

For further information on an agenda item, please contact the City at 12363 Limonite Ave. Suite 910, Eastvale, CA 91752

AGENDA
SPECIAL MEETING OF THE PUBLIC SAFETY COMMISSION
OF THE CITY OF EASTVALE
Monday, March 18, 2013
4:00 P.M.
Rosa Parks Elementary School, 13830 Whispering Hills Drive

1. **CALL TO ORDER:** 4:00 p.m.

2. **ROLL CALL/PLEDGE OF ALLEGIANCE:**

Commission Members – David Allis, Rob Medrano, Robert Johnson,
Kris Kiltz and Melonee Cruse.

Vice-Chairperson - Vacant

Chairperson - Vacant

3. **PUBLIC COMMENT/CITIZEN PARTICIPATION:**

This is the time when any member of the public may bring a matter to the attention of the Public Safety Commission that is within the jurisdiction of the Commission. The Ralph M. Brown act limits the Commission's and staff's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting or referred to staff. The Commission may discuss or ask questions for clarification, if desired, at this time. Although voluntary, we ask that you fill out a "Speaker Request Form", available at the side table. The completed form is to be submitted to the Recording Secretary prior to being heard. Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.

4. **SELECTION OF CHAIR AND VICE-CHAIR:**

4.1 **Selection of a Chair and Vice-Chair.**

Recommendation: Discuss and select a Chair and Vice-Chair to serve for 2013.

5. **MINUTES:**

5.1 **Minutes – November 19, 2012 Special Meeting.**

Recommendation: Approve the minutes from the November 19, 2012 Special Meeting.

5.2 **Minutes – December 12, 2012 Joint Meeting with the City Council.**

Recommendation: Accept the minutes from the December 12, 2012 Joint Meeting with the Eastvale City Council.

6. TRAFFIC CONCERNS:

6.1 Report on School Traffic Issues.

Recommendation: Receive and File.

7. NEIGHBORHOOD WATCH:

7.1 Potential Neighborhood Watch Areas.

Recommendation: Discussion and Feedback.

8. EMERGENCY OPERATIONS:

8.1 Update on Emergency Management Activities.

Recommendation: Develop an emergency management training exercise for City Staff.

9. COMMUNITY OUTREACH FOR CRIME PREVENTION:

There are no Community Outreach For Crime Prevention items.

10. COMMISSION COMMUNICATIONS:

(Committee Reports, Agenda Items, Meeting Requests and Review etc.)

This is an opportunity for the Commission Members to report on their activities, to bring a matter to the attention of the full Commission and staff, and to request agenda items. Any matter that was considered during the public hearing portion is not appropriate for discussion in this section of the agenda. NO ACTION CAN BE TAKEN AT THIS TIME.

11. CITY STAFF REPORT:

12. ADJOURNMENT:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City of Eastvale. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

POSTING STATEMENT:

I, Ariel Berry, Assistant City Clerk or my designee hereby certify that a true and correct, accurate copy of the foregoing agenda was posted on March 14, 2013, seventy-two (72) hours prior to the meeting per Government Code 54954.2.

12363 Limonite Ave. Suite 910, Eastvale, CA 91752

Rosa Parks Elementary School 13830 Whispering Hills Drive

Eastvale Library 7447 Cleveland Avenue

City of Eastvale Website, eastvaleca.gov



City of Eastvale

Public Safety Commission Meeting Agenda

Staff Report

MEETING DATE: MARCH 18, 2013

1. CALL TO ORDER



City of Eastvale
Public Safety Commission Meeting Agenda
Staff Report

MEETING DATE: MARCH 18, 2013

2. *ROLL CALL/PLEDGE OF ALLEGIANCE*



City of Eastvale
Public Safety Commission Meeting Agenda
Staff Report

MEETING DATE: MARCH 18, 2013

3. *PUBLIC COMMENT/CITIZEN PARTICIPATION*



City of Eastvale
Public Safety Commission Meeting Agenda
Staff Report

MEETING DATE: MARCH 18, 2013

4. *SELECTION OF CHAIR AND VICE-CHAIR*

MINUTES

**SPECIAL MEETING OF
THE PUBLIC SAFETY COMMISSION
OF THE CITY OF EASTVALE
Monday November 19, 2012
4:00 P.M.**

**Eastvale City Hall
12363 Limonite Ave. Suite 910
Eastvale CA 91752**

1. *CALL TO ORDER*

Assistant City Clerk Berry called the meeting to order at 4:00 p.m.

2. *ROLL CALL/PLEDGE OF ALLEGIANCE*

Assistant City Clerk Berry called the roll.

Present: Commissioners Medrano, Allis, and Johnson.

Staff Members Present: City Manager Jacobs, Captain Feltenberger, Lieutenant Yates, Traffic Engineer Semon, and Assistant City Clerk Berry.

3. *ADDITIONS/DELETIONS TO THE AGENDA:*

None

4. *PRESENTATIONS/ANNOUNCEMENTS:*

4.1 Department Presentations

Captain Feltenberger provided an overview of recent police activity.

Commissioner Medrano stated that he would like to see additional probationer and parolee searches being conducted on those individuals living in the City.

There was discussion about the current procedures for conducting probation and parole searches.

Commissioner Medrano stated that he would like suggest that the City Council consider additional probation and parole searches in the future if the budget would allow.

Commissioner Allis stated that he would also like the City Council to consider hiring additional motorcycle officers to increase patrol around the schools, as those officers were more able to get between traffic to ticket individuals.

Commissioner Medrano thanked the police department for a quick response to an issue that he had reported to the Lieutenant.

Irene Long, a resident, suggested that the police department and City work to get some sort of banners up in the shopping centers' parking lots to remind people to keep valuables out of sight and to lock their cars while shopping. She also suggested posters in local store windows.

Captain Feltenberger informed everyone of the public service announcements and press releases that are regularly done, and stated that beginning on "Black Friday" there would be a dedicated officer patrolling the shopping center.

Traffic Engineer Semon provided an update on traffic in the area, and of roadway improvements that were occurring. He went on to state that the City was applying for grants to improve key intersections along Scholar Way to keep students safe and to decrease school traffic in the area.

Irene Long, a resident, offered the suggestion that Scholar Way be changed to a one way street in front of the schools during drop off and pick up times to relieve traffic.

Captain Feltenberger and Traffic Engineer Semon expressed concerns about head on traffic accidents due to immature and inexperienced drivers, as well as the cost of changing all the signals in the area, if the one way solution was considered.

5. PUBLIC COMMENT/CITIZEN PARTICIPATION:

None

6. CONSENT CALENDAR:

6.1 Update on Emergency Operations Plan.

Recommendation: Receive and File.

6.2 Local Hazard Mitigation Planning.

Recommendation: Receive and File.

6.3 American Red Cross.

Recommendation: Receive and File.

Motion: Moved by Johnson, seconded by Medrano.

Motion carried 3-0.

7. NEW BUSINESS ITEMS:

7.1 Commission Selection of Chairman and Vice-Chairman.

Recommendation: That the Commission discuss and select a Chairman and Vice-Chairman.

Motion: Moved by Medrano, seconded by Allis to defer the item until after the two vacancies on the Commission were filled.

Motion carried 3-0.

7.2 Public Safety Commission Responsibilities.

Recommendation: Provide Staff with direction.

City Manager Jacobs provided a staff report.

The consensus of the Commission was to hold the Joint Workshop with the City Council on December 12th at 5:00 p.m.

There was a brief discussion on items the Commission thought they were tasked with, and the type of reports they would like to see on the agenda. The tasks and reports were to be discussed at the Joint Meeting.

Irene Long, a resident, stated that the Commission needed to decide what role they would have in a major disaster and planning for disasters.

Staff provided a breakdown of the work City Staff has been doing on the Emergency Operations Plan and Local Hazard Mitigation Plan, to prepare for disasters.

7.3 Update of Motor Vehicle License Fee Revenue (VLF).

Recommendation: Receive an oral update from the City Manager regarding VLF.

City Manager Jacobs provided an oral report.

8. OLD BUSINESS ITEMS:

There were no Old Business Items.

9. COMMISSION COMMUNICATIONS:

Commissioner Medrano welcomed the newly appointed Commission, Robert Johnson.

10. CITY STAFF REPORT:

City Manager Jacobs stated that the City was currently sighting an additional Fire Station location.

11. ADJOURNMENT

There being no further business, Assistant City Clerk Berry adjourned the meeting at 5:09 p.m.

Respectfully submitted,

Ariel Berry
Assistant City Clerk

MINUTES
JOINT WORKSHOP MEETING OF THE CITY COUNCIL
AND PUBLIC SAFETY COMMISSION
OF THE CITY OF EASTVALE

Wednesday, December 12, 2012

5:00 P.M.

Rosa Parks Elementary School 13830 Whispering Hills Drive

1. CALL TO ORDER: 5:00 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE/INVOCATION:

Public Safety Commissioners present: Commissioners Medrano, Allis and Johnson.

Council Members present: Council Members Bootsma, Welch, Rush, Mayor Pro Tem Howell and Mayor DeGrandpre.

Mayor Pro Tem Howell arrived at 5:01 p.m.

Staff Members present: City Manager Jacobs, City Attorney Cavanaugh, Public Information Officer Nissen, Police Captain Feltenberger and Assistant City Clerk Berry.

3. PUBLIC COMMENT/CITIZEN PARTICIPATION:

There was no Public Comment.

4. NEW BUSINESS ITEMS:

4.1 Discussion regarding Public Safety Commission Duties and Meetings.

Past issues of the Commission were discussed.

Roosevelt Blow, a resident and former Public Safety Commissioner, spoke about his experiences on the Public Safety Commission and made the recommendation that the Public Safety Commission review and have input on the Police and Fire services contracts, as well as be in charge of Emergency Operations planning and training exercises.

After much discussion it was decided that the Public Safety Commission would address the following issues:

- Traffic Concerns
- Neighborhood Watch
- Emergency Operations
- Community Outreach for Crime Prevention

Staff was directed to send emergency notifications that did not contain confidential information to the Public Safety Commissioners. The City Manager, Assistant City Clerk, Police Captain, Fire Captain, and Traffic Engineer would provide staff support for the Public Safety Commission.

5. COUNCIL/COMMISSION COMMUNICATIONS:

Commissioner Medrano commended the Sheriff's Department for their professionalism in handling a recent break-in on Pear Avenue.

6. CITY MANAGER'S REPORT:

None.

7. ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:07 p.m.

Prepared by: Ariel Berry, Assistant City Clerk



City of Eastvale
Public Safety Commission Meeting Agenda
Staff Report

MEETING DATE: MARCH 18, 2013

TO: PUBLIC SAFETY COMMISSIONERS

**FROM: CAROL JACOBS, CITY MANAGER/
DANNY FELTENBERGER, POLICE CHIEF**

SUBJECT: REPORT ON SCHOOL TRAFFIC ISSUES

RECOMMENDATION: RECEIVE AND FILE

BACKGROUND:

The purpose of this report is to provide you with a summary of the efforts by City staff, CNUSD, and the Police Department to enhance safety and reduce congestion in and around the various schools in the City. Parents and residents have often brought to staff's attention the traffic congestion experienced when traveling near schools during the morning and afternoon peak hours. To address these concerns Public Works staff, the School District Safety Officer, and the Police Department have met and continue to meet every four to six weeks to develop viable solutions.

DISCUSSION:

Below is a summary of the issues, recommended actions, police department enforcement and meetings held by the team at the specific school sites. In addition to the meetings which staff has met with the specific school principals, Council Members, City Manager and CNUSD have met on September 13, 2012, November 6, 2012, December 5, 2012 and January 10, 2013.

Harada Elementary School

Issue: Parents dropping off and picking up students result in neighborhood parking intrusion and congestion.

Recommended Action: Prohibit westbound left turns from Merry Meadows Drive at the school driveway. This would alleviate the traffic congestion on Oakdale and Merry Meadows Drive. Recently, the School District constructed a concrete pad on Scholar Way so that parents can use this street for dropping or picking up students in lieu of using neighborhood streets. Additionally, the

School District is planning to construct a parking lot for school staff to remove neighborhood parking.

Police Department Enforcement: Harada Elementary School is situated within a residential neighborhood. Traffic concerns appear to be directly related to inadequate parking options for parents. The residential roads of Merry Meadows and Oakdale are narrow, and permit only one lane of traffic in each direction. During peak hours before and after school, vehicles park on both sides of the roadway and further narrows the lane available for through traffic. Wrong-way driving and impeding traffic are prevalent. To detour wrong-way drivers on Merry Meadows, a “cue line” lane was established by painting a white line along the south side of the roadway to direct drivers to wait in line at the south curb before proceeding into the parking lot to drop off or pick up students. This measure has been moderately successful and has improved traffic flow. Prohibiting left turns from westbound Oakdale, and erecting “no parking” signs have been suggested in order to improve traffic flow on Merry Meadows. Creating additional parking as previously discussed would also allow more efficient traffic flow surrounding Harada Elementary. Enforcement of unsafe u-turns, parking violations, intersection gridlock and failure to yield to pedestrians in the crosswalks is ongoing.

Meetings Held: February 13, 2013 and February 20, 2013 City Staff met with Principal and Vice Principal to discuss issues and review recommended actions.

Eastvale Elementary/Roosevelt High School/River Heights Intermediate School

Issues: At these three schools, there are approximately 6,000 students attending the elementary, intermediate, and high school. This cluster of schools on Scholar Way creates a significant challenge given the fact that portions of Scholar Way and Schleisman have not been constructed to their full street width. Parents now park on the east side of Scholar Way, although the shoulder is unimproved and has no sidewalks. Also, there is no pedestrian signal for students to cross Scholar Way at Orange Street.

Recommended Action: Construct a sidewalk and parking lane on the east side of Scholar Way between Schleisman and Baltimore and modify the traffic signal at Scholar Way and Orange Street by adding a pedestrian signal head. The parking lane will be used to drop or pick up students who will then cross Scholar at Orange Street with the addition of a pedestrian signal head. To pay for this estimated improvement of \$269,000, the City will apply for grant funding in April 2013. In March 2013, there will be a call for projects for SB 821 and federal safety funds.

Police Department Enforcement: See below.

Meeting Scheduled: On February 20, 2013 with Eastvale Elementary to discuss issues and review recommended actions.

Eastvale Elementary

Issues: During the morning and afternoon peak hours, southbound through traffic on Scholar Way at its intersection with Schleisman is impeded due to traffic congestion. This is caused by eastbound Schleisman traffic turning right at Scholar Way. Motorists block the intersection by either dropping or pickup students. Also, the current lack of sidewalks on the north side of Orange Street, west of Scholar Way, results in students walking in the street.

Recommend Action: Remove the existing asphalt curb at the southwest corner of Scholar Way and Schleisman and remove or relocate the existing guard rail. This will provide a separate eastbound right turn lane to the southbound through traffic on Scholar Way. The estimated cost for this improvement is \$175,000. The City will also apply for similar grant funds for this project.

In July 2012 the City received grant funding to construct a sidewalk on the north side of Orange Street. Design commenced this month and pending state approval of the plans, construction will be completed August 2013.

Police Department Enforcement: Traffic concerns appear to be directly related to inadequate parking options for parents. Scholar Way between Orange St. and Schleisman Ave allows for one lane of traffic in each direction. Vehicles park on the east and west sides of the street. The west side of Scholar Way has a white painted curb for unloading of passengers. Parking is prohibited by signs. However, motorists commonly park along the white curb and along the red curb area to the north. These vehicles block the intersection and prevent traffic from freely flowing southbound. Enforcement in this area is limited to the red curb area to ensure the free flow of southbound traffic. Parking is permitted along the east side of the Scholar Way. The intersection of Scholar and Orange is controlled by a signal light. There is no crosswalk. Pedestrians from the vehicles parked on the east side of Scholar Way frequently cross Scholar Way mid-block between Schleisman Ave. and Orange St. Enforcement of jaywalking in this area is ongoing. In addition, enforcement of gridlock at the intersection of Orange St. and Scholar Way is ongoing.

Meeting Held: On February 20, 2013 City staff met with school to discuss issues and review recommended actions.

Roosevelt High School

Issues: The existing flashing beacon at the intersection of Scholar Way and Baltimore creates delays. Studies are being conducted to verify if the intersection meets warrants for a traffic signal. A traffic signal would provide right of way assignment for both pedestrians and motorists. The limited street width on Citrus results in traffic congestion between Scholar Way and Sumner. Additionally, parents dropping off students in the residential area of Citrus and County Fair create parking and neighborhood traffic congestion.

Recommended Action: The City will apply for grant funding to install a traffic signal at Scholar Way and Baltimore if warrants are met. The estimated cost would be \$350,000. Lennar Homes will widen Citrus to four lanes between Sumner and Scholar Way and install a traffic signal at Citrus and Sumner. The street widening will alleviate traffic congestion on Citrus and the neighborhood streets. With the added capacity on Citrus parents will most likely not use residential streets to drop off their students.

Police Department Enforcement: Traffic concerns appear to be directly related to inadequate parking options for parents. The campus parking lots are more than adequate in size and capacity. However, the available parking lots on Scholar Way most often remain closed. This results in heavy congestion on northbound and southbound Scholar Way for vehicles bottle-necked into a single point of entry. Enforcement of unsafe u-turns, parking violations, intersection gridlock and failure to yield to pedestrians in the crosswalks is ongoing. Intersection gridlock, unsafe speeds, and parking violations are enforced in the neighborhoods surrounding Roosevelt High School.

Meetings Scheduled/Held: None requested

Rosa Parks Elementary

Issue: Parents dropping off and picking up their children create traffic congestion on Harrison and Whispering Hills Drive.

Recommended Action: City staff is coordinating efforts with School District Safety Officer to develop a solution to alleviate the traffic congestion on Harrison. The City is also working with DR Horton to restripe Whispering Pines to provide parking on the north side, which would be used as a drop off area.

In regards to assigning crossing guards at other locations on Scholar Way and Schleisman, Public Works is conducting a study to determine if warrants for a crossing guard are met. The study should be completed within 30 days. Under an agreement executed between CNUSD and the City, the costs shall be shared equally for crossing guards. Any additional crossing guards assigned would have to be agreed between the City and School District.

Police Department Enforcement: Traffic concerns appear to be directly related to inadequate parking options for parents. On Harrison Ave, southbound traffic flow is blocked in the number two lane for kindergarten drop off in the northeast bus lane. This blockage and back-up extends north and often blocks exits from the residential neighborhood north of the school. Red Zone parking on Whispering Hills creates back-up of traffic where the roadway narrows west of the school. Enforcement of unsafe u-turns, parking violations, intersection gridlock and failure to yield to pedestrians in the crosswalks is ongoing.

Meeting scheduled: On February 13, 2013 City staff met with school principal to discuss issues and review recommended actions.

As you can see significant effort has been made by City Staff, CNUSD, and the Police Department to improve traffic flow and safety near the schools. Many of these improvements will be subject to receiving state and federal funds. Public Works will be working on the grant applications in March 2013. We should know the results of receiving the funds in July 2013.

I will provide you with updates of any new information regarding improvements and the grant funding. Please let me know if you have any questions.

FISCAL IMPACT:

The total estimated cost for the recommended improvements is \$794,000. The City will apply for grant funding in April 2013. City matching funds may be required depending on the amount of grant funds received.

Prepared by: George Alvarez & Danny Feltenberger
Reviewed by: Carol Jacobs, City Manager
John, Cavanaugh, City Attorney



City of Eastvale

Public Safety Commission Meeting Agenda

Staff Report

MEETING DATE: MARCH 18, 2013

TO: PUBLIC SAFETY COMMISSIONERS

FROM: DANNY FELTENBERGER, CHIEF OF POLICE

SUBJECT: POTENTIAL NEIGHBORHOOD WATCH AREAS

RECOMMENDATION: DISCUSSION AND FEEDBACK

BACKGROUND:

As part of our ongoing public education and crime prevention efforts, a study was conducted to identify those neighborhoods in the city of Eastvale who could most benefit from a Neighborhood Watch Program. The selected neighborhoods were based on history of criminal incidences, complaints from residents and current crime trends. The list of neighborhoods can be expected to change over time as crime is positively impacted and as the city grows. The following neighborhoods have been identified as most likely to benefit from a Neighborhood Watch Program:

- Homecoming
- Swan Lake
- Oakdale X Hamner, East-side
- Oakdale X Hamner, West-side, Marigold, Cattleman
- Hamner X Mississippi, east of Hamner & south of 68th
- Black Horse X Schleisman, south of Schleisman
- Dearborn X Tisdale
- Sumner, north of Limonite, Orchard Park, Mulan, new houses
- 65th X Harrison, housing tract northwest of the intersection, near James Huber Park

DISCUSSION:

The Public Safety Commission members are positively and proactively entrenched in the community. The police department would like to utilize the commission members as part of a public outreach effort in those neighborhoods identified, who would benefit from an active Neighborhood Watch Program.

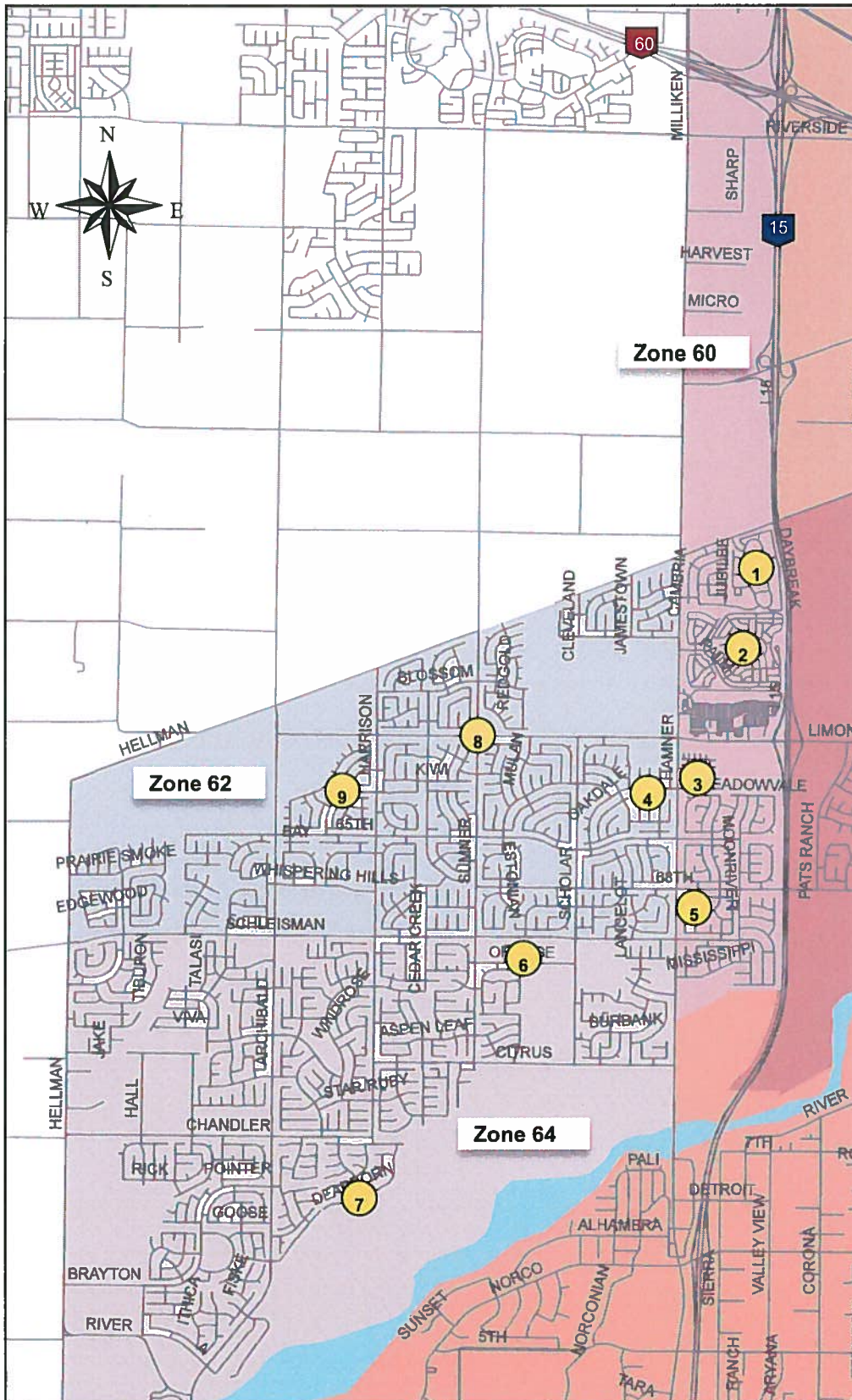
FISCAL IMPACT:

None.

ATTACHMENTS:

1. Map of identified neighborhoods

EASTVALE



Neighborhood Watch Program Proposal

- 1) Homecoming
- 2) Swan Lake
- 3) Oakdale & Hamner (East side)
- 4) Oakdale & Hamner (West side)
- 5) Hamner & Mississippi (East of Hamner/South of 68th)
- 6) Quarter Horse & Schleisman (South of Schleisman)
- 7) Dearborn & Tisdale
- 8) Sumner (North of Limonite, Orchard Park, Mulan, new houses)
- 9) 65th & Harrison (Housing tract NW of intersection, near James Huber Park)



City of Eastvale
Public Safety Commission
Staff Report

MEETING DATE: MARCH 18, 2013

TO: PUBLIC SAFETY COMMISSIONERS

FROM: CAROL JACOBS, CITY MANAGER

SUBJECT: UPDATE ON EMERGENCY MANAGEMENT ACTIVITIES

RECOMMENDATION: DEVELOP AN EMERGENCY MANAGEMENT TRAINING EXERCISE FOR CITY STAFF

BACKGROUND:

The City of Eastvale has been working toward establishing an Emergency Management Operations Plan, training staff and acquiring equipment that can be utilized in case of an emergency. The Public Safety Commission has played an integral part of assisting the City in developing the draft plan. Staff has been working with the County of Riverside to finalize the plan for approval by the State of California.

DISCUSSION:

The City has been working to get the City staff Federal Emergency Management Agency (FEMA) certified. Most of the staff has been certified in the following depending on position in the organization: IS100, 200, 300, 400, 700, 701,702,703,704,800. These classes provide the basics on how to respond to emergencies and what each person's role in the Emergency Operations Center (EOC) would be in the case of a disaster.

In addition, the City's building official is developing a binder for each position in the EOC and the appropriate checklists in order to begin the management of the incident. This work is done as time permits.

City staff has also been trained in WebEOC with the County of Riverside. This program allows for internet contact and updates from the Emergency Operations Center in the event of an emergency. The City can identify needs, request specific assistance and offer assistance if available.

The City also received a grant for four (4) satellite phones for use in an emergency. The phones have been activated and staff has been assigned the phones. These phones can be used anywhere and this is a great addition to our emergency management plan.

Through the City's insurance carrier, the City also has access to Agility Recovery. This firm is a business recovery firm. In the event of an emergency, the City can call and within 48-72 hours the City can receive: office space with chairs and desks for 48 people, 48 computers, 5 intel servers, printers and fax, power generation and phone and internet connectivity. In addition, prior to an emergency Agility Recovery offers an Alert Notification System, testing of the plan and offers a secure website to employees where important documentation can be stored.

Most of the staff has not been involved in a real life emergency nor have they participated in training exercises. A well trained staff during an emergency can provide the community with an efficient and effective recovery.

Staff is recommending that the Public Safety Commission develop a series of training exercises for City staff so that when an emergency occurs, the City will be better prepared.

FISCAL IMPACT:

None



City of Eastvale

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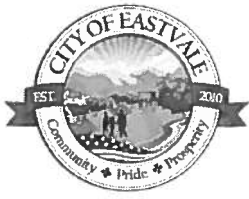
9. *COMMUNITY OUTREACH FOR CRIME PREVENTION*



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10. COMMISSION COMMUNICATIONS



City of Eastvale

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11. CITY STAFF REPORT



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12. ADJOURNMENT