

	<b>CITY OF EASTVALE</b> <b>COMMUNITY ENHANCEMENT AND SAFETY</b> <b>DEPARTMENT, BUILDING AND SAFETY DIVISION</b> 12363 Limonite Avenue, Suite 910 Eastvale, CA 91752 951.703.4450 <a href="http://Eastvaleca.gov/building-safety-division">Eastvaleca.gov/building-safety-division</a>	<b>Res Sub Req</b>			
		PC SECTION	020 FORM NUMBER	2022 CBC	
		01/01/2017 EFFECTIVE DATE		4/17/2023 REVISION DATE	
<b>RESIDENTIAL SUBMITTAL REQUIREMENTS</b>					

The following provides guidance to the applicant by outlining the **minimum requirements** for plan submittal for residential projects and will minimize the processing time period.

**Please Note: hand-written information will not be accepted**

**DOCUMENTATION**

- Permit application.
- Four (4) complete sets of plans.
- Two (2) sets of 8 ½ x 11, or a complete set stapled to each set of plans, of registered T-24 energy calculations. Registration is required if a HERS rater is required.

**ADDITIONAL DOCUMENTATION (If Applicable)**

- Two (2) sets of structural calculations, wet stamped and signed.
- Two (2) sets of soils report.
- Site survey.

**PLAN INFORMATION:**

- Address of project, legal description of the property.
- Current 2022 codes noted on plans.
- Name, address, and phone number of the owner.
- Name, address, phone number, and signature of the individual who prepared the plans
- The plan scale is 1/8" for the site plan & plot plan. 1/4" scale for the floor plan, elevations, sections, etc.
- Complete "Project Description" and/or "Scope of Work". The plan description must match the application description and include the square footage breakdown (Ex: proposed new or addition sf., remodel sf., roof frame tie-in sf., patio sf., etc.).
- Complete site plan and roof plan.
  - Fully dimensioned (any existing and proposed structures)
  - Property lines must be clearly noted with a dashed or hatched line
  - Existing dwelling, garage, and any additions must be clearly shown
  - Proposed addition areas should be hatched
  - All existing and proposed driveways, walkways, and landscaped areas should be shown
  - Show all setbacks and projections into setbacks
  - Show a roof plan of both existing and proposed roofline
  - Roof construction, pitch, and materials to be used
- Fully dimensioned floor plans showing uses of all rooms including garages, and all doors and windows.
  - Related Mechanical, Plumbing, and Electrical details
  - Smoke and carbon monoxide alarms

- Wall legend showing demolished, existing, and new walls must be noted on plans.
- Window and door schedule must be noted on plans.
- Foundation plans showing the proposed and existing foundation, and typical sections.
- Elevation of all sides, or of sides where changes are proposed.
  - Maximum height from the top of the curb noted
  - Doors and windows match the floor plan layout
- Architectural and structural details.
- If the project includes exterior work, the plan shall delineate all projecting elements, and show distance(s) to the property line(s) or adjacent structures.
- Two (2) complete sets of 8 ½ x 11 cut sheets, or complete sets attached to plans, of registered energy calculations, are required for submittal. \*PLEASE NOTE\*: Energy calculations must be registered online prior to plan submittal.

**PLAN NOTES:**

- Incorporate Best Management Practices (BMP) onto the front page of plans.
- The plan shall include an NPDES note on the site plan: ***“The discharge of pollutants to any storm drainage system is prohibited. No solid waste, petroleum by-products, soil particulate, construction waste materials, or wastewater generated on construction sites or by construction activities shall be placed, conveyed, or discharged into the street, gutter, or storm drain system.”***