

AGENDA
SPECIAL MEETING OF THE EASTVALE
COMMUNITY FOUNDATION BOARD

Monday, July 15, 2013

6:30 P.M.

Rosa Parks Elementary School 13830 Whispering Hills Drive

1. CALL TO ORDER: 6:30 p.m.

2. ROLL CALL:

Board Members: Yvonne Benitez-Ontiveros, Kelly Howell, Sharyn Link, Al Nassar, Julie Reyes, Chris Riley, Jonathan Shardlow, Chidi Ugwueze, Luis Vargas, and John Yanni.

3. PRESENTATIONS/ANNOUNCEMENTS:

At this time, the Eastvale Community Foundation may recognize citizens and organizations that have made significant contributions to the community.

4. PUBLIC COMMENT/CITIZEN PARTICIPATION:

*This is the time when any member of the public may bring a matter to the attention of the Eastvale Community Foundation that is within the jurisdiction of the Board. The Ralph M. Brown act limits the Board Member's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting. The Board Members may discuss or ask questions for clarification, if desired, at this time. **Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.***

5. CONSENT CALENDAR:

There are no Consent Calendar items.

6. NEW BUSINESS ITEMS:

*Public comment will be called for each non-hearing item. Please keep comments brief so that everyone who wishes to speak has the opportunity to do so. After public comment is closed, you may not further speak on the matter unless the Board requests further clarification of your statement. **Public Comment is limited to two (2) minutes with a maximum of six (6) minutes.***

6.1 Eastvale Community Foundation Strategic Plan Final Review.

Recommendation: Discuss changes and adopt final plan with changes.

6.2 Board Appointments to Positions listed in Strategic Plan.

Recommendation: Appoint members to positions as stated in Strategic Plan.

6.3 Fundraising Goal/Purpose.

Recommendation: Discuss and adopt fundraising goal/purpose.

6.4 2013 Schedule of Events.

Recommendation: Discuss participation in the Fall Festival and set anticipated dates for the Spark of Love Toy Drive.

6.5 Electronic Payment Options.

Recommendation: Discuss and select electronic payment service.

7. OLD BUSINESS ITEMS:

Public comment will be called for each item. Please keep comments brief so that everyone who wishes to speak has the opportunity to do so. After public comment is closed you may not further speak on the matter unless the Board requests further clarification of your statement. Public comment is limited to two (2) minutes with a maximum of six (6) minutes.

7.1 Update on Tax Status.

Recommendation: Receive Update.

7.2 Update – Eastvale Night at the Quakes Review.

Recommendation: Receive Update.

7.3 Update – Golf Tournament.

Recommendation: Receive Update.

7.4 Foundation Website Final Review.

Recommendation: Discuss and approve final website with changes.

7.5 Update - Merchant Account with Citizens Business Bank.

Recommendation: Discuss and take action in regards to establishing a Merchant Account with Citizens Business Bank.

8. BOARD MEMBER COMMUNICATIONS:

(Committee Reports, Agenda Items, Meeting Requests and Review etc.)

This is an opportunity for the Board Members to report on their activities, to bring a matter to the attention of the full Board and to request agenda items. Any matter that was considered during the public hearing portion is not appropriate for discussion in this section of the agenda. NO ACTION CAN BE TAKEN AT THIS TIME.

9. ADJOURNMENT:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City of Eastvale. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

POSTING STATEMENT:

I, Ariel M. Hall, CMC, Assistant City Clerk or my designee, hereby certify that a true and correct, accurate copy of the foregoing agenda was posted on July 11, 2013, seventy-two (72) hours prior to the meeting per Government Code 54954.2.

12363 Limonite Ave. Suite 910, Eastvale, CA 91752

Rosa Parks Elementary School 13830 Whispering Hills Drive

Eastvale Library, Roosevelt High School, 7447 Scholar Way

City of Eastvale Website, www.eastvaleca.gov



City of Eastvale

Community Foundation Meeting Agenda

Staff Report

MEETING DATE: July 15, 2013

1. CALL TO ORDER



City of Eastvale
Community Foundation Meeting Agenda
Staff Report

MEETING DATE: July 15, 2013

2. *ROLL CALL*



City of Eastvale
Community Foundation Meeting Agenda
Staff Report

MEETING DATE: July 15, 2013

3. PRESENTATIONS/ANNOUNCEMENTS



City of Eastvale
Community Foundation Meeting Agenda
Staff Report

MEETING DATE: July 15, 2013

4. PUBLIC COMMENT/CITIZEN PARTICIPATION



City of Eastvale
Community Foundation Meeting Agenda
Staff Report

MEETING DATE: July 15, 2013

5. *CONSENT CALENDAR*



City of Eastvale
Eastvale Community Foundation Meeting Agenda
Staff Report

MEETING DATE: JULY 15, 2013

TO: FOUNDATION BOARD MEMBERS

FROM: BOARD MEMBER HOWELL

SUBJECT: STRATEGIC PLAN – FINAL REVIEW

RECOMMENDATION: DISCUSS CHANGES AND ADOPT FINAL PLAN WITH CHANGES

Eastvale

COMMUNITY
FOUNDATION



Strategic Plan 2013-2015

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EXECUTIVE SUMMARY

With great pleasure, the Eastvale Community Foundation presents its first strategic plan to ensure the continued progress of our city. It is the Foundation's utmost priority to assist the City of Eastvale in providing residents the highest quality of life possible and to continue the promise for excellence. This strategic plan outlines the Foundation's determination for organizational efficiency and utilization of resources as it optimizes its fundraising potential, provides excellent communication with the Eastvale community, and establishes a comprehensive volunteer program. By creating a signature fundraising event and a merchandise store, the Foundation intends to fund a targeted goal for the Eastvale community. The progress and success of the foundation will be communicated through an annual report to community residents, partners, and the city council. The plan will begin implementation in July 2013 and end at the close of the 2015 calendar year after being approved by the board of directors and being presented to city council. Thanks to passionate individuals, the Eastvale Community Foundation will continue to look forward to assisting the City of Eastvale in striving toward a prosperous and elite community.

Strategic Goals

The following goals have been identified.

1. Optimize the foundation's fundraising potential
2. Provide excellent communication with the Eastvale community
3. Establish a comprehensive volunteer program
4. Maintain organizational efficiency

For each of these goals, the strategic plan identifies specific objectives and action steps to achieve the objectives. The action plan includes: assignment of organizational responsibilities and a time frame to implement the actions. Finally, the plan provides a performance document the foundation may use to measure its progress in achieving the goals and reporting it to city council.

BOARD AUTHORIZATION OF STRATEGIC PLAN

The authorizations below designate each board member's approval of the strategic direction and action plans this strategic plan proposes.

Al Nassar

Date

Kelly Howell

Date

Sharyn Link

Date

Jonathan Shardlow

Date

Julie Reyes

Date

Chidi Ugwueze

Date

Yvonne Benitez

Date

Luis Vargas

Date

John Yanni

Date

Chris Riley

Date

ORGANIZATIONAL DESCRIPTION

The Eastvale Community Foundation (ECF), created in 2011 by the Eastvale City Council, is a non-profit 501(C)(3) organization made solely of volunteers including the capacity for 13 board members whom are appointed by the city council. Through community outreach and discussions with the city council, the board identifies needs of Eastvale's community. This past year, the ECF was privileged to distribute \$25,000 of a CDBG grant to underprivileged youth from the Eastvale community to participate in sports and arts programs. In addition, the ECF has organized events to foster community involvement including: Holiday Celebration at the Eastvale Fire Station (to support the Spark of Love toy drive), Eastvale Night at the Quakes Stadium, E-Waste Collections, and participation at the Jurupa Community Services District's Picnic in the Park.

MISSION, VISION, AND VALUES

Mission

The mission of the foundation is to strengthen the Eastvale community by providing leadership, fostering collaboration on local needs and issues, and encouraging giving through programs, scholarships, and events.

Vision

The ECF envisions the highest quality of life for the Eastvale community.

Values

The ECF believes in the following core values in operating the organization:

1. Collaborate, support, and respect
2. Communication
3. Accountability
4. Optimize physical resources, simplify and improve processes
5. Fundraise
6. Innovation

GOAL 2: PROVIDE EXCELLENT COMMUNICATION WITH THE EASTVALE COMMUNITY

It is to the benefit of the Foundation, partners, and community to maintain effective communication in reaching our collective vision for Eastvale.

OBJECTIVES	ACTION STEPS	RESPONSIBLE PARTIES	2013	2014	2015
2.1 Identify a specific fundraising goal	2.1.1 Work with city partners to identify a goal for which funds will be spent	Board President			
	2.1.2 Research cost, design, and description				
	2.1.3 Publicize goal for community to see				
2.2 Continue building a contact database	2.2.1 Add contact information previously provided	Communications Volunteer			
	2.2.2 Create opt-in option for emails solicited				
	2.2.3 Provide contact registration at all community events in attendance				
	2.2.4 Continue immediate inputting of contacts into database				
2.3 Create email marketing system	2.3.1 Research and register for an email marketing site	Communications			
	2.3.2 Create policy for e-notifications/press releases				
2.4 Maintain updated social media	2.4.1 Designate social media administrators and tasks	Communications			
	2.4.2 Connect all social media so one post is pushed to all sites				
2.5 Enhance page on city website	2.5.1 Create list of enhancements and provide to city staff	Communications			

2.6 Enhance Board and volunteer participation at community events	2.6.1 Encourage volunteers and Board member attendance for events well in advance	Volunteer Board	■	■	■	■	■	■	■	■	■	■	■
	2.6.2 Provide excellent outreach skills while working events												
2.7 Provide Annual Report to community and partners	2.7.1 Provide an annual report in January to community and partners containing accomplishments of the year	President Vice-President			■					■			
2.8 Maintain positive relationships with partners	2.8.1 Designate a partner-relations committee	President Vice-President Communications	■	■	■	■	■	■	■	■	■	■	■
	2.8.2 Send timely letters of gratitude for collaboration, donations, special recognitions, etc.												

GOAL 3: ESTABLISH A COMPREHENSIVE VOLUNTEER PROGRAM

Because the ECF is operated by volunteers, it is paramount there are enough so as not to exhaust the principal leaders.

OBJECTIVES	ACTION STEPS	RESPONSIBLE PARTIES	2013	2014	2015
3.1 Create and launch a volunteer/ambassador recruitment campaign	3.1.1 Identify a volunteer committee	Volunteer Communications			
	3.1.2 Create registration form for volunteering				
	3.1.3 Have volunteer sign-ups at events				
	3.1.4 Add volunteer app to Foundation page on city website				
	3.1.5 Send volunteer sign-up information in partners' bills				
	3.1.6 Send press releases through city and foundation contacts				
	3.1.7 Create guidelines for ambassador qualifications				
	3.1.7 Create and implement a volunteer and ambassador recognition program				
3.2 Register for Volunteer Spot	3.2.1 Register for Volunteer Spot and connect with contact list	Volunteer			
	3.2.2 Add push to page on website				
	3.2.3 Input and maintain event volunteer requests				
3.3 Create a learning environment for local educational institutions	3.3.1 Identify support committee	Volunteer			
	3.3.2 Meet with Norco Community College, or other educational institutions, to offer an internship program				
	3.3.3 Meet with Corona Norco Unified School District to offer community service hours				

GOAL 4: MAINTAIN ORGANIZATIONAL EFFICIENCY

With limited resources and manpower, it is of the utmost importance the Foundation operates efficiently and is transparent in its business.

OBJECTIVES	ACTION STEPS	RESPONSIBLE PARTIES	2013	2014	2015
4.1 Maintaining responsible budgetary procedures	4.1.1 Identify a finance committee	All			
	4.1.2 Provide a written, monthly finance report				
	4.1.3 Prepare budgets including: each event, committee budgets, and annual budget in January				
4.2 Maintain responsible meeting notice and notes availability to the public	4.2.1 Continue to have meetings agendized and posted for public notice	Secretary			
	4.2.2 Continue to have meeting notes taken and posted for availability to the public				
4.3 Create board policies	4.3.1 Create board policies for budgets, financial reporting, records retention, etc.	All			
4.4 Create organization master calendar	4.4.1 Create organization master calendar for all organization needs: budget due dates, taxes, statement of information, events, benchmarks	Secretary			
4.5 Maintain good standing with government agencies	4.5.1 Continue to submit required forms (taxes, statement of information) to IRS	Finance			
	4.5.2 Make current year's taxes available on website				
4.6 Establish an online records database	4.6.1 Identify a records committee	Secretary			
	4.6.2 Research an online database for records retention such as icloud				
	4.6.3 Scan/submit all foundation records				
	4.6.4 Provide access information to Board members				

4.7 Attract endorsements and accolades from third-party organizations

4.7.1 Apply for reviews from Philanthropedia's Top Nonprofit, Better Business Bureau Wise Giving Alliance, Charity Navigator, Greatnonprofits, and GuideStar Exchange

President
Vice-President
Finance Officer

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CONCLUSION

As the ECF's first strategic plan, this document creates a framework for continually analyzing the Foundation's priorities and progress towards meeting key objectives. Although the strategic plan is for two years, the Foundation should assess its progress and re-evaluate its objectives every three months to ensure compliance or make adjustments as needed to the plan. The performance document can be included in the annual report on Foundation operations.

Much of the focus of the strategic plan is in the next year in developing organizational tools to assist in the Foundation defining the ultimate character it will operate by. Further development will need to occur as tasks are completed and new obstacles arise. The Foundation will need to carefully analyze the best use of resources continually to successfully execute fundraising efforts. Following the implementation of this plan, the Foundation will have a more developed internal infrastructure, volunteer support system, and understanding of successful fundraising practices to navigate the path toward being a thriving resource to the city.

APPENDIX A: MONITORING AND EVALUATION OF THE STRATEGIC PLAN

The ECF is committed to achieving success and recognizes that by following this plan, it will enable them to meet their goals. Monitoring and evaluating the plan to the end of 2015 is critical to ensure success. Board committee and member selection should associate with each major area of the strategic goals or objectives. To ensure board committees and board members are fully participative and effective, the attached work plan is provided for them to fill out for reporting back to the board monthly.

WORK PLAN

RESPONSIBLE COMMITTEE/POSITION:

STRATEGIC PLAN OBJECTIVE #

DESCRIPTION:

Eastvale
COMMUNITY
FOUNDATION



#	ACTION STEP	DATE OF COMPLETION	STATUS AND DATE

APPENDIX B: ORGANIZATION FLOWCHART

Since the ECF is operated solely by volunteers, it is of extreme importance to have roles and responsibilities clearly outlined to minimize any overlap of work. On the following page, you will find a chart of operating positions for board members.



ORGANIZATION FLOWCHART

PRESIDENT
 -follow strategic plan
 -maintain core values
 -maintain organization efficiency
 -update city council
 -write the Annual Report
 -assist in obtaining monetary and in-kind sponsorships
 -facilitate efficient meetings
 -encourage board members and volunteers
 -prepare agenda

VICE-PRESIDENT
 -follow strategic plan
 -maintain core values
 -maintain organization efficiency
 -assist with writing the Annual Report
 -assist in obtaining monetary and in-kind sponsorships
 -conduct business in absence of the President
 -encourage board members and volunteers
 -internship coordinator

INTERN
 - follow assignments directed by the President and Vice-President

INTERN
 - follow assignments directed by the President and Vice-President

FUNDRAISING COMMITTEE

FUNDRAISING CHAIR
 -oversee positions below
 -maintain strategic focus
 -lead sponsorship team
 -oversee correspondence of sponsors/partners
 -maintain sponsor list
 -encourage city council to assist in calls to sponsors
 -solicit monetary and in-kind sponsorships
 -coordinate with committee
 -create annual budget

FUNDRAISING CO-CHAIR
 -assist in corresponding with sponsors/partners
 -maintain sponsor list
 -solicit monetary and in-kind sponsorships
 -coordinate with committee
 -create annual budget

STORE MANAGER
 -create annual store budget
 -report store progress to board
 -order and maintain inventory
 -organize the sell of items
 -coordinate with committee

COMMUNICATIONS COMMITTEE

COMMUNICATIONS CHAIR
 -oversee positions below
 -maintain strategic focus
 -send press releases
 -update social media
 -coordinate with efforts with fundraising chair
 -coordinate efforts with partner agencies, PIOs, news media
 -coordinate with committee
 -create annual budget

COMMUNICATIONS CO-CHAIR
 - send press releases
 -update social media
 -coordinate efforts with partner agencies, PIOs, news media
 -coordinate with committee
 -create annual budget

CONTACTS COORDINATOR
 -maintain community outreach database
 -update social media
 -post Annual Budget, Annual Report, and Taxes on website yearly
 -coordinate with committee

VOLUNTEER COMMITTEE

VOLUNTEER CHAIR
 - oversee positions below
 -maintain strategic focus
 -coordinate with communications chair
 -coordinate with committee
 -create annual budget

VOLUNTEER ORGANIZER
 - create and fill volunteer schedules
 -maintain volunteer database
 -coordinate with committee
 -create annual budget

RECRUITMENT LEADER
 -organize and lead recruitment campaign
 -coordinate with committee

EVENTS COMMITTEE

EVENT CHAIR
 -create needs list of events
 -create event budget
 -organize and execute event
 -coordinate with committee
 -create annual budget

EVENT CO-CHAIR
 -create needs list of events
 -create event budget
 -organize and execute event
 -coordinate with committee
 -create annual budget

FINANCIAL OFFICER
 - oversee positions below
 -maintain strategic focus
 -create monthly finance report for board
 -collect budgets from all departments and create Annual Budget for board
 -provide all financial records to secretary for recording and communications chair for publishing
 -submit tax forms to IRS yearly
 -submit statement of information yearly
 -apply to grants
 -ensure good financial practices
 -consult with city's Finance Director

SECRETARY
 - oversee positions below
 -maintain strategic focus
 -maintain master calendar
 -collect and save all records into icloud
 -ensure meetings are properly agendized and available to public
 -ensure meeting notes are taken and available to public
 -maintain organization of foundation

APPENDIX C: ANNUAL BUDGET

As a professional organization, the ECF strives to operate efficiently and provide transparency to the Eastvale community. The attached budget form is to be used for the reporting of the annual budget in January of each year. It may be altered when needed.



January-December (year)
ANNUAL BUDGET

Board Approved	Yes	No
President Signature		
Financial Officer Signature		

Board of Directors

1. President
2. Vice President
3. Fundraising Chair
4. Event Chair
5. Communications Chair
6. Volunteer Chair
7. Financial Officer
8. Secretary
9. Board Member
10. Board Member
11. Board Member
13. Board Member

		FYE 201-		FYE 201-		FYE 201-
Revenues						
	Contributions (Individual and Corporate)					
	Grants					
	Fees and Contracts					
	Fundraising Events					
	Merchandise Store					
Total Revenue						
Expenditures						
	Grant Operations					
	Fundraising Operations					
	Merchandise Store Overhead					
	Marketing/Promotions					
	Other					
Total Expenditures						
Net Surplus/(Deficit)						
Reserves						

APPENDIX D: COMMITTEE BUDGETS AND REQUESTS FOR FUNDS

Each “department” or committee should create an annual budget for expenses and revenues they anticipate for the upcoming calendar year. In addition to a yearly budget approval, each department must fill out a request for funds, as expenses need to be incurred. All requests for funds must be approved by the Board.

Eastvale
 COMMUNITY
 FOUNDATION



(year)

(committee/position)

ANNUAL BUDGET

Date submitted for approval _____

(name) Committee

1.
Chair
2.
Co-Chair
- 3.

Board Approved	Yes	No
President Signature		
Financial Officer Signature		

	Description	\$
Revenues		
Total Revenue		
Expenditures		
Total Expenditures		
Net Surplus/(Deficit)		

REQUEST FOR FUNDS



Board Approved	Yes	No
President Signature		
Financial Officer Signature		

DATE REQUESTED:

REQUESTER'S COMMITTEE/POSITION:

REASON FOR REQUEST TO PURCHASE:

	ITEM(S)	Q.	PURPOSE	\$
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

APPENDIX E:

COMMUNICATING THE STRATEGIC PLAN

Upon approval of this strategic plan, the ECF will communicate the plan through the following ways:

1. Present the plan to the Eastvale City Council at a city council meeting.
2. Post the strategic plan on the ECF webpage.
3. Post a link to the strategic plan on the ECF Facebook page.
4. Write a press release and disseminate to the following:
 - a. City hall Public Information Officer for an e-notification update to residents
 - b. Local news media
 - c. Board Members of partner agencies (CNUSD, JCSD, etc.)
 - d. Send email to groups within the community (LEAFF, Mustangs Football, churches, etc)
 - e. Eastvale residents community forums (Eastvale Residents, Eastvale Residents Yahoo)
 - f. Post to Eastvale heavily traveled Facebook pages



City of Eastvale

Eastvale Community Foundation Meeting Agenda Staff Report

MEETING DATE: JULY 15, 2013

TO: FOUNDATION BOARD MEMBERS

FROM: BOARD MEMBER HOWELL

**SUBJECT: BOARD APPOINTMENTS TO POSITIONS LISTED IN
STRATEGIC PLAN**

RECOMMENDATION: APPOINT MEMBERS TO POSITIONS

- **Executive Director**
- **Assistant Executive Director**
- **Treasurer**
- **Secretary**
- **Fundraising Chairperson**
- **Fundraising Co-Chairperson**
- **Store Manager**
- **Communications Chairperson**
- **Communications Co-Chairperson**
- **Contacts Coordinator**
- **Volunteer Chairperson**
- **Volunteer Co-Chairperson**
- **Recruitment Leader**
- **Event Chairperson**
- **Event Co-Chairperson**



City of Eastvale

Eastvale Community Foundation Meeting Agenda Staff Report

MEETING DATE: JULY 15, 2013

TO: FOUNDATION BOARD MEMBERS

FROM: KELLY HOWELL, BOARD MEMBER

SUBJECT: FUNDRAISING GOAL/PURPOSE

RECOMMENDATION: DISCUSS AND ADOPT FUNDRAISING GOAL/PURPOSE

BACKGROUND:

At the Foundation meeting on July 9, 2013, it was requested that an item to be placed on the agenda regarding the purpose of the Foundation's fundraising efforts.

On March 13, 2013, the Foundation proposed a set of goals at a City Council Meeting. The City Council took action and approved the following goals:

- 1) Funding for the Military Banner Program
- 2) Scholarships for youth activities in the community
- 3) Work with the schools to identify unmet needs
- 4) Offer scholarships to high school graduate to pursue additional educational opportunities



City of Eastvale
Eastvale Community Foundation Meeting Agenda
Staff Report

MEETING DATE: JULY 15, 2013

TO: FOUNDATION BOARD MEMBERS

FROM: BOARD MEMBER HOWELL

SUBJECT: 2013 SCHEDULE OF EVENTS

RECOMMENDATION: DISCUSS PARTICIPATION IN THE FALL FESTIVAL AND SET ANTICIPATED DATES FOR THE SPARK OF LOVE TOY DRIVE



City of Eastvale
Eastvale Community Foundation Meeting Agenda
Staff Report

MEETING DATE: JULY 15, 2013

TO: FOUNDATION BOARD MEMBERS

FROM: BOARD MEMBER RILEY

SUBJECT: ELECTRONIC PAYMENT OPTIONS

RECOMMENDATION: DISCUSS AND SELECT ELECTRONIC PAYMENT SERVICE



City of Eastvale
Eastvale Community Foundation Meeting Agenda
Staff Report

MEETING DATE: JULY 15, 2013

TO: FOUNDATION BOARD MEMBERS

FROM: BOARD MEMBER JULIE REYES

SUBJECT: UPDATE ON TAX STATUS

RECOMMENDATION: RECEIVE UPDATE



City of Eastvale
Eastvale Community Foundation Meeting Agenda
Staff Report

MEETING DATE: JULY 15, 2013

TO: FOUNDATION BOARD MEMBERS

FROM: CHAIRMAN NASSAR AND BOARD MEMBER RILEY

SUBJECT: UPDATE – EASTVALE NIGHT AT THE QUAKES REVIEW

RECOMMENDATION: RECEIVE UPDATE



City of Eastvale
Eastvale Community Foundation Meeting Agenda
Staff Report

MEETING DATE: JULY 15, 2013

TO: FOUNDATION BOARD MEMBERS

FROM: BOARD MEMBER SHARYN LINK

SUBJECT: UPDATE – GOLF TOURNAMENT

RECOMMENDATION: RECEIVE UPDATE



City of Eastvale
Eastvale Community Foundation Meeting Agenda
Staff Report

MEETING DATE: JULY 15, 2013

TO: FOUNDATION BOARD MEMBERS

FROM: CHAIRMAN NASSAR

SUBJECT: WEBSITE FINAL REVIEW

RECOMMENDATION: DISCUSS AND APPROVE FINAL WEBSITE WITH CHANGES



City of Eastvale
Eastvale Community Foundation Meeting Agenda
Staff Report

MEETING DATE: JULY 15, 2013

TO: FOUNDATION BOARD MEMBERS

FROM: CHAIRMAN NASSAR

SUBJECT: UPDATE - MERCHANT ACCOUNT WITH CITIZEN'S BUSINESS BANK.

RECOMMENDATION: MOVE TO TAKE ACTION IN REGARDS TO ESTABLISHING A MERCHANT ACCOUNT WITH CITIZEN'S BUSINESS BANK.



City of Eastvale

Community Foundation Meeting Agenda

Staff Report

MEETING DATE: July 15, 2013

8. BOARD MEMBER COMMUNICATIONS



City of Eastvale

Community Foundation Meeting Agenda

Staff Report

MEETING DATE: July 15, 2013

9. *ADJOURNMENT*