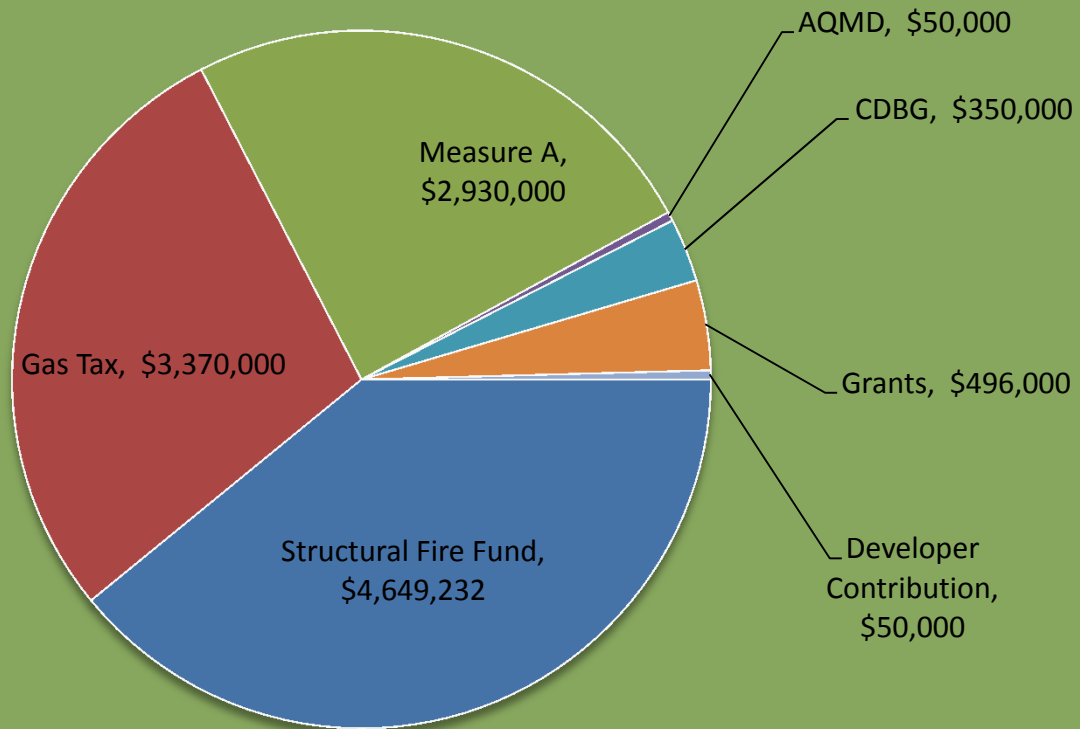
Account Clerk - .50 FTE:

- Estimated cost \$40,400 for .50 FTE
- Finance department at minimal staffing
- Assist with accounts payable and business/rental registration
- Free up work load of other staff for timelier reporting and improved internal customer service



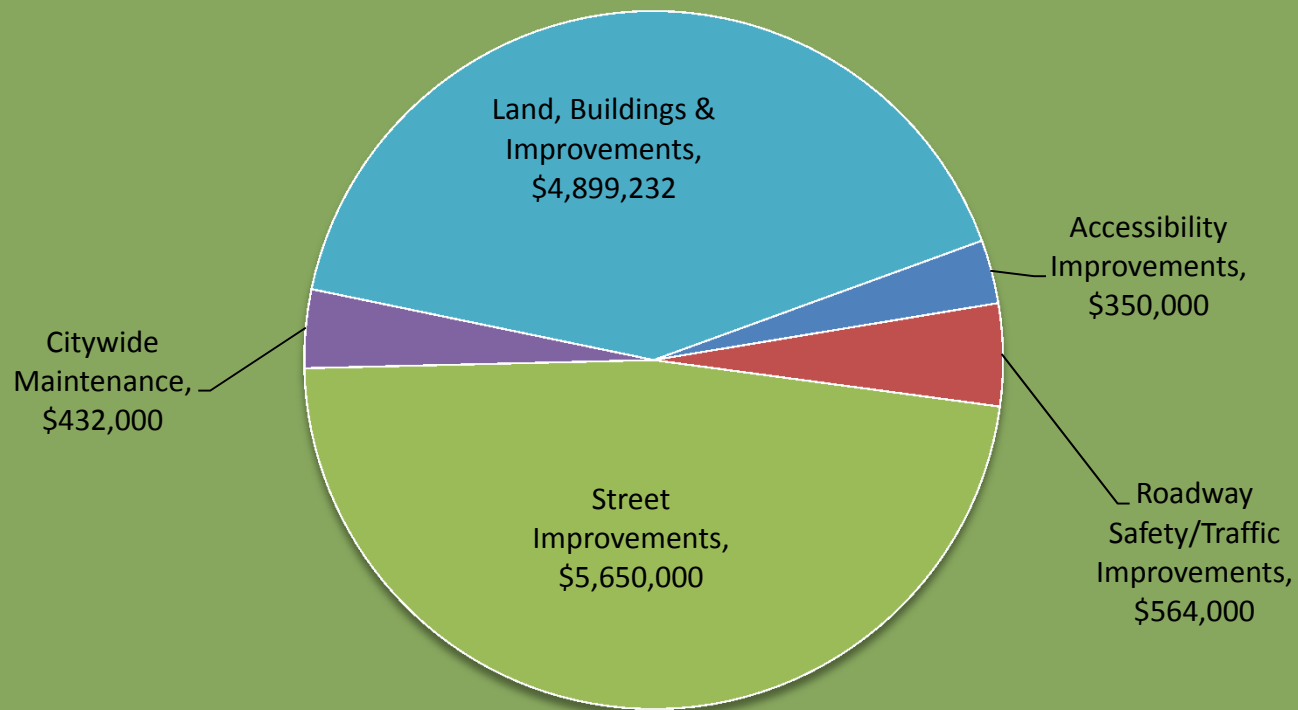
Capital Improvement Projects

Projected 5 year revenues



Capital Improvement Projects

Projected 5 year expenditures



Council Discussion

Strategic Plan Goals & Priorities

- Establish a solid fiscal foundation for the City
- Optimize the City's economic development potential
- Maintain a superior level of public safety
- Provide high quality public facilities and infrastructure



Priorities List

<u>Item for Consideration</u>	<u>Department</u>	<u>Ref</u>	<u>Add'l FTE</u>	<u>Total Amount</u>	<u>Total General Fund Amount</u>
Estimated General Fund Surplus FY 2014/15					\$ 827,495
City Engineer Reduced FTE	Public Works	4a	(0.25)	\$ 72,500	\$ 18,125
Permanent Staff-Senior Engineer	Public Works	4a	0.15	73,500	58,800
Permanent Staff-Engineering Associate	Public Works	4a	0.50	10,000	5,000
Permanent Staff-Planning Manager	Planning	4b	0.25	51,906	51,906
Permanent Staff-Assistant Planner	Planning	4b	(0.30)	111,620	111,620
Total Permanent Staff			0.35	319,526	\$ 245,451
Subtotal Available Surplus					\$ 1,072,946

(Summary continued on next page)



Priorities List

<u>Item for Consideration</u>	<u>Department</u>	<u>Ref</u>	<u>Add'l FTE</u>	<u>Total Amount</u>	<u>Total General Fund Amount</u>
Subtotal Available Surplus					\$ 1,072,946
Code Enforcement Technician	Code Enforcement	3a	1.00	\$ (76,000)	\$ (76,000)
Additional Code Enforcement Vehicle	Code Enforcement	3c	N/A	(35,000)	-
Account Clerk	Finance	7a	0.50	(40,400)	(40,400)
City Clerk Reclassification	City Clerk	6a	-	(35,300)	(35,300)
Total Staffing			1.50	(186,700)	\$ (151,700)
Subtotal Sustainable Surplus					\$ 921,246
Traffic-Motor Officer	Law Enforcement	2c	0.50	\$ (198,369)	\$ (198,369)
Traffic-Commercial Enforcement Office	Law Enforcement	2b	0.50	(206,488)	(206,488)
Crime Prevention Specialist	Law Enforcement	2d	1.00	(82,399)	(82,399)
Emergency Contingency Reserve	N/A	1a	N/A	TBD	TBD
Committed Reserve for Civic Center	N/A	1b	N/A	TBD	TBD
Patrol Service Hours to 90 per Day	Law Enforcement	2a	N/A	(630,462)	(630,462)
Total Additional Costs			2.00	\$ (1,117,718)	\$ (1,117,718)
Total Surplus					\$ (196,472)





CITY OF EASTVALE

