



## BUILDING SAFETY DIVISION

### How to Request a Building Inspection in the City of Eastvale

When requesting a building inspection in the City of Eastvale, there are a few things to keep in mind since City Hall is closed on Fridays:

- An inspection may be requested no later than 3:00 p.m. on the working day **before** the anticipated inspection date:
  - For example: Since City Hall is closed on Fridays, the working day **before** Monday is Thursday.
- Inspections cannot be scheduled for any Friday.
- Any inspection requests received after 3:00 p.m. on Thursday must be scheduled for the following Tuesday or after.

Inspections may be requested at the following **Email Address:** [inspections@eastvaleca.gov](mailto:inspections@eastvaleca.gov). Requests must contain the following information:

1. Permit number
2. Project address (Street number and name)
3. Type of inspection
4. Requested inspection date
5. Contact name and telephone number

Inspections will be in the morning from **8:00 a.m. - noon** or during the afternoon **1:00 p.m. - 4:00 p.m.**

### Daily Inspection Schedule

A “Daily Inspection Schedule” will be posted Monday – Thursday by 7:00 a.m. each day on the Building page of the City’s website at:

<https://www.eastvaleca.gov/government/community-development/building-safety>

Please refer to the “Inspection Schedule” to confirm your inspection is scheduled and the approximate time frame the inspector will be on the job site. The schedule will indicate “A.M.” or “P.M.” for each inspection.

**\*\*\*NOTE:** A permit for construction under which no work is commenced within twelve months after issuance, or where the work commenced is suspended or abandoned for twelve months, shall expire, and fees paid shall be forfeited.