

AGENDA
REGULAR MEETING OF THE EASTVALE
COMMUNITY FOUNDATION BOARD

Tuesday, June 4, 2013

6:30 P.M.

City Hall, 12363 Limonite Ave. Suite 910, Eastvale, CA 91752

1. CALL TO ORDER: 6:30 p.m.

2. ROLL CALL:

Board Members: Yvonne Benitez-Ontiveros, Al Nassar, Julie Reyes, Chris Riley, and Sharyn Link.

3. PRESENTATIONS/ANNOUNCEMENTS:

At this time, the Eastvale Community Foundation may recognize citizens and organizations that have made significant contributions to the community.

None

4. PUBLIC COMMENT/CITIZEN PARTICIPATION:

This is the time when any member of the public may bring a matter to the attention of the Eastvale Community Foundation that is within the jurisdiction of the Board. The Ralph M. Brown act limits the Board Member's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting. The Board Members may discuss or ask questions for clarification, if desired, at this time. Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.

5. CONSENT CALENDAR:

5.1 Minutes – May 7, 2013 Regular Meeting.

Recommendation: Approve the minutes from the Regular Meeting held May 7, 2013.

6. NEW BUSINESS ITEMS:

Public comment will be called for each non-hearing item. Please keep comments brief so that everyone who wishes to speak has the opportunity to do so. After public comment is closed, you may not further speak on the matter unless the Board requests further clarification of your statement. Public Comment is limited to two (2) minutes with a maximum of six (6) minutes.

6.1 Jersey Mike's Fundraiser Event.

Recommendation: Receive Update.

6.2 Music in the Parks Booth.

Recommendation: Discuss Potential Participation.

6.3 Finance Report.

Recommendation: Receive and File.

7. OLD BUSINESS ITEMS:

*Public comment will be called for each item. Please keep comments brief so that everyone who wishes to speak has the opportunity to do so. After public comment is closed you may not further speak on the matter unless the Board requests further clarification of your statement. **Public comment is limited to two (2) minutes with a maximum of six (6) minutes.***

7.1 Update – Volunteers.

Recommendation: Discuss plan for the recruitment of volunteers for both the Golf Tournament and future events.

7.2 Grant Update.

Recommendation: Discuss Follow-up on dispersement of remaining grant funds and process of putting together a thorough After Action Report

7.3 Event Update – Golf Tournament.

Recommendation: Receive Update.

7.4 Event Update – Quakes Game.

Recommendation: Receive Update.

7.5 Update – New Foundation Board Members Selection Process.

Recommendation: Receive Update.

8. BOARD MEMBER COMMUNICATIONS:

(Committee Reports, Agenda Items, Meeting Requests and Review etc.)

This is an opportunity for the Board Members to report on their activities, to bring a matter to the attention of the full Board and to request agenda items. Any matter that was considered during the public hearing portion is not appropriate for discussion in this section of the agenda. NO ACTION CAN BE TAKEN AT THIS TIME.

9. ADJOURNMENT:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City of Eastvale. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

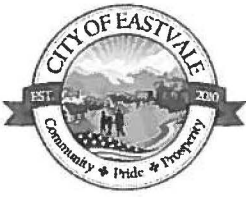
POSTING STATEMENT:

I, Ariel M. Hall, Assistant City Clerk or my designee hereby certify that a true and correct, accurate copy of the foregoing agenda was posted on May 30, 2013, seventy-two (72) hours prior to the meeting per Government Code 54954.2.

12363 Limonite Ave. Suite 910, Eastvale, CA 91752

Rosa Parks Elementary School 13830 Whispering Hills Drive

Eastvale Library, Roosevelt High School, 7447 Scholar Way



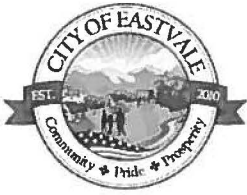
City of Eastvale

Community Foundation Meeting Agenda

Staff Report

MEETING DATE: June 4, 2013

1. CALL TO ORDER



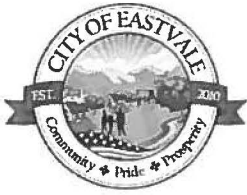
City of Eastvale

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2. *ROLL CALL*



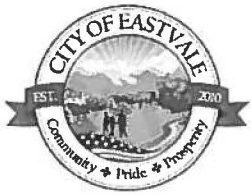
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MEETING DATE: June 4, 2013

3. *PRESENTATIONS/ANNOUNCEMENTS*



City of Eastvale

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MEETING DATE: June 4, 2013

4. *PUBLIC COMMENT/CITIZEN PARTICIPATION*

MINUTES
REGULAR MEETING OF THE EASTVALE
COMMUNITY FOUNDATION BOARD

Tuesday, May 7, 2013

6:30 P.M.

City Hall, 12363 Limonite Ave. Suite 910, Eastvale, CA 91752

1. **CALL TO ORDER:** 6:30 p.m.

2. **ROLL CALL:**

Board Members present: Yvonne Benitez-Ontiveros, Al Nassar, Julie Reyes, Chris Riley Sharyn Link and Jeff DeGrandpre.

Staff Members present: City Manager Jacobs and Assistant City Clerk Hall.

3. **PRESENTATIONS/ANNOUNCEMENTS:**

There were no Presentation/Announcements.

4. **PUBLIC COMMENT/CITIZEN PARTICIPATION:**

There was no Public Comments/Citizen Participation.

5. **CONSENT CALENDAR:**

None

6. **NEW BUSINESS ITEMS:**

6.1 **Update - Volunteers.**

Recommendation: Receive update from Board Members.

Board Member Benitez-Ontiveros was designated as the point of contact for Volunteers.

Board Member Nassar had a list of names that would be contacted after the events had been planned and the Board's needs were known.

There was discussion on how volunteers would be recruited and contacted.

In addition, the need for volunteers to assist with Grant Outreach for next year and the Golf Tournament was discussed.

6.2 Update – New Board member Recommendations.

Recommendation: Discuss and make recommendations to the City Council for appointment of new Board Members.

Board Member Nassar stated that he had received interest from three different people and would like to see the individuals participate as volunteers in Foundation activities prior to appointment to the Board.

There was discussion the process of recommending appointees to the City Council.

It was decided that the process would include an interview of the potential member by Ad Hoc Committee and then recommendation to City Council with the reasoning for the recommendation.

A Nomination Ad Hoc Committee was created to include Board Members Benitez-Ontiveros, Riley, and Reyes.

6.3 Finance Report.

Recommendation: Receive and File.

Board Member Reyes provided report on balance left in bank account (\$28.51) and would be asking the bank if there was a minimum balance required.

There was discussion regarding Jersey Mike's and how they will give 20% of their daily profit on any Wednesday in May for a fundraiser. The Board decided to schedule a fundraiser May 29, 2013 with Jersey Mike's.

7. ***OLD BUSINESS ITEMS:***

7.1 **Grant Update.**

Recommendation: Receive an update.

Board Member Benitez-Ontiveros gave a staff report and stated that she had added three new scholarships applications.

There was discussion regarding the administrative expenses allowed. Application numbers 45-47 were added.

Motion: Moved by DeGrandpre, seconded by Link to approve additional applications numbers 45-47.

Motion carried 6-0.

There was discussion regarding the application, as well as the award process and how it would work in the future. There was additional discussion regarding the need for a cap on the amount of the award.

7.2 **Event Update – Golf Tournament.**

Recommendation: Receive an update from Ad Hoc Committee.

The brochure created by Board Members Link and Reyes was displayed and passed out for distribution.

Board Member Nassar stated that Board Members DeGrandpre and Riley would be tasked with looking for sponsors for the event. He went on to state that Mayor Bootsma and his spouse would be given a complimentary dinner at the event for their support in attending. He also asked that all Board Members look for Silent Auction item donations.

Board Member Reyes stated that the sponsorship needed to be coordinated so businesses were not contacted multiple times. She had contacted Citizens Business Bank, Southern California Gas Company, Southern California Edison and Waste Management.

Board Member Reyes stated that the bank would provide a wireless credit card terminal, with a \$100 set-up fee, and 1.58% plus .10 per transaction, which can be used for everything at tournament. The terminal would be ready a month before the tournament so the Board could take credit card pre-payments.

Board Member Link provided Board Member Reyes with the invoice for the brochure printing.

7.3 **Event – Quakes Game.**

Recommendation: Discuss and assign roles and responsibilities of Board Members

There was discussion regarding the reasoning behind sharing the event with the Chamber of Commerce. It was stated that the Board's main focus should be the Golf Tournament and that sharing the event with the Chamber of Commerce would be good for the Foundation in general.

There was discussion regarding the event flyer.

The suggested changes to the flyer were:

- 1) Adding information regarding who is putting on event "Brought to you by..."
- 2) Logos of the Chamber and Foundation at the top of the flyer to be more visible
- 3) Suggested calling the event "Eastvale Night", instead of "City Night"

4) Adding a statement such as “Get your tickets now at...”

7.4 Update – Non-Profit Tax Status

Recommendation: Receive Update.

There was discussion on possibility of not getting non-profit tax status. Follow up would be made by Board Member Reyes with the Cavanaugh Law Group.

8. BOARD MEMBER COMMUNICATIONS:

There was discussion regarding the current grant and creating guidelines that will be presented to the City Council prior to the next award.

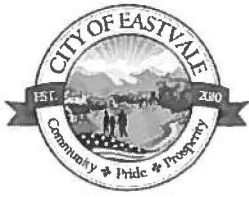
There was discussion regarding having a booth at Picnic in the Park and having a tri-fold handout with information about the Foundation available for handout.

Board Member DeGrandpre announced that he was resigning from his position on the Foundation Board.

9. ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:37 p.m.

*Prepared by Office Assistant Katrina Aragon
Reviewed/Edited by Assistant City Clerk Ariel Hall*



City of Eastvale

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Staff Report

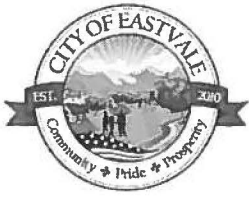
MEETING DATE: JUNE 4, 2013

TO: ALL BOARD MEMBERS

FROM: AL NASSAR, BOARD MEMBER

SUBJECT: JERSEY MIKE'S FUNDRAISER EVENT

RECOMMENDATION: RECEIVE UPDATE



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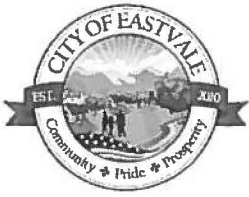
MEETING DATE: JUNE 4, 2013

TO: ALL BOARD MEMBERS

FROM: AL NASSAR, BOARD MEMBER

SUBJECT: MUSIC IN THE PARKS BOOTH

RECOMMENDATION: DISCUSS POTENTIAL PARTICIPATION



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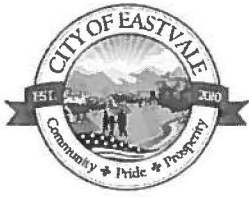
MEETING DATE: JUNE 4, 2013

TO: ALL BOARD MEMBERS

FROM: JULIE REYES, BOARD MEMBER

SUBJECT: FINANCE REPORT

RECOMMENDATION: RECEIVE AND FILE



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MEETING DATE: JUNE 4, 2013

TO: ALL BOARD MEMBERS

FROM: YVONNE BENITEZ-ONTIVEROS, BOARD MEMBER

SUBJECT: UPDATE - VOLUNTEERS

RECOMMENDATION: DISCUSS PLAN FOR THE RECRUITMENT OF VOLUNTEERS FOR BOTH THE GOLF TOURNAMENT AND FUTURE EVENTS



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MEETING DATE: JUNE 4, 2013

TO: ALL BOARD MEMBERS

FROM: YVONNE BENITEZ-ONTIVEROS, BOARD MEMBER

SUBJECT: GRANT UPDATE

RECOMMENDATION: DISCUSS FOLLOW-UP ON DISPERSEMENT OF REMAINING GRANT FUNDS AND PROCESS OF PUTTING TOGETHER A THOROUGH AFTER ACTION REPORT



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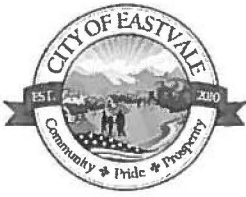
MEETING DATE: JUNE 4, 2013

TO: ALL BOARD MEMBERS

FROM: AL NASSAR & SHARYN LINK, BOARD MEMBER

SUBJECT: EVENT UPDATE – GOLF TOURNAMENT

RECOMMENDATION: RECEIVE UPDATE



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MEETING DATE: JUNE 4, 2013

TO: ALL BOARD MEMBERS

FROM: CHRIS RILEY, BOARD MEMBER

SUBJECT: EVENT UPDATE – QUAKES GAME

RECOMMENDATION: RECEIVE UPDATE



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Staff Report

MEETING DATE: JUNE 4, 2013

TO: ALL BOARD MEMBERS

FROM: AL NASSAR, BOARD MEMBER

**SUBJECT: UPDATE – NEW FOUNDATION BOARD MEMBERS SELECTION
PROCESS**

RECOMMENDATION: RECEIVE UPDATE



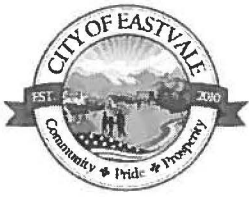
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8. BOARD MEMBER COMMUNICATIONS



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9. ADJOURNMENT