

**AGENDA**  
**REGULAR MEETING OF THE EASTVALE**  
**COMMUNITY FOUNDATION BOARD**

**Tuesday, March 5, 2013**

**6:30 P.M.**

**City Hall, 12363 Limonite Ave. Suite 910, Eastvale, CA 91752**

**1. CALL TO ORDER:** 6:30 p.m.

**2. ROLL CALL:**

Board Members: Yvonne Benitez-Ontiveros, Al Nassar, Julie Reyes, Chris Riley and Jeff DeGrandpre.

**3. ADDITIONS/DELETIONS TO THE AGENDA:**

**4. PRESENTATIONS/ANNOUNCEMENTS:**

*At this time, the Eastvale Community Foundation may recognize citizens and organizations that have made significant contributions to the community.*

None

**5. PUBLIC COMMENT/CITIZEN PARTICIPATION:**

*This is the time when any member of the public may bring a matter to the attention of the Eastvale Community Foundation that is within the jurisdiction of the Board. The Ralph M. Brown act limits the Board Member's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting. The Board Members may discuss or ask questions for clarification, if desired, at this time. **Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.***

**6. CONSENT CALENDAR:**

**6.1 Minutes – February 19, 2013 Regular Meeting.**

Recommendation: Approve the minutes from the Special Meeting held February 19, 2013.

**7. NEW BUSINESS ITEMS:**

*Public comment will be called for each non-hearing item. Please keep comments brief so that everyone who wishes to speak has the opportunity to do so. After public comment is closed, you may not further speak on the matter unless the Board requests further clarification of your statement. **Public Comment is limited to two (2) minutes with a maximum of six (6) minutes.***

**7.1 Events Update.**

Recommendation: Discuss upcoming events and make duty assignments.

**7.2 Grant Application Approvals.**

Recommendation: Review and approve grant applications for payment, pending approval by the City of Eastvale.

**7.3 Items To Be Addressed At City Council Joint Meeting.**

Recommendation: Discuss issues to be brought up at the next City Council Joint Meeting.

**7.4 Board Member Appointment Recommendations.**

Recommendation: Discuss potential future Board Member appointments to make a recommendation to the City Council.

**7.5 Finance Report.**

Recommendation: Receive and file.

**8. OLD BUSINESS ITEMS:**

*Public comment will be called for each item. Please keep comments brief so that everyone who wishes to speak has the opportunity to do so. After public comment is closed you may not further speak on the matter unless the Board requests further clarification of your statement. Public comment is limited to two (2) minutes with a maximum of six (6) minutes.*

There are no Old Business Items.

**9. BOARD MEMBER COMMUNICATIONS:**

*(Committee Reports, Agenda Items, Meeting Requests and Review etc.)*

*This is an opportunity for the Board Members to report on their activities, to bring a matter to the attention of the full Board and to request agenda items. Any matter that was considered during the public hearing portion is not appropriate for discussion in this section of the agenda. NO ACTION CAN BE TAKEN AT THIS TIME.*

**10. ADJOURNMENT:**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City of Eastvale. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

**POSTING STATEMENT:**

*I, Ariel Berry, Assistant City Clerk or my designee hereby certify that a true and correct, accurate copy of the foregoing agenda was posted on February 28, 2013, seventy-two (72) hours prior to the meeting per Government Code 54954.2.*

*12363 Limonite Ave. Suite 910, Eastvale, CA 91752*

*Rosa Parks Elementary School 13830 Whispering Hills Drive*

*Eastvale Library, Roosevelt High School, 7447 Cleveland Ave.*



# City of Eastvale

## Eastvale Community Foundation Meeting Agenda

### Staff Report

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**MEETING DATE: MARCH 5, 2013**

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#### ***1. CALL TO ORDER***



# City of Eastvale

## Eastvale Community Foundation Meeting Agenda

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**MEETING DATE: MARCH 5, 2013**

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#### 2. ROLL CALL



# City of Eastvale

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**MEETING DATE: MARCH 5, 2013**

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**3. *ADDITIONS/DELETIONS TO THE AGENDA***



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**MEETING DATE: MARCH 5, 2013**

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#### **4. PRESENTATIONS/ANNOUNCEMENTS**



# City of Eastvale

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**MEETING DATE: MARCH 5, 2013**

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**5. *PUBLIC COMMENT/CITIZEN PARTICIPATION***

**MINUTES**  
**REGULAR MEETING OF THE EASTVALE**  
**COMMUNITY FOUNDATION BOARD**  
**Tuesday, February 19, 2013**  
**5:30 P.M.**

**City Hall, 12363 Limonite Ave. Suite 910, Eastvale, CA 91752**

1. **CALL TO ORDER:** 5:32 p.m.

2. **ROLL CALL:**

Board Members present: Yvonne Benitez-Ontiveros, Julie Reyes, Chis Riley and Jeff DeGrandpre.

Board Members absent: Al Nassar.

Board Member Nassar arrived at 5:45 p.m.

Staff Members present: City Manager Jacobs and Assistant City Clerk Berry.

3. **ADDITIONS/DELETIONS TO THE AGENDA:**

None

4. **PRESENTATIONS/ANNOUNCEMENTS:**

There were no presentations or announcements.

5. **PUBLIC COMMENT/CITIZEN PARTICIPATION:**

None

6. **CONSENT CALENDAR:**

6.1 **Minutes – February 5, 2013 Regular Meeting.**

Recommendation: Approve the minutes from the Regular Meeting held February 5, 2013.

**Motion: Moved by Riley, seconded by Reyes to approve the Consent Calendar as presented.**

**Motion carried 4-0-1 with Nassar absent.**



7. ***NEW BUSINESS ITEMS:***

7.1 **Events Update.**

Recommendation: Discuss upcoming events and make duty assignments.

There were no Event Updates due to Board Member Nassar's absence.

7.2 **Grant Application Approvals.**

Recommendation: Review and approve grant applications for payment, pending approval by the City of Eastvale.

Board Member Benitez-Ontiveros provided a verbal report.

City Manager Jacobs reminded the Board that the funds being distributed for the Scholarships were Federal funds and that specific records had to be kept. She provided Board Member Benitez-Ontiveros with applications that were missing information and discussed the process of receiving checks from the City for the approved applications.

Board Member Nassar arrived at 5:45 p.m.

The discussion on this item stopped and the Board addressed Item 7.1.

Board Member Nassar stated that the Board would be locking in the date for the Golf Tournament at the next meeting. He discussed the various options the Board would have for dates and times, and stated that the Board should try to get businesses to sponsor each hole on the golf course. He added that the event could have Gold, Silver and Bronze sponsors and a silent auction.

Board Member Nassar added that he had spoken to the owner of one of the local frozen yogurt shops about hosting a fundraiser for the Foundation, and added that Jersey Mike's does great fundraisers as well.

Board Member Reyes was to speak to the golf course about the variations in pricing on different days of the week to compare costs.

Board Member Nassar provided Board Member Reyes with cash from a vendor that participated in the Spark of Love Event and a sponsorship check from Waste Management for the Spark of Love Event. He stated that the Foundation made approximately \$375 during the Spark of Love Event.

7.3 **Bylaws Review.**

Recommendation: Review current Bylaws and discuss what specific changes will be asked for during the upcoming Joint Meeting with the City Council.

Board Member Nassar reviewed the recommended changes to the Bylaws.

The Board stated that the following changes would be requested:

- Section 4, subsection A would be changed to read “This Corporation shall have at least 7 and not more than 13 Directors”.
- Section 4, subsection C, Item 8 would be changed to read “Directors should have fundraising capabilities, and participate in all Foundation fundraising events”.
- Section 6, subsection A would be changed to read “The Board of Director shall meet a minimum of once a month at a time and place within the City of Eastvale as established by resolution of the Board which resolution may be amended by majority of the Board”.
- A section would be added to the Bylaws to state that the Foundation Board may create ad hoc committees to work directly on projects or events with a minimum of one (1) active Board Member, however, all decisions made by the ad hoc committee must be approved by the Board as a whole.

The goals, mission statement and purpose of the Foundation was discussed amongst the Board Members.

**Motion: Moved by Benitez-Ontiveros, seconded by Riley to approve the proposed changes to the Bylaws.**

**Motion carried 5-0.**

#### 7.4 **Board Member Appointment Recommendations.**

Recommendation: Discuss potential future Board Member appointments to make a recommendation to the City Council.

The Board discussed potential recommendations listed below:

Board Member DeGrandpre to contact:

- Sharon Link (resident)
- Pat Lloyd (Lewis Development)
- A representative from Corona Regional Medical Center
- A representative from the Eastvale Albertson’s

Board Member Riley to contact:

- Bill Van Luewen (resident)
- A representative from a home building developer active in the City
- A representative from Chase Bank in Eastvale
- A representative from Home Depot in Eastvale

Board Member Reyes to contact:

- A representative from Von's in Eastvale

Board Member Nassar to contact:

- An IT professional
- A representative from the Eastvale Law Enforcement and Fire Fighters Association
- A representative from the Eastvale Wives of Law Enforcement and Fire Fighters

The Board Members would contact the assigned potential appointees to see if they would be interested in participating. A list of interested, and recommended, Board Members would be formed at the next meeting of the Foundation. The Board Members would also put together a list of purposes for the Board to present to the City Council at the Joint Meeting.

At this time Item 7.2 was discussed.

**Motion: Moved by Reyes, seconded by Benitez-Ontiveros to approve the submitted applications pending verification.**

**Motion carried 5-0.**

On March 7<sup>th</sup>, the Board would present the large check and do a media moment with Pop Warner Football.

#### 7.5 **Agenda Process.**

Recommendation: Discuss agenda process.

City Manager Jacobs discussed the agenda process and the need for agenda reports.

The Board asked to remove the Pledge of Allegiance from their agenda.

The Board asked that the Regular Meeting agenda always include the Financial Report and an Events Update.

It was decided that the next meeting agenda would include a discussion on the Foundation having a booth at the State of the City Address. Board Members were asked to provide Board Member Nassar with the list of potential Board Members contacted for an agenda item on the next meeting.

#### **8. OLD BUSINESS ITEMS:**

There were no Old Business Items.

**9. BOARD MEMBER COMMUNICATIONS:**

Board Member Benitez-Ontiveros stated that she would be meeting the a representative from the Riverside County Economic Development Agency regarding the Community Development Block Grant in Riverside on the following day.

**10. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 7:08 p.m.



**City of Eastvale**  
**Eastvale Community Foundation Agenda**  
**Staff Report**

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**MEETING DATE: MARCH 5, 2013**

**TO: BOARD MEMBERS**

**FROM: BOARD MEMBER NASSAR**

**SUBJECT: EVENTS UPDATE**

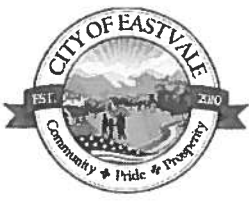
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**RECOMMENDATION: DISCUSS UPCOMING EVENTS AND MAKE DUTY ASSIGNMENTS**

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Discuss the following items:

1. Golf Tournament
2. State of the City Address
3. Local Merchant Fundraisers
4. Master Events Calendar



**City of Eastvale**  
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**Staff Report**

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**MEETING DATE: MARCH 5, 2013**

**TO: BOARD MEMBERS**

**FROM: BOARD MEMBER BENITEZ-ONTIVEROS**

**SUBJECT: GRANT APPLICATION APPROVALS**

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**RECOMMENDATION: REVIEW AND APPROVE GRANT APPLICATIONS FOR PAYMENT, PENDING APPROVAL BY THE CITY OF EASTVALE**

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# **City of Eastvale**

## **Eastvale Community Foundation Agenda**

### **Staff Report**

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**MEETING DATE: MARCH 5, 2013**

**TO: BOARD MEMBERS**

**FROM: BOARD MEMBER NASSAR**

**SUBJECT: ITEMS TO BE ADDRESSED AT CITY COUNCIL JOINT MEETING**

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**RECOMMENDATION: DISCUSS ISSUES TO BE BROUGHT UP AT THE NEXT CITY COUNCIL JOINT MEETING**

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**City of Eastvale**  
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**MEETING DATE: MARCH 5, 2013**

**TO: BOARD MEMBERS**

**FROM: BOARD MEMBER NASSAR**

**SUBJECT: BOARD MEMBER APPOINTMENT RECOMMENDATIONS**

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**RECOMMENDATION: DISCUSS POTENTIAL FUTURE BOARD MEMBER  
APPOINTMENTS TO MAKE A RECOMMENDATION TO  
THE CITY COUNCIL**

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**Eastvale Community Foundation**

Balance Sheet - January 27, 2013 thru February 27, 2013

**Income**

<b>Credit</b>	<b>Date</b>	<b>Category</b>	<b>Description</b>
\$ 150.00	2/27/2013	Spark of Love Vendor Booths	Deposit
\$ 500.00	1/30/2013	LEAFF Fundraiser	Deposit
\$ 650.00			

**Expense**

<b>Debit</b>	<b>Date</b>	<b>Category</b>	<b>Description</b>
\$ 96.98	2/14/2013	Al Nassar - Check #1037	Spark of Love Event
\$ 50.00	2/11/2013	Franchise Tax Board - Check #1036	2011 Tax Assessment
\$ 146.98			

**\$ 503.02 Net Profit****\$ 741.51 Total Assets**



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**8. *OLD BUSINESS ITEMS***

There are no Old Business Items



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**9. *BOARD MEMBER COMMUNICATIONS***



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### Staff Report

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**10. ADJOURNMENT**