

For further information on an agenda item, please contact the City at 12363 Limonite Ave. Suite 910, Eastvale, CA 91752

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EASTVALE
Wednesday January 23, 2013
6:30 P.M.

Rosa Parks Elementary School, 13830 Whispering Hills Drive

1. CALL TO ORDER: 6:30 p.m.

2. ROLL CALL/INVOCATION /PLEDGE OF ALLEGIANCE:

Council Members – Ric Welch, Kelly Howell, Jeff DeGrandpre
Mayor Pro Tem – Adam Rush
Mayor – Ike Bootsma

Invocation led by Pastor Tim Eaton with Edgewater Lutheran Church.

3. PRESENTATIONS/ANNOUNCEMENTS:

At this time, the City Council may recognize citizens and organizations that have made significant contributions to the community and it may accept awards on behalf of the City.

There are no presentations.

4. PUBLIC COMMENT/CITIZEN PARTICIPATION:

This is the time when any member of the public may bring a matter to the attention of the Mayor and the City Council that is within the jurisdiction of the City Council. The Ralph M. Brown act limits the Mayor's, City Council's and staff's ability to respond to comments on non-agendized matters at the time such comments are made. Thus, your comments may be agendized for a future meeting or referred to staff. The City Council may discuss or ask questions for clarification, if desired, at this time. Although voluntary, we ask that you fill out a "Speaker Request Form", available at the side table. The completed form is to be submitted to the City Clerk prior to being heard. Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.

5. CONSENT CALENDAR:

Consent Calendar items are normally enacted in one motion. The Mayor or City Council may remove a Consent Calendar item for separate action. Public comment is limited to two (2) minutes each with a maximum of (6) minutes.

5.1 Minutes – January 9, 2013 Joint Workshop Meeting with the Eastvale Community Foundation.

Recommendation: Approve the minutes from the Joint Workshop Meeting with the Eastvale Community Foundation on January 9, 2013.

5.2 **Minutes – January 9, 2013 Regular Meeting.**

Recommendation: Approve the minutes from the Regular Meeting on January 9, 2013.

5.3 **Municipal Code Adoption.**

Recommendation: Hold the second reading and adopt Ordinance No. 2013-01, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EASTVALE, CALIFORNIA, ADOPTING AND ENACTING A NEW CODE FOR THE CODE OF THE CITY OF EASTVALE, CALIFORNIA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

5.4 **Warrant Register for Council Related Items.**

Recommendation: Approve the payment of warrants for Council related items as submitted by the Finance Department.

5.5 **Warrant Register.**

Recommendation: Approve the payment of warrants as submitted by the Finance Department.

6. **PUBLIC HEARINGS:**

*The public is encouraged to express your views on any matter set for public hearing. It is our procedure to first receive the staff report, then to ask for public testimony, first from those in favor of the project followed by testimony from those in opposition to it, and if there is opposition, to allow those in favor, rebuttal testimony only as to the points brought up in opposition. To testify on the matter, you need to simply come forward to the speaker's podium at the appropriate time, give your name and address and make your statement. After a hearing is closed, you may not further speak on the matter unless requested to do so or are asked questions by the Mayor or a Member of the City Council. **Public comment is limited to two (2) minutes each with a maximum of six (6) minutes.***

There are no Public Hearing Items.

7. OLD BUSINESS ITEMS:

Public comment will be called for each item. Please keep comments brief so that everyone who wishes to speak has the opportunity to do so. After public comment is closed you may not further speak on the matter unless the City Council requests further clarification of your statement. Public comment is limited to two (2) minutes with a maximum of six (6) minutes.

7.1 Administrative Regulation Regarding Policy for Placing Community Events on City Website Community Calendar.

Recommendation: Approve administrative regulation regarding policy for placing community events on City Website Community Calendar.

7.2 Administrative Policy Regarding Electronic Communications.

Recommendation: Approve Electronic Communications Policy.

8. NEW BUSINESS ITEMS:

Public comment will be called for each non-hearing item. Please keep comments brief so that everyone who wishes to speak has the opportunity to do so. After public comment is closed, you may not further speak on the matter unless the Mayor or City Council requests further clarification of your statement. Public Comment is limited to two (2) minutes with a maximum of six (6) minutes.

8.1 Reaffirm or Select New Appointments to the Planning Commission.

Recommendation: Review current appointments to the Planning Commission and (1) Reaffirm existing Planning Commissioners or (2) Appoint new member(s) or (3) Direct Staff to advertise for positions.

8.2 Reaffirm or Select New Appointments to the Public Safety Commission.

Recommendation: Review current appointments to the Public Safety Commission and (1) Reaffirm existing Public Safety Commissioners or (2) Appoint new member(s) or (3) Direct Staff to advertise for positions; and nomination of Public Safety Commissioner by Council Member Howell.

8.3 Reaffirm or Select New Appointments to the Eastvale Community Foundation.

Recommendation: Review current appointments to the Eastvale Community Foundation and (1) Reaffirm existing Board Members or (2) Appoint new member(s) or (3) Direct Staff to advertise for positions.

8.4 Policy Regarding the Preparation of Environmental Documents for Development Projects.

Recommendation: Consider Staff's recommendation and if desired, adopt a "City of Eastvale Environmental Review Policy".

8.5 Code Enforcement Services.

Recommendation: Authorize the City Manager to hire a Code Enforcement Officer as a full-time employee.

9. COUNCIL COMMUNICATIONS:

(Committee Reports, Agenda Items, Meeting Requests and Review etc.)

This is an opportunity for the Mayor and City Council Members to report on their activities and the actions of the Committees upon which they sit, to bring a matter to the attention of the full Council and staff, and to request agenda items. Any matter that was considered during the public hearing portion is not appropriate for discussion in this section of the agenda. NO ACTION CAN BE TAKEN AT THIS TIME.

10. CITY MANAGER'S REPORT:

11. CLOSED SESSION:

11.1 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION:

Initiation of litigation pursuant to subdivision (c) of Section 54956.9:
Number of Cases: One (1)

12. ADJOURNMENT:

The next regular meeting of the Eastvale City Council will be held on February 13, 2013 at 6:30 p.m. at Rosa Parks Elementary School.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City of Eastvale. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

POSTING STATEMENT:

I, Ariel Berry, Assistant City Clerk or my designee hereby certify that a true and correct, accurate copy of the foregoing agenda was posted January 17, 2013, seventy-two (72) hours prior to the meeting per Government Code 54954.2, at the following locations:

Eastvale City Hall 12363 Limonite Ave. Suite 910

Rosa Parks Elementary School 13830 Whispering Hills Drive

Eastvale Library 7447 Cleveland Avenue

City of Eastvale Website, www.eastvaleca.gov



City of Eastvale

City Council Meeting Agenda

Staff Report

MEETING DATE: JANUARY 23, 2013

1. *CALL TO ORDER*



City of Eastvale

City Council Meeting Agenda

Staff Report

MEETING DATE: JANUARY 23, 2013

2. *ROLL CALL/PLEDGE OF ALLEGIANCE*



City of Eastvale

City Council Meeting Agenda

Staff Report

MEETING DATE: JANUARY 23, 2013

3. PRESENTATIONS/ANNOUNCEMENTS:

There are no presentations or announcements.



City of Eastvale

City Council Meeting Agenda

Staff Report

MEETING DATE: JANUARY 23, 2013

4. *PUBLIC COMMENT/CITIZEN PARTICIPATION*

MINUTES
JOINT WORKSHOP MEETING OF THE CITY COUNCIL
OF THE CITY OF EASTVALE AND
THE EASTVALE COMMUNITY FOUNDATION BOARD

Wednesday, January 9, 2013

5:00 P.M.

Rosa Parks Elementary School 13830 Whispering Hills Drive

1. **CALL TO ORDER:** 5:01 p.m.

2. **ROLL CALL/PLEDGE OF ALLEGIANCE/INVOCATION:**

Eastvale Community Foundation Board Members present: Board Members Nassar, Williams, Benitez and Reyes.

Council Members present: Council Members Bootsma, Welch, Rush, Mayor Pro Tem Howell and Mayor DeGrandpre.

Staff Members present: City Manager Jacobs, City Attorney Cavanaugh, Public Information Officer Nissen, and Assistant City Clerk Berry.

Council Member Welch led the Pledge of Allegiance.

3. **PUBLIC COMMENT/CITIZEN PARTICIPATION:**

There was no Public Comment.

4. **NEW BUSINESS ITEMS:**

4.1 **Discussion regarding Eastvale Community Foundation.**

There was discussion on the amount of Board Members being proposed in the amended Bylaws.

There was discussion on the methods that were available to remove ineffective or absent Board Members.

Council Member Howell suggested that City Staff provide support in keeping the finances of the Eastvale Community Foundation.

Chad Blais, a resident, suggested that if the Board was expanded, certain seats be given to organizations in the City that would have contacts throughout the City to garner interest and gather resources from all aspects of the community. He provided an example to designate a seat for the school district, the Chamber of Commerce, and the Law Enforcement and Fire Fighters Association.

There was discussion about the insurance for the Eastvale Community Foundation. Staff was directed to look into the cost of insuring the Eastvale Community Foundation under the City's insurance policy.

There was additional discussion on how many board members should be appointed, and what the specific goals of the Eastvale Community Foundation should be.

It was decided that an additional workshop was required to discuss the proposed changes to the Bylaws for the Eastvale Community Foundation, as well as the specific goals.

5. COUNCIL/COMMISSION COMMUNICATIONS:

None

6. CITY MANAGER'S REPORT:

None

7. ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:16 p.m.

Prepared by: Ariel Berry, Assistant City Clerk

MINUTES
REGULAR MEETING OF THE CITY COUNCIL,
OF THE CITY OF EASTVALE
Wednesday, January 9, 2013
6:30 P.M.

Rosa Parks Elementary School 13830 Whispering Hills Drive

1. CALL TO ORDER: 6:34 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE/INVOCATION:

Council Members present: Council Members Bootsma, Welch, Rush, Mayor Pro Tem Howell and Mayor DeGrandpre.

Staff Members present: City Manager Jacobs, City Attorney Cavanaugh, Public Information Officer Nissen, Planning Director Norris, Associate Planner Dean-Alviso, Finance Director Shea, Deputy Finance Director Gitmed and Assistant City Clerk Berry.

The Pledge of Allegiance was led by Council Member Welch.

Invocation was presented by Pastor Rob Norris with the Crossings Church.

3. PRESENTATIONS/ANNOUNCEMENTS:

3.1 Announcement of Eastvale Photo Contest Winner.

Public Information Officer Nissen presented a PowerPoint presentation and announced the winner of the contest.

3.2 Presentation by Eastvale Law Enforcement and Fire Fighters Association.

Rod Medrano and several members of the LEAFF Association presented the Eastvale Community Foundation with a donation of \$500.

4. PUBLIC COMMENT/CITIZEN PARTICIPATION:

Ozzie Osborn, a resident, announced that there would be a Miss Eastvale pageant held on Sunday, January 13, 2013 at the Eastvale Community Center. He went on to invite everyone to attend the pageant.

Maria Hernandez, a resident, stated that she lives near the corner of Colina and Orange street and has to frequently cross the street with speeding traffic to take her children to school. She came to the City Council to ask if the City could install a crosswalk at the corner to help the residents safely get their children to school.

Council Member Welch stated that he would bring the issue up at the upcoming Schools Committee meeting.

Mayor Pro Tem Rush wanted to clarify that grant funding the City received is to be used for specific, pre-approved, purposes, but that the City could partner with other agencies to look into the issue and possibly find funding to assist with future improvements.

Dickie Simmons, a resident, invited the Mayor, Council and Staff Members to the upcoming Town Hall Meeting on January 22, 2013.

5. CONSENT CALENDAR:

5.1 Minutes – December 12, 2012 Joint Workshop Meeting with the Public Safety Commission.

Recommendation: Approve the minutes from the Joint Workshop Meeting with the Public Safety Commission on December 12, 2012.

5.2 Minutes – December 12, 2012 Regular Meeting.

Recommendation: Approve the minutes from the Regular Meeting on December 12, 2012.

5.3 Comprehensive Annual Financial Report.

Recommendation: Receive and File.

5.4 Amendment to the Joint Powers Agreement between the City of Eastvale and the Public Entity Risk Management Authority (PERMA).

Recommendation: Approve the amendment to the Joint Powers Agreement with PERMA.

5.5 Application to the Department of Justice to perform background checks.

Recommendation: Approve Resolution No 13-01, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EASTVALE, CALIFORNIA, AUTHORIZING PARTICIPATION IN THE DEPARTMENT OF JUSTICE BACKGROUND CHECK PROGRAM.

5.6 Acceptance of Subdivision Improvements for Tracts 30893 & 30933; Centex Homes – Project 11-0717.

Recommendation: Adopt Resolution No. 13-02, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EASTVALE, CALIFORNIA, ACCEPTING THE SUBDIVISION IMPROVEMENTS FOR PROJECT 11-0717 (TRACT 30893 & 30933) CENTEX HOMES

And direct Staff to file respective Notice of Completion.

5.7 Acceptance of Subdivision Improvements for Tracts 31726, -1; Centex Homes – Project 12-0714.

Recommendation: Adopt Resolution No. 13-03, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EASTVALE, CALIFORNIA, ACCEPTING THE SUBDIVISION IMPROVEMENTS FOR PROJECT 12-0714 (TRACT 31726) CENTEX HOMES

And direct Staff to file respective Notice of Completion.

Motion: Moved by DeGrandpre, seconded by Rush to approve the Consent Calendar as presented.

Motion carried 5-0.

6. PUBLIC HEARINGS:

There were no Public Hearings.

7. OLD BUSINESS:

7.1 Eastvale Community Foundation By-Laws.

Recommendation: Authorize change in By-Laws of the Eastvale Community Foundation.

Motion: Moved by Rush, seconded by DeGrandpre to table the item.

Motion carried 5-0.

8. NEW BUSINESS ITEMS:

8.1 Municipal Code Adoption.

Recommendation: Hold first reading of Ordinance No. 2013-01, entitled:

AM ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EASTVALE, CALIFORNIA, ADOPTING AND ENACTING A NEW CODE FOR THE CODE OF THE CITY OF EASTVALE, CALIFORNIA; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

City Attorney Cavanaugh introduced the item and Assistant City Clerk Berry provided a staff report.

Motion: Moved by Welch, seconded by Howell to approve the first reading of Ordinance 2013-01.

Motion carried 5-0.

8.2 Approval of various administrative policies.

Recommendation: Approve attached administrative policies.

City Manager Jacobs provided a staff report.

Motion: Moved by Howell, seconded by Welch to approve the item as presented.

Motion carried 5-0.

Staff was directed to upload the policies to a page on the City's website.

8.3 Award Strategic Plan to Applied Development Economics.

Recommendation: Award strategic plan to Applied Development Economics in the amount of \$39,860.

City Manager Jacobs provided a staff report.

Motion: Moved by Howell, seconded by Rush to approve the item as presented.

Motion carried 5-0.

8.4 Direction to Staff regarding Housing Element related work in 2013.

Recommendation: Provide direction to Staff regarding work to implement and update the Housing Chapter of the Eastvale General Plan.

Planning Director Norris provided the staff report.

There was discussion on what was required by law to be included in the Housing Element.

There was discussion about the enforcement of current zoning designations.

Motion: Moved by Welch, seconded by DeGrandpre to authorize staff to perform the work on the Housing Element per the Staff recommendation provided in the staff report.

Motion carried 5-0.

8.5 City Council Appointments to Outside Boards and Commissions.

Recommendation: Review the current appointments to outside boards and commissions and determine appointments for 2013.

Motion: Moved by Howell, seconded by Rush to continue the appointments to outside boards and commissions from the prior year.

Motion carried 5-0.

8.6 City Council Appointment to Planning Commission.

Recommendation: Nomination of Planning Commissioner by Council Member Howell.

Council Member Howell nominated Daryl Charlson.

Motion: Moved by Welch, seconded by DeGrandpre to confirm the appointment.

Motion carried 5-0.

8.7 City Council Appointments to Public Safety Commission.

Recommendation: Nomination of Public Safety Commissioners by Council Member Howell and Council Member DeGrandpre.

Council Member DeGrandpre nominated Chris Kiltz.

A consensus of the City Council confirmed the appointment to the Public Safety Commission.

Council Member Howell stated that she did not have a nomination, and would like Staff to post an opening for applications on the City website. She asked that resumes be included with the applications.

9. COUNCIL COMMUNICATIONS:

Council Member DeGrandpre provided an update on the Western Riverside Council of Governments' "HERO" program.

Council Member Welch wished Mayor Bootsma a Happy Birthday and congratulated him on his first meeting. He went on to ask Staff to send him an update on Animal Control Services in the City.

Mayor Pro Tem Rush thanked the Police Department on their work to solve the recent community mailbox break-ins, and asked Staff to provide an update on the City of Norco's Silverlakes project. He understood that there were issues with the project, but asked Staff to look into the progress because the project was having a strong impact on the City of Eastvale's residents and the City needs to address the concerns.

Mayor Bootsma thanked the Eastvale Community Foundation for hosting the Spark of Love Toy Drive event in December.

10. CITY MANAGER'S REPORT:

None

11. CLOSED SESSION:

There were no Closed Session items.

12. ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:36 p.m.

ORDINANCE NO. 2013-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EASTVALE, CALIFORNIA, ADOPTING AND ENACTING A NEW CODE FOR THE CODE OF THE CITY OF EASTVALE, CALIFORNIA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EASTVALE, CALIFORNIA:

Section 1. The Code published by Municipal Code Corporation entitled the "Code of the City of Eastvale, California," consisting of Part A entitled "General Ordinances" containing titles 1 through 23 and Part B entitled "Land Development Code" containing titles 101 through 130, each inclusive, is hereby adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before February 8, 2012, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Penalties.

- (a) Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine of not more than \$1,000.00, or by imprisonment in the county jail for a period not exceeding six months, or by both such fine and imprisonment.
- (b) Any conviction of an infraction under the provisions of this Code shall be punishable for a first conviction by a fine of not more than \$100.00, for a second conviction within a period of one year by a fine of not more than \$200.00, and for a third or any subsequent conviction within a period of one year by a fine of not more than \$500.00.
- (c) Any violation expressly declared to be punishable, in the discretion of the court by either a fine, or by a fine or imprisonment, or both, shall become an infraction for all purposes under any of the following circumstances:

- (1) Where a judgment imposes a punishment of a fine not exceeding \$100.00 in the case of a first offense;
 - (2) When the court grants probation to a defendant without the imposition of a sentence and, at the time of granting probation, or on application of the defendant or probation officer thereafter, the court declares the offense to be an infraction; or
 - (3) When the city attorney or the district attorney files in a court having jurisdiction over misdemeanor offenses a complaint specifying that the offense is an infraction.
- (d) Notwithstanding any other provision of law, a violation of local building and safety codes determined to be an infraction is punishable by a fine not exceeding:
- (1) \$100.00 for a first violation;
 - (2) \$500.00 for a second violation of the same ordinance within one year;
 - (3) \$1,000.00 for each additional violation of the same ordinance within one year of the first violation.
- (e) Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the City Council may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the City to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after February 8, 2012, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective February 22, 2013.

Passed and adopted by the City Council this 23rd day of January, 2013.

Ike Bootsma, Mayor

ATTEST:

Ariel Berry, Assistant City Clerk

APPROVED AS TO FORM:

John Cavanaugh, City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) §
CITY OF EASTVALE)

I, Ariel Berry, ASSISTANT CITY CLERK OF THE CITY OF EASTVALE, DO HEREBY CERTIFY that the foregoing Ordinance Number 2013-01 was duly and regularly adopted by the City Council of the City of Eastvale at a REGULAR meeting held the 23rd day of January, 2013, by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ariel Berry, Assistant City Clerk



City of Eastvale
City Council Meeting Agenda
Staff Report

MEETING DATE: JANUARY 23, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: TERRY SHEA, FINANCE DIRECTOR

SUBJECT: WARRANT REGISTER FOR COUNCIL RELATED ITEMS

RECOMMENDATION: APPROVE THE PAYMENT OF WARRANTS FOR COUNCIL RELATED ITEMS AS SUBMITTED BY THE FINANCE DEPARTMENT

BACKGROUND:

The attached list of invoices for council related expenditures was reviewed by the Finance Committee on January 16, 2013 and has been recommended for payment.

DISCUSSION:

All of the invoices have been reviewed by the Finance Department for completeness, proper approvals and if applicable in accordance with the underlying contracts. All items were properly supported.

FISCAL IMPACT:

Funds are available for the payment of the warrants (check number 11217-11218 and 11258) in the amount of \$298.82.

The warrants have been reviewed and approved by the Finance Committee on January 16, 2013.

Ric Welch, Council Member

Kelly Howell, Council Member



City of Eastvale

City Council Meeting Agenda

Staff Report

ATTACHMENTS:

1. Warrant Register

Prepared by: Joann Gitmed, Deputy Finance Director

Reviewed by: Terry Shea, Finance Director

Carol Jacobs City Manager

John Cavanaugh, City Attorney

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

<u>Check No.</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice No.</u>	<u>Invoice Date</u>	<u>Transaction Description</u>	<u>Amount</u>
11217	1/8/2013	JEFF DEGRANDPRE	X00623	1/7/2013	LCC POLICIES MEETING ADV 1/17-1/18/13	<u>150.00</u>
		JEFF DEGRANDPRE				150.00
11218	1/8/2013	LEAGUE OF CALIFORNIA CITIES	X00622	12/26/2012	LCC GENERAL MEETING 1/14/13 DE GRANDPRE	40.00
		LEAGUE OF CALIFORNIA CITIES	X00622	12/26/2012	LCC GENERAL MEETING 1/14/13 RUSH	<u>40.00</u>
		LEAGUE OF CALIFORNIA CITIES				80.00
11258	1/23/2013	JEFF DEGRANDPRE	X00628	12/25/2012	REIMB MILEAGE 12/3-12/5/12	<u>68.82</u>
		JEFF DEGRANDPRE				68.82
TOTAL WARRANTS 01/23/2012						<u><u>298.82</u></u>
TOTAL PAYMENTS TO BE APPROVED						<u><u>298.82</u></u>
GENERAL FUND 10						298.82
TOTAL						<u><u>298.82</u></u>



City of Eastvale
City Council Meeting Agenda
Staff Report

MEETING DATE: JANUARY 23, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: TERRY SHEA, FINANCE DIRECTOR

SUBJECT: WARRANT REGISTER

RECOMMENDATION: APPROVE THE PAYMENT OF WARRANTS AS SUBMITTED BY THE FINANCE DEPARTMENT

BACKGROUND:

The attached list of invoices for services performed was reviewed by the Finance Committee on January 16, 2013 and has been recommended for payment.

DISCUSSION:

All of the invoices have been reviewed by the Finance Department for completeness, proper approvals and if applicable in accordance with the underlying contracts. All items were properly supported.

FISCAL IMPACT:

Funds are available for the payment of the warrants (check numbers 11174-11176, 11213-11216, 11219-11221 and 11222-11257 and wire numbers W000085 to W000096) in the amount of \$2,430,780.35 and payroll in the amount of \$42,250.85.

The warrants have been reviewed and approved by the Finance Committee on January 16, 2013.

Ric Welch, Council Member

Kelly Howell, Council Member



City of Eastvale

City Council Meeting Agenda

Staff Report

ATTACHMENTS:

1. Warrant Register

Prepared by: Joann Gilmed, Deputy Finance Director

Reviewed by: Terry Shea, Finance Director

Carol Jacobs City Manager

John Cavanaugh, City Attorney

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
W000085	12/31/2012	AMERICAN FIDELITY ASSURANCE COMPANY	A927017	1/1/2013	LIFE/CANCER/ACCIDENT PREMS JAN 2013	110.40
		AMERICAN FIDELITY ASSURANCE COMPANY	A927017	1/1/2013	LIFE/CANCER/ACCIDENT PREMS JAN 2013	59.90
		AMERICAN FIDELITY ASSURANCE COMPANY	A927017	1/1/2013	LIFE/CANCER/ACCIDENT PREMS JAN 2013	50.58
		AMERICAN FIDELITY ASSURANCE COMPANY				220.88
W000086	1/10/2013	AT&T	X00630	12/22/2012	PHONE-CITY HALL 11/27/12-12/26/12	362.58
		AT&T	X00630	12/22/2012	PHONE-CITY HALL 11/27/12-12/26/12 INTERNET	77.00
		AT&T	X00630	12/22/2012	PHONE-CITY HALL 11/27/12-12/26/12 LONG DISTANC	216.89
		AT&T				656.47
W000087	12/27/2012	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	858	12/14/2013	HEALTH PREMIUMS JAN 2013	2,447.55
		CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	858	12/14/2013	HEALTH PREMIUMS JAN 2013	1,510.97
		CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	858	12/14/2013	HEALTH PREMIUMS JAN 2013	1,163.77
		CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	858	12/14/2013	HEALTH PREMIUMS JAN 2013	1,309.51
		CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	858	12/14/2013	HEALTH PREMIUMS JAN 2013	645.54
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM				7,077.34		
W000088	12/27/2012	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	X00631	11/30/2012	PERS RETIREMENT PAYROLL 11/30/12-BUY BACK	339.44
		CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	X00631	11/30/2012	PERS RETIREMENT PAYROLL 11/30/12-EMPLOYEE	1,369.87
		CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	X00631	11/30/2012	PERS RETIREMENT PAYROLL 11/30/12-EMPLOYER	1,785.90
		CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	X00631	11/30/2012	PERS RETIREMENT PAYROLL 11/30/12-SURVIVOR	9.10
CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM				3,504.31		
W000089	12/27/2012	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	X00632	12/15/2012	PERS RETIREMENT PAYROLL 12/15/12 BUY BACK	339.44
		CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	X00632	12/15/2012	PERS RETIREMENT PAYROLL 12/15/12 EMPLOYEE	1,388.16
		CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	X00632	12/15/2012	PERS RETIREMENT PAYROLL 12/15/12 EMPLOYER	1,809.76
		CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	X00632	12/15/2012	PERS RETIREMENT PAYROLL 12/15/12 SURVIVOR	9.10
CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM				3,546.46		
W000090	12/11/2012	CBIZ PAYROLL	1560341	12/11/2012	PR PROCESSING PE 12/15/12	93.00
		CBIZ PAYROLL				93.00

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
W000091	12/26/2012	CBIZ PAYROLL	1565092	12/26/2012	PR PROCESSING PE 12/31/12	80.97
		CBIZ PAYROLL				80.97
W000092	1/7/2013	FIA CARD SERVICES	2070780	11/12/2012	POSTAGE	200.00
		FIA CARD SERVICES	2434466	11/15/2012	PAYPAL	150.00
		FIA CARD SERVICES	3695650	11/27/2012	WEBSITE DOMAIN	49.99
		FIA CARD SERVICES	7531828	12/3/2012	WEBSITE DOMAIN	2.99
		FIA CARD SERVICES	8639598	11/23/2012	IEDC MEETING NISSEN	525.00
		FIA CARD SERVICES	8851611	12/7/2012	POSTAGE ONLINE SERVICE DEC 2012	15.99
		FIA CARD SERVICES				943.97
W000093	12/27/2012	PRINCIPAL FINANCIAL GROUP-PLIC SBD GRAND ISLAND	X00633	12/18/2012	DENTAL PREMIUMS JAN 2013	81.28
		PRINCIPAL FINANCIAL GROUP-PLIC SBD GRAND ISLAND	X00633	12/18/2012	DENTAL PREMIUMS JAN 2013	130.74
		PRINCIPAL FINANCIAL GROUP-PLIC SBD GRAND ISLAND	X00633	12/18/2012	DENTAL PREMIUMS JAN 2013	142.25
		PRINCIPAL FINANCIAL GROUP-PLIC SBD GRAND ISLAND	X00633	12/18/2012	DENTAL PREMIUMS JAN 2013	142.25
		PRINCIPAL FINANCIAL GROUP-PLIC SBD GRAND ISLAND	X00633	12/18/2012	DENTAL PREMIUMS JAN 2013	40.38
		PRINCIPAL FINANCIAL GROUP-PLIC SBD GRAND ISLAND				536.90
W000094	1/10/2013	SOUTHERN CALIFORNIA EDISON	X00635	12/29/2012	ELECTRICITY -CITY HALL 11/29-12/28/12	245.81
		SOUTHERN CALIFORNIA EDISON				245.81
W000095	1/10/2013	STATE COMPENSATION INSURANCE FUND	X00634	1/2/2013	WORKERS COMP INSURANCE PREMIUM JAN 2013	1,518.83
		STATE COMPENSATION INSURANCE FUND				1,518.83
W000096	1/10/2013	VERIZON WIRELESS	1147466919	1/13/2013	CELL PHONE 12/19-1/18/13	126.01
		VERIZON WIRELESS				126.01
W000097	12/31/2012	VISION SERVICE PLAN	X00636	1/17/2013	VISION PLAN JAN 2013	17.30
		VISION SERVICE PLAN	X00636	1/17/2013	VISION PLAN JAN 2013	29.23
		VISION SERVICE PLAN	X00636	1/17/2013	VISION PLAN JAN 2013	31.02
		VISION SERVICE PLAN	X00636	1/17/2013	VISION PLAN JAN 2013	31.02
		VISION SERVICE PLAN				108.57

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

<u>Check No.</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice No.</u>	<u>Invoice Date</u>	<u>Transaction Description</u>	<u>Amount</u>
11174	12/10/2012	C AND H CUBE & INSTALL	X00614	12/6/2012	OFFICE FURNITURE INSTALL STE 940	<u>1,750.00</u>
		C AND H CUBE & INSTALL				1,750.00
11175	12/10/2012	WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS	X00615	12/6/2012	TUMF NOV 2012	<u>110,925.00</u>
		WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS				110,925.00
11176	12/10/2012	WESTERN RIVERSIDE REGIONAL CONSERVATION AGENCY	X00616	12/6/2012	MSHCP NOV 2012	<u>48,450.00</u>
		WESTERN RIVERSIDE REGIONAL CONSERVATION AGENCY				48,450.00
11213	12/13/2012	COUNTY OF RIVERSIDE - EDA	X00618	12/11/2012	REFUNDABLE DEP SPARK OF LOVE 12/16/12	<u>250.00</u>
		COUNTY OF RIVERSIDE - EDA				250.00
11214	12/18/2012	GOVERNMENT FINANCE OFFICERS ASSOCIATION	X00618	12/11/2012	INTERMEDIATE GOVT ACCT CLASS GITMED 1/16-1/18	<u>616.50</u>
		GOVERNMENT FINANCE OFFICERS ASSOCIATION				616.50
11215	12/18/2012	OFFICEMAX	381839	11/29/2012	OFFICE SUPPLIES	242.56
		OFFICEMAX	381839	11/29/2012	OFFICE SUPPLIES	193.60
		OFFICEMAX	381839	11/29/2012	OFFICE SUPPLIES	70.95
		OFFICEMAX	381839	11/29/2012	OFFICE SUPPLIES	<u>128.58</u>
		OFFICEMAX				635.69
11216	12/18/2012	THE PRESS-ENTERPRISE	100943905	12/1/2012	NOPH FEE FORECLOSURE PROG	<u>88.00</u>
		THE PRESS-ENTERPRISE				88.00
11219	1/8/2013	AMERICAN MINI STORAGE	X00626	12/18/2012	RECORDS STORAGE SITE FEES JAN/FEB 2013	<u>415.00</u>
		AMERICAN MINI STORAGE				415.00
11220	1/8/2013	WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS	X00624	1/7/2013	TUMF DEC 2012	<u>1,303,302.00</u>
		WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS				1,303,302.00

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
11221	1/8/2013	WESTERN RIVERSIDE REGIONAL CONSERVATION AGENCY	X00625	1/3/2013	MSHCP DEC 2012	164,730.00
		WESTERN RIVERSIDE REGIONAL CONSERVATION AGENCY				164,730.00
11222	1/23/2013	ALLEGRA	47687	12/10/2012	BUSINESS CARDS	38.79
		ALLEGRA	47687	12/10/2012	BUSINESS CARDS	38.79
		ALLEGRA	47687	12/10/2012	BUSINESS CARDS	77.58
		ALLEGRA	47687	12/10/2012	BUSINESS CARDS	38.79
		ALLEGRA	47792	12/14/2012	OFFICE SUPPLIES-ENVELOPES	641.11
		ALLEGRA				835.06
11223	1/23/2013	AMERICAN FORENSIC NURSES	62436	11/15/2012	BLOOD DRAW 11/15/12	41.08
		AMERICAN FORENSIC NURSES	62504	11/30/2012	BLOOD DRAW 11/30/12	41.08
		AMERICAN FORENSIC NURSES	62576	12/15/2012	BLOOD DRAW 12/15/12	82.16
		AMERICAN FORENSIC NURSES				164.32
11224	1/23/2013	AWESOME AWARDS/WESTERN TROPHY	16440	12/13/2012	NAME PLATES/BADGES BOOTSMA/RUSH	38.79
		AWESOME AWARDS/WESTERN TROPHY	X00620	12/13/2012	PLAQUES	40.84
		AWESOME AWARDS/WESTERN TROPHY				79.63
11225	1/23/2013	BIO-TOX LABORATORIES	26125	12/7/2012	BLOOD DRAW 11/30/12	272.49
		BIO-TOX LABORATORIES	26126	12/7/2012	BLOOD DRAW 11/16/12	105.00
		BIO-TOX LABORATORIES				377.49
11226	1/23/2013	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS	X00625	12/26/2012	MEMBERSHIP RENEWAL 2013 MONTOYA	110.00
		CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS				110.00
11227	1/23/2013	CALIFORNIA MUNICIPAL STATISTICS, INC	12112906	11/29/2012	2011-12 CAFR STATISTICAL SECTION/OVERLAP DEBT	450.00
		CALIFORNIA MUNICIPAL STATISTICS, INC				450.00
11228	1/23/2013	CASH	X00628	1/10/2013	MISC SUPPLIES	6.19
		CASH	X00628	1/10/2013	MISC SUPPLIES	5.16
		CASH	X00628	1/10/2013	MEETING	20.00
		CASH	X00628	1/10/2013	MISC SUPPLIES	19.43
		CASH	X00628	1/10/2013	MISC SUPPLIES	108.00

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
		CASH	X00628	1/10/2013	MISC SUPPLIES	18.94
		CASH	X00628	1/10/2013	MISC SUPPLIES	25.15
		CASH	X00628	1/10/2013	MISC SUPPLIES	15.07
		CASH	X00628	1/10/2013	MISC SUPPLIES	144.47
		CASH				362.41
11229	1/23/2013	CAVANAUGH LAW GROUP	3202	1/4/2013	LEGAL SERVICES DEC 2012	14,496.30
		CAVANAUGH LAW GROUP	3203	1/4/2013	LEGAL SERVICES DEC 2012 DEVELOPMENT	292.50
		CAVANAUGH LAW GROUP	3203	1/4/2013	LEGAL SERVICES DEC 2012 DEVELOPMENT	135.00
		CAVANAUGH LAW GROUP				14,923.80
11230	1/23/2013	COMTEC TEL, INC	8477	12/9/2012	CABLE INSTALL STE 940	2,525.13
		COMTEC TEL, INC				2,525.13
11231	1/23/2013	CO STAR GROUP	102017411	1/3/2013	PROPERTY LISTING DATABASE DEC 2012	574.00
		CO STAR GROUP				574.00
11232	1/23/2013	COUNTY OF RIVERSIDE ANIMAL SERVICES5	AN0000000054	12/10/2012	ANIMAL CONTROL SERVICES NOV 2012	10,348.80
		COUNTY OF RIVERSIDE ANIMAL SERVICES				10,348.80
11233	1/23/2013	COVERALL	1260124429	1/1/2013	JANITORIAL SERVICES JAN 2013	150.00
		COVERALL				150.00
11234	1/23/2013	DOCU FREE	20082478	7/11/2012	PLANNING DOCUMENT CONVERSION	41,743.75
		DOCU FREE				41,743.75
11235	1/23/2013	GOVERNMENT FINANCE OFFICERS ASSOCIATION	X00621	12/6/2012	GFOA MEMBERSHIP JACOBS/GITMED	595.00
		GOVERNMENT FINANCE OFFICERS ASSOCIATION				595.00
11236	1/23/2013	INTERWEST CONSULTING GROUP	13661A	12/11/2012	BUILDING &SAFETY NOV 2012	20,830.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPMY-PULTE HOMES TR31252-1 NOV 201	9,042.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPMY-MBK HOMES TR30896 NOV 2012	717.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPMY-KB HOMES TR30971 NOV 2012	15,297.50

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-CJSD EASTVALE COMMUNITYCTR N	1,145.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-MERITAGE HOMES TR31476 NOV 20	937.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-STANDARD PAC TR31961 NOV 2012	787.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-SHEA TR31826 NOV 2012	875.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-NEW HOPE CHURCH NOV 2012	192.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-STANDARD PAC TR31622 NOV 2012	105.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-STANDARD PAC TR31673 NOV 2012	62.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-STANDARD PAC TR31643-1 NOV 20	400.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-STANDARD PAC TR31931 NOV 2012	2,085.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-STANDARD PAC TR31961 NOV 2012	450.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-LENNAR PHASE 9 TR30913-1 NOV 2	187.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-DR HORTON TR32491 NOV 2012	1,431.25
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-STRATHAM HOMES TR32821 NOV 2	650.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-MERITAGE HOMES TR31406 NOV 20	3,838.75
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-KB HOMES TR30893-1 NOV 2012	1,470.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-MBK TR28742 NOV 2012	343.75
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-EASTVALE COMMERCE CTR NOV 20	2,080.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-KB HOMES NOV 2012	280.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-KB HOMES TR30480 NOV 2012	390.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-ALTFILLISCH CITRUS NOV 2012	531.25
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-CLOVERDALE MKTPL NOV 2012	375.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-KB HOMES TR30971 NOV 2012	245.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-CENTEX TR30933 NOV 2012	650.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-HAMNER JCSD SEWER EP NOV 2012	62.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-DR HORTON TR31492 NOV 2012	15,385.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-24 HR FITNESS 12354 LIMONITE N	1,080.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-SHEA HOMES NOV 2012	75.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-TR21252 LOTS 67, 72, 64, 76-88 N	317.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-LENNAR TR30466 NOV 2012	1,450.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-LEARNING EXP 12734 LIMONITE N	778.75
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-12782/12768 LIMONITE BLDG A & I	517.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-LENNAR CITRUS/SCHOLAR NOV 20:	3,640.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-TR29997 HELLMAN & MCCUNE NOV	3,310.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-CAL MOLD EXPANSION NOV 2012	262.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-CAL MOLD EXPANSION NOV 2012	1,207.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-13300 CITRUS TR36382 NOV 2012	195.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-5800 HAMNER AVE NOV 2012	157.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-MKTPL ENCLAVE NOV 2012	265.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-12815 SCHLEISMAN NOV 2012	296.25
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-CLOVERDALE 12710 LIMONITE NOV	332.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T-HELLMAN TR31476 NOV 2012	390.00

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-14442 EAGLE RIVER NOV 2012	35.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-3227 CORNERSTONE NOV 2012	145.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-13099 65TH ST NOV 2012	157.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-VERIZON 14604 PROMONTORY NO	52.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-LENNAR ARCHIBALD/RIVER RD NO	100.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-7561 STONEGATE NOV 2012	367.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-4100 HAMNER AVE NOV 2012	35.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-LENNAR TM30825 NOV 2012	1,431.25
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-12411 LIMONITE #610 NOV 2012	140.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-12471 LIMONITE NOV 2012	35.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-12571 LIMONITE #280 NOV 2012	157.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-7253 CORONA VALLEY NOV 2012	70.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-12423 LIMONITE AVE NOV 2012	87.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-BEAZER TR31476 NOV 2012	1,302.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-T MOBILE CELL SITE NOV 2012	340.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-6323 COSMOS NOV 2012	245.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-LENNAR TR31309 NOV 2012	1,050.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-12375 LIMONITE AVE NOV 2012	17.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-PULTE HOMES TR31726 NOV 2012	117.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-HAMNER/MISSISSIPPI EP NOV 2012	780.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-DANCY/BERRYHILL/LARRY DEAN N	50.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-65TH ST/ARCHIBALD AVE NOV 201	225.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-SCHLEISMAN/WHISPERING HILLS N	125.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-ARCHIBALD/SCHLEISMAN NOV 201	375.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-HAMNER/6TH ST NOV 2012	375.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-HAMNER/AMBERHILL NOV 2012	125.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-RIVERSIDE/HAMNER NOV 2012	125.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-6054 CRIPPLE CREEK NOV 2012	25.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	PRIVATE DVLPM-CHINO CORONA NOV 2012	512.50
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	STORM WATER MANAGEMENT NOV 2012	270.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	STORM WATER MANAGEMENT NPDES NOV 2012	2,255.00
		INTERWEST CONSULTING GROUP	13661A	12/11/2012	GAS TAX ADMIN NOV 2012	22,486.50
		INTERWEST CONSULTING GROUP				128,737.75
11237	1/23/2013	JOE A. GONSALVES & SON	23169	10/15/2012	LEGISLATIVE ADVOCATE NOV 2012	3,000.00
		JOE A. GONSALVES & SON	23237	11/20/2012	LEGISLATIVE ADVOCATE DEC 2012	3,000.00
		JOE A. GONSALVES & SON	23301	12/17/2012	LEGISLATIVE ADVOCATE JAN 2013	3,000.00
		JOE A. GONSALVES & SON				9,000.00

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
11238	1/23/2013	KC COMMUNICATIONS/KCCI	120612D 8220	12/6/2012	PHONES STE 940	1,425.96
		KC COMMUNICATIONS/KCCI				1,425.96
11239	1/23/2013	LEAGUE OF CALIFORNIA CITIES	126385	1/31/2013	MEMBERSHIP DUES 2013	18,091.70
		LEAGUE OF CALIFORNIA CITIES				18,091.70
11240	1/23/2013	LEWIS OPERATING CORP.	79001	1/1/2013	CITY HALL LEASE JAN/FEB 2013	12,464.80
		LEWIS OPERATING CORP.				12,464.80
11241	1/23/2013	MICROSOFT CORPORATION	C10002KSK1	12/27/2012	IT USERS LICENSES 12/27/12-1/26/13	652.00
		MICROSOFT CORPORATION				652.00
11242	1/23/2013	NBS GOVERNMENT FINANCE GROUP	1130118	12/20/2012	LMD ADMIN JAN-MAR 2013	2,469.06
		NBS GOVERNMENT FINANCE GROUP	1130118	12/20/2012	LMD ADMIN JAN-MAR 2013	61.08
		NBS GOVERNMENT FINANCE GROUP	1130118	12/20/2012	LMD ADMIN JAN-MAR 2013	63.60
		NBS GOVERNMENT FINANCE GROUP	1130118	12/20/2012	LMD ADMIN JAN-MAR 2013	323.43
		NBS GOVERNMENT FINANCE GROUP	1130118	12/20/2012	LMD ADMIN JAN-MAR 2013	40.36
		NBS GOVERNMENT FINANCE GROUP	1130118	12/20/2012	LMD ADMIN JAN-MAR 2013	97.84
		NBS GOVERNMENT FINANCE GROUP	1130118	12/20/2012	LMD ADMIN JAN-MAR 2013	7.21
		NBS GOVERNMENT FINANCE GROUP				3,062.58
11243	1/23/2013	MICHELE NISSEN	X00629	1/10/2013	REIMB-CAMPAIGN 12/6 & 12/7 & 1/6/13	50.00
		MICHELE NISSEN	X00629	1/10/2013	REIMB-MEALS 12/6 & 12/7 & 1/6/13	16.32
		MICHELE NISSEN	X00629	1/10/2013	REIMB-MILEAGE 12/6 & 12/7 & 1/6/13	51.06
		MICHELE NISSEN				117.38
11244	1/23/2013	PMC	36581	12/10/2012	PLANNING SVCS-BUILDING PERMIT NOV 2012	660.00
		PMC	36581	12/10/2012	PLANNING SVCS-BUSINESS LICENSE NOV 2012	300.00
		PMC	36581	12/10/2012	PLANNING SVCS-DEPT MGMT NOV 2012	2,362.50
		PMC	36581	12/10/2012	PLANNING SVCS-EXPENSES NOV 2012	61.57
		PMC	36581	12/10/2012	PLANNING SVCS-PUBLIC ASST NOV 2012	4,882.50
		PMC	36581	12/10/2012	PLANNING SVCS-STAFF MEETINGS NOV 2012	663.75
		PMC	36582	12/10/2012	PRIVATE DVLPM-T-LENNAR/PULTE TR31252 NOV 2012	950.89
		PMC	36582	12/10/2012	PRIVATE DVLPM-T-MBK HOMES TR30896 NOV 2012	24.33
		PMC	36582	12/10/2012	PRIVATE DVLPM-T-KB HOMES TR30971 NOV 2012	2,773.96

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
PMC			36582	12/10/2012	PRIVATE DVLPM-T-SHEA HOMES TR31826 NOV 2012	253.94
PMC			36582	12/10/2012	PRIVATE DVLPM-T-STANDARD PACIFIC TR31622 NOV	200.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-STANDARD PACIFIC TR31643-1 NO	143.75
PMC			36582	12/10/2012	PRIVATE DVLPM-T-STANDARD PACIFIC TR31931 NOV	20.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-DR HORTON TM 32491 NOV 2012	20.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-JCS COMMUNITY PARK NOV 2012	415.76
PMC			36582	12/10/2012	PRIVATE DVLPM-T-MERITAGE HOMES TR31406 NOV 2012	425.10
PMC			36582	12/10/2012	PRIVATE DVLPM-T-LEWIS COMMERCE CENTER NOV 2012	3,637.50
PMC			36582	12/10/2012	PRIVATE DVLPM-T-KB HOMES TR30480 NOV 2012	62.50
PMC			36582	12/10/2012	PRIVATE DVLPM-T-ARCO GAS NOV 2012	566.25
PMC			36582	12/10/2012	PRIVATE DVLPM-T-STRATEGIC PROP MEDICAL BUILD I	582.50
PMC			36582	12/10/2012	PRIVATE DVLPM-T-VERIZON NOV 2012	40.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-PAR SANHAMEL DEV NOV 2012	5,980.50
PMC			36582	12/10/2012	PRIVATE DVLPM-T-CLOVERDALE MKTPL PHASE II NOV	247.50
PMC			36582	12/10/2012	PRIVATE DVLPM-T-DR HORTON TR31492 NOV 2012	1,066.25
PMC			36582	12/10/2012	PRIVATE DVLPM-T-SE CORNER LIMONITE/ARCHIBALD	2,966.68
PMC			36582	12/10/2012	PRIVATE DVLPM-T-PULTE HOMES WALLS NOV 2012	60.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-LEARNING EXPERIENCE NOV 2012	256.25
PMC			36582	12/10/2012	PRIVATE DVLPM-T-CLOVERDALE MKTPL A&B NOV 2012	125.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-LENNAR TR36382 & 36373 NOV 2012	1,770.03
PMC			36582	12/10/2012	PRIVATE DVLPM-T-JACK IN THE BOX NOV 2012	426.61
PMC			36582	12/10/2012	PRIVATE DVLPM-T-ENCLAVE MKTPL AMEND #1 PP1994	100.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-HOME PART STORAGE SHED NOV 2012	40.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-ENCLAVE MKTPL PLAN CHECK PHAS	62.59
PMC			36582	12/10/2012	PRIVATE DVLPM-T-YOGURTLAND TI NOV 2012	20.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-AT&T MONOPINE NOV 2012	213.75
PMC			36582	12/10/2012	PRIVATE DVLPM-T-EXTERIOR FACADE REMODEL NOV	71.25
PMC			36582	12/10/2012	PRIVATE DVLPM-T-PLAN CHECK VERIZON CELL TOWER	20.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-PLAN CHECK VERIZON CELL TOWER	20.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-PLOT PLAN MONUMENT SIGN ENCL	353.75
PMC			36582	12/10/2012	PRIVATE DVLPM-T-PLAN CHECK APPROVAL WALL MOU	140.00
PMC			36582	12/10/2012	PRIVATE DVLPM-T-BEAZER HOMES AT HELLMAN/PINE	933.05
PMC			36582	12/10/2012	PRIVATE DVLPM-T-APPLEBEES SIGNAGE NOV 2012	262.50
PMC			36583	12/10/2012	PLANNING SVCS-GENERAL PLAN NOV 2012	123.75
PMC			36583	12/10/2012	PLANNING SVCS-CITY MANAGER REQUESTS NOV 2012	2,561.60
PMC			36583	12/10/2012	PLANNING SVCS-ZONING CODE UPDATE NOV 2012	1,302.50
PMC			36728	1/10/2013	PLANNING SVCS-ADMIN DEC 2012	41.25
PMC			36728	1/10/2013	PLANNING SVCS-BUILDING PERMIT DEC 2012	180.00
PMC			36728	1/10/2013	PLANNING SVCS-BUSINESS LIC DEC 2012	100.00
PMC			36728	1/10/2013	PLANNING SVCS-DEPT MGMT DEC 2012	3,105.00
PMC			36728	1/10/2013	PLANNING SVCS-GEN CORR DEC 2012	165.00

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
PMC			36728	1/10/2013	PLANNING SVCS-PUBLIC ASST DEC 2012	4,223.75
PMC			36728	1/10/2013	PLANNING SVCS-STAFF MEETINGS DEC 2012	472.50
PMC			36729	1/10/2013	PRIVATE DVLPM-TENNAR/PULTE TR31252 DEC 2012	1,180.08
PMC			36729	1/10/2013	PRIVATE DVLPM-TB HOMES TR30971 DEC 2012	1,771.22
PMC			36729	1/10/2013	PRIVATE DVLPM-TASTVALE COMM CTR DEC 2012	488.75
PMC			36729	1/10/2013	PRIVATE DVLPM-TSHEA TR31826 DEC 2012	20.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TNEW DAY CHURCH DEC 2012	985.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TSTANDARD PAC TR31643-1 DEC 20	345.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TSTRATHAM HOMES TR32821 DEC 2	187.50
PMC			36729	1/10/2013	PRIVATE DVLPM-TJCS COMM PARK DEC 2012	222.50
PMC			36729	1/10/2013	PRIVATE DVLPM-TMERTITAGE HOMES TR31406 DEC 21	270.63
PMC			36729	1/10/2013	PRIVATE DVLPM-TASTVALE COMM CTR DEC 2012	7,426.25
PMC			36729	1/10/2013	PRIVATE DVLPM-TARCO DEC 2012	545.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TSTRATEGIC PROPERTIES MED DEC	550.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TRALPHS GAS DEC 2012	20.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TSANHAMEL DEC 2012	7,909.24
PMC			36729	1/10/2013	PRIVATE DVLPM-TCLOVERDALE MKTPL PHASE II DEC	270.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TPAR GRAINGER INDUSTRIAL DEC 2	135.00
PMC			36729	1/10/2013	PRIVATE DVLPM-DR HORTON TR31492 DEC 2012	1,666.24
PMC			36729	1/10/2013	PRIVATE DVLPM-T24 HR FITNESS DEC 2012	80.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TSE CORNER LIMONITE/ARCHIBALD	60.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TPULTE WALLS DEC 2012	40.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TLEARNING EXP DEC 2012	352.50
PMC			36729	1/10/2013	PRIVATE DVLPM-TLENNAR TR36382 & 36373 DEC 201	2,350.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TJACK IN THE BOX DEC 2012	160.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TENCLAVE MKTPL PP19946 DEC 201:	850.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TENCLAVE MKTPL PHASE III DEC 20:	192.50
PMC			36729	1/10/2013	PRIVATE DVLPM-TRESIDENTIAL ADDITION DEC 2012	40.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TTREE LIGHTING EVENT DEC 2012	20.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TMOB CLOVERDALE DEC 2012	312.50
PMC			36729	1/10/2013	PRIVATE DVLPM-TAT & T DEC 2012	60.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TBORDERS DEC 2012	137.26
PMC			36729	1/10/2013	PRIVATE DVLPM-TVERIZON HARADA PARK DEC 2012	20.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TVERIZON MC CUNE PARK DEC 2012	20.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TSK TO 10K EVENT DEC 2012	20.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TBEAZER HELLMAN/PINE DEC 2012	949.76
PMC			36729	1/10/2013	PRIVATE DVLPM-TAPPLBEES DEC 2012	876.25
PMC			36729	1/10/2013	PRIVATE DVLPM-TTI DCG DEC 2012	80.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TRM ADDITION DEC 2012	93.75
PMC			36729	1/10/2013	PRIVATE DVLPM-TSPRINT DEC 2012	120.00
PMC			36729	1/10/2013	PRIVATE DVLPM-TPAR BIRCHER DEC 2012	782.50

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
		PMC	36729	1/10/2013	PRIVATE DVLPM-T-ZONE CLEARANCE DEC 2012	20.00
		PMC	36730	1/10/2013	PLANNING SVCS SPECIAL PROJECTS DEC 2012	1,803.75
		PMC				79,891.04
11245	1/23/2013	R & D BUSINESS INTERIORS	3294	12/27/2012	ERGONOMIC KNEELING CHAIRS	301.70
		R & D BUSINESS INTERIORS				301.70
11246	1/23/2013	RIVERSIDE CO. DISTRICT ATTORNEY'S OFFICE	X00619	12/3/2012	PROJECT SAFE NEIGHBORHOOD FY 11/12	4,603.00
		RIVERSIDE CO. DISTRICT ATTORNEY'S OFFICE				4,603.00
11247	1/23/2013	RIVERSIDE CO. CODE ENFORCEMENT	102	12/18/2012	CODE ENFORCEMENT NOV 2012	8,484.00
		RIVERSIDE CO. CODE ENFORCEMENT				8,484.00
11248	1/23/2013	RIVERSIDE COUNTY SHERIFF DEPARTMENT	20474	12/4/2012	LAW ENFORCEMENT COMMUNITY SERVICE 10/18-11/	13,395.20
		RIVERSIDE COUNTY SHERIFF DEPARTMENT	20474	12/4/2012	LAW ENFORCEMENT MILEAGE 10/18-11/14/12	15,878.70
		RIVERSIDE COUNTY SHERIFF DEPARTMENT	20474	12/4/2012	LAW ENFORCEMENT OVERTIME 10/18-11/14/12	15,707.42
		RIVERSIDE COUNTY SHERIFF DEPARTMENT	20474	12/4/2012	LAW ENFORCEMENT PATROL 10/18-11/14/12	249,538.39
		RIVERSIDE COUNTY SHERIFF DEPARTMENT	20474	12/4/2012	LAW ENFORCEMENT TRAFFIC 10/18-11/14/12	17,355.20
		RIVERSIDE COUNTY SHERIFF DEPARTMENT	20474	12/4/2012	LAW ENFORCEMENT ZONE OFFICER 10/18-11/14/12	34,710.40
		RIVERSIDE COUNTY SHERIFF DEPARTMENT				346,585.31
11249	1/23/2013	RIVERSIDE RUBBER STAMP & ENGRAVING	12-71537	12/13/2012	STAMPS	37.66
		RIVERSIDE RUBBER STAMP & ENGRAVING	12-71537	12/13/2012	STAMPS	87.11
		RIVERSIDE RUBBER STAMP & ENGRAVING				124.77
11250	1/23/2013	ROGERS, ANDERSON, MALODY & SCOTT, LLP	37095	11/30/2012	ACCOUNTING SERVICES NOV 2012	1,530.00
		ROGERS, ANDERSON, MALODY & SCOTT, LLP	37262	12/31/2012	ACCOUNTING SERVICES DEC 2012	3,325.00
		ROGERS, ANDERSON, MALODY & SCOTT, LLP				4,855.00
11251	1/23/2013	SYNOPTTEK	217239	12/1/2012	IT SVCS JAN 2013	2,255.00
		SYNOPTTEK	217399	12/10/2012	INFRASTRUCTURE UPGRADES	2,500.41
		SYNOPTTEK	217400	12/10/2012	SPRINGBROOK IMPLEMENTATION	8,089.32
		SYNOPTTEK	217423	12/17/2012	INFRASTRUCTURE UPGRADES	299.00
		SYNOPTTEK	217464	12/17/2012	SPRINGBROOK IMPLEMENTATION	750.00

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

Check No.	Check Date	Name	Invoice No.	Invoice Date	Transaction Description	Amount
		SYNOPTEK	217510	12/31/2012	INFRASTRUCTURE UPGRADES	95.00
		SYNOPTEK	217550	1/1/2013	IT SVCS FEB 2013	2,505.00
		SYNOPTEK				16,493.73
11252	1/23/2013	THE PRESS-ENTERPRISE	100962638	1/4/2013	ADVT PN 10-0058 NEW DAY CHURCH	97.90
		THE PRESS-ENTERPRISE				97.90
11253	1/23/2013	TLMA ADMINISTRATION	TL0000009253	12/6/2012	LIMONITE TRAFFIC SIGNAL Z6140012	8,640.04
		TLMA ADMINISTRATION	TL0000009297	12/18/2012	ROAD MAINTENANCE OCT 2012	21,060.27
		TLMA ADMINISTRATION	TL0000009297	12/18/2012	SIGNAL MAINTENANCE OCT 2012	14,163.45
		TLMA ADMINISTRATION	TL0000009255	12/10/2012	ROAD MAINTENANCE NOV 2012	8,611.45
		TLMA ADMINISTRATION	TL0000009255	12/10/2012	SIGNAL MAINTENANCE NOV 2012	11,580.34
		TLMA ADMINISTRATION				64,055.55
11254	1/23/2013	VOYAGER FLEET SYSTEMS INC	8.69288E+11	12/24/2012	FUEL 12/24/12	72.08
		VOYAGER FLEET SYSTEMS INC				72.08
11255	1/23/2013	WORKFORCE STAFFING INC	67641	12/26/2012	TEMP CLERICAL SERVICE WE 12/21/12	413.25
		WORKFORCE STAFFING INC	67762	1/2/2013	TEMP CLERICAL SERVICES WE 12/28/12	279.13
		WORKFORCE STAFFING INC	67964	1/7/2013	TEMP CLERICAL SERVICE WE 1/6/13	416.88
		WORKFORCE STAFFING INC				1,109.26
11256	1/23/2013	XEROX CORPORATION	65787076	1/1/2013	COPIER LEASE 11/21/12-12/21/12	307.43
		XEROX CORPORATION	65787076	1/1/2013	COPIER USAGE 11/21/12-12/21/12	352.79
		XEROX CORPORATION				660.22
11257	1/23/2013	XSAT GLOBAL	45689	1/7/2013	PHONES	6,833.52
		XSAT GLOBAL				6,833.52

CITY OF EASTVALE
WARRANT REGISTER
INVOICES JANUARY 23, 2013

<u>Check No.</u>	<u>Check Date</u>	<u>Name</u>	<u>Invoice No.</u>	<u>Invoice Date</u>	<u>Transaction Description</u>	<u>Amount</u>
		TOTAL WARRANTS 01/23/13				2,430,780.35
		PAYROLL PAY PERIOD ENDING 12/15/12				23,307.23
		PAYROLL PAY PERIOD ENDING 12/31/12				<u>18,943.62</u>
		TOTAL PAYROLL SERVICES				42,250.85
		TOTAL PAYMENTS TO BE APPROVED				<u>2,473,031.20</u>
					GENERAL FUND 10	749,186.05
					STRUCTURAL FIRE FUND 11	-
					GAS TAX FUND 20	77,902.01
					MEASURE A FUND 21	-
					AQMD FUND 22	8,640.04
					LAW ENFORCEMENT GRANTS FUND 23	-
					MISCELLANEOUS GRANTS FUND 24	6,833.52
					SUPPLEMENTAL LAW ENFORCEMENT SERVICES 26	-
					LANDSCAPE MAINTENANCE DISTRICT FUND 32	2,469.06
					LANDSCAPE MAINTENANCE DISTRICT FUND 33	61.08
					LANDSCAPE MAINTENANCE DISTRICT FUND 34	63.60
					LANDSCAPE MAINTENANCE DISTRICT FUND 35	323.43
					LANDSCAPE MAINTENANCE DISTRICT FUND 36	40.36
					LANDSCAPE MAINTENANCE DISTRICT FUND 37	97.84
					LANDSCAPE MAINTENANCE DISTRICT FUND 38	7.21
					DEVELOPMENT IMPACT FUND 62	-
					AGENCY FUND 80	<u>1,627,407.00</u>
					TOTAL	<u>2,473,031.20</u>



City of Eastvale

City Council Meeting Agenda

Staff Report

MEETING DATE: JANUARY 23, 2013

6. *PUBLIC HEARINGS*

There are no Public Hearings.



City of Eastvale

City Council Meeting Agenda

Staff Report

MEETING DATE: JANUARY 23, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: MICHELE NISSEN, PUBLIC INFORMATION OFFICER

**SUBJECT: ADMINISTRATIVE REGULATION REGARDING USE OF CITY
COMMUNITY CALENDAR**

**RECOMMENDATION: APPROVE ADMINISTRATIVE REGULATION
REGARDING POLICY FOR PLACING COMMUNITY EVENTS ON CITY WEBSITE
COMMUNITY CALENDAR**

BACKGROUND:

The City's new website went live on January 22, 2012 with many new and engaging functions and features one of which is the calendar feature. At the City Council meeting of November 14, 2012, the City Council provided staff direction on the management of the City's calendar. The attached Administrative Regulation is presented to manage the City calendar.

DISCUSSION:

As the popularity of the City's website grows, so does the number of events that are submitted through the City's website for posting as a "Community Event" on the calendar. The submittal form does not automatically create the event post but rather it requires that the Public Information Officer review and verify the event details and then create an event post for events that are deemed appropriate. The submittal form states the following:

Please use this form to request that an event be placed on the City of Eastvale's Community Events Calendar. All requests are subject to City approval and will be posted within 3 days after approval.

The events submitted range from sales and business promotions to religious activities, fundraisers and other-agency events. To date, the approach has been to post events that are being held in, or for the benefit of, the City of Eastvale and hosted by non-profit entities and other government or partner agencies. Many of the events that are submitted to the calendar do not fit these criteria. Other events that are submitted omit specific details that allow them to fit into the aforementioned criteria but can result in an attendee feeling misled by the event details provided on the City's website. In addition, the fact that the

events are posted on the City's website may give the appearance of an implied endorsement absent any policy, disclaimer or official position on the matter.

In the month of October 2012 there were (9) nine community events posted on the City's calendar at the request of local non-profits or other agencies. In November 2012 there are currently (4) four community events posted. Most of the events posted include flyers and/or graphics to be uploaded to the City's website. Once an event is posted, an e-notification is sent out prior to the event in an effort to push out the information that is on the City's calendar. The e-notification is a complimentary service that site users must register to receive. Site users may register to receive notice of "community events" and other specific informational categories that have been published to the City's website.

While the website is very user friendly and efficient, it does require staff time to create, post and manage the community events. During the months of October through December the demand increases for posting community events.

At the City Council meeting in October, City Council provided direction regarding use of the community calendar. The City Attorney has provided the attached Administrative Regulation to provide the guidelines for use of the calendar. The policy also restricts the number of events any one group can post in a month to enable staff to manage the number of requests.

FISCAL IMPACT:

Staff time to manage and post events.

ATTACHMENTS:

1. Policy for Placing Events on City Website Community Calendar

Prepared by: Michele Nissen, Public Information Officer
Reviewed by: Carol Jacobs, City Manager
John Cavanaugh, City Attorney

CITY OF EASTVALE Administrative Policy	Policy No.:
Subject Policy for Placing Community Events on City Website Community Calendar	Effective Date: Page 1 of 2

Purpose

The purpose of this Administrative Policy is to establish a process of reasonable standards for the posting of community events on the Community Events Calendar of the City's Website.

The City of Eastvale established a Community Calendar on the City's website as a way to provide information to its residents in connection with community events held by various community organizations. However, the City finds that a significant amount of staff time is devoted to placing numerous events requested by the same group(s) on the City's Community Events Calendar. In addition, this has created an unmanageable clutter where members of the community are not getting information in a meaningful way.

Statement of Policy

Events Permitted: Events concerning the following may be posted on the City's Community Events Calendar portion of the Website:

- a. Educational, philanthropic, civic, charitable, cultural, or recreational activities, events, or fundraisers taking place within the City's boundaries;
- b. Public Service Announcements; and
- c. City Programs, events or meetings.

Processing Requests

- a. All requests for events intended for posting on the City's Community Events Calendar must be submitted to the City's Public Information Officer. The Public Information Officer will review and evaluate the posting request consistent with the requirements of this Policy.
- b. All events must be held exclusively within the jurisdictional boundaries of the City of Eastvale, unless the event is a City event or City sponsored event such as those events presented by the Eastvale Community Foundation.
- c. Due to limited staff time, all postings for eligible events must be submitted to the Public Information Officer no later than thirty (30) days prior to the scheduled event. Requests submitted after thirty (30) days of the scheduled event will not be posted on the Community Events Calendar. The requestor shall be responsible for providing wording for the scheduled event. The City reserves

CITY OF EASTVALE Administrative Policy	Policy No.:
Subject Policy for Placing Community Events on City Website Community Calendar	Effective Date:
	Page 2 of 2

the right to shorten the event description as needed and correct typographical errors. The City may not be able to accommodate all requests for events submitted for posting. Priority will be given in the order of received.

c. No more than three (3) events per month per requestor shall be posted on the Community Events Calendar.

d. A Disclosure statement will be added to all non-government agency posted events to read as follows:

“The City of Eastvale carefully evaluates the use of its name and visual identity. As a governmental agency, the City does not endorse or appear to endorse commercial, philanthropic, or religious products, services and/or enterprises. The posting of a community event on the City’s website in no way implies, directly or indirectly any endorsement, sponsorship or recommendation of the event or hosting organization.”

Interpretation of Policy

a. The City Manager is responsible for interpreting and enforcing this Policy, monitoring its implementation and recommending changes to this Policy

b. Upon approval by the City Council, the City Manager may immediately remove or otherwise discontinue use of the City Community Events Calendar to any group or organization for any reason, and at any time.



City of Eastvale

City Council Meeting Agenda

Staff Report

MEETING DATE: JANUARY 23, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: CAROL JACOBS, CITY MANAGER

SUBJECT: ADMINISTRATIVE POLICY REGARDING ELECTRONIC COMMUNICATIONS

RECOMMENDATION: APPROVE ELECTRONIC COMMUNICAITONS POLICY

BACKGROUND:

In order to provide a consistent set of rules and policies, City staff has developed a set of Administrative Policies to govern city operations. The purpose of the policies is to create a set of standard operating procedures for City operations.

DISCUSSION:

Administrative Polices provide guidance to City Council Members, Commissioners and employees regarding business practice standards. This policy is intended to protect the City and its image in relation to electronic communication.

The proposed policy provide guidelines regarding who will receive City email addresses, email to be utilized only for city business, electronic communications between Council members, Commissioners, the public, during public meetings, and how confidential information is to be treated.

In addition, the policy addresses the City's email retention policy and the Public Records Act as it pertains to electronic information.

At the City Council meeting of October 24, 2012, the City Council was presented an electronic communications policy. At that time, Council requested that staff revise the policy in order to better reflect the electronic nature of the community. The communication policy now reflects that Council Members and Commissioners may respond to electronic communication in public "forums" but must also place a disclaimer that these are not the opinions of the City or City Council.

FISCAL IMPACT:

None.

ATTACHMENTS:

1. Electronic Communications Policy

Prepared by: Carol Jacobs, City Manager
Reviewed by: John Cavanaugh, City Attorney

CITY OF EASTVALE Administrative Policy	Policy No.:
Subject Electronic Communications Policy	Effective Date:
	Page 1 of 4

Purpose.

Use of electronic media is necessary and useful for City Council and Commission Members and employees in order to improve communication and efficiently perform their City duties. The purpose of this policy is to insure the proper use of the City's electronic media and to set out the policy the City Council and Commission members will follow when using electronic media and the City's electronic communication system. This policy will also insure that use of City electronic media complies with applicable law, including the Public Records Act and the Brown Act. This policy is applicable to all City Council members, Commissioners and employees.

Definitions.

A. City Electronic Communication System

City-owned devices or products designed to electronically process, transmit, or store information such as computers, phones, cell and smart phones, printers, modems, data files and e-mail.

B. User

A Council Member, Commissioner or employee who uses the City's electronic communication system.

C. E-Communication

Electronic text or visual communication and attachments distributed via e-mails, websites, instant messaging, text messaging, twitter or comparable services.

D. Electronic Media

A method for processing or transmitting information in electronic form, including E-Communication, software programs and the Internet.

General Procedures.

A. Procedure for Electronic Communications

All Council Members, Commissioners and employees will be issued accounts for use of City electronic media for E-Communication on City business. E-Communication by nature represents and reflects upon the City's public image and integrity. Users should insure that their messages are respectful, professional, and are consistent with City policies. E-Communication should be written or otherwise presented in the same professional and respectful manner as paper communications. The City's Electronic Communication System shall be used only for City business.

CITY OF EASTVALE Administrative Policy	Policy No.:
Subject Electronic Communications Policy	Effective Date:
	Page 2 of 4

B. No use of Personal E-Communication

Users shall not use their home or business E-Communication accounts or addresses for any communication pertaining to City business. When using E-Communication, users should communicate with the public and staff solely via their designated City E-Communication addresses. Users shall not commingle E-Communication pertaining to City business with E-Communication pertaining to their home or business.

C. Electronic Communication by a Quorum of the Council and Commission or Council and Commission Standing Committee

A majority of the members of the Council or a Commission shall not send or exchange facts about or engage in discussions regarding City issues via E-Communication, including chat rooms, news groups, online forums, weblogs, twitter feeds or list-serves (collectively referred to as "Internet Forums"). Members of the Council or Commission should also be aware that electronic communication by a quorum can also occur through serial electronic communication.

D. Electronic Communications from the Public

The public may electronically communicate with the Council and Commission through email addresses listed on the City's website

E. City Electronic Communications with the Public

City Staff will post official information on upcoming and prior City Council meetings, workshops and events on the City Website. Council and Commission agendas and minutes will be posted for the current and prior calendar year. Additional materials may be posted at the discretion of the City Manager or Manager's designee.

F. Use of E-Communication During Meetings

City Council Members shall not use E-Communication at any time during a meeting of the City Council at which he or she is in attendance. No Commissioner may use E-Communication at any time during a meeting of the Commission of which he or she is a member at which he or she is in attendance. The foregoing limitation shall not apply to receipt of telephone calls or text messages from family members in the event of an urgent family matter; a Council Member or Commissioner wishes to respond to such a message during the meeting shall do so during a recess or shall excuse him or herself from the meeting to place the return call or text in a manner that does not disrupt the meeting.

CITY OF EASTVALE Administrative Policy	Policy No.:
Subject Electronic Communications Policy	Effective Date:
	Page 3 of 4

G. City Participation in Internet Forums

Individual Council and/or Commission members should exercise vigilance in answering questions or responding to comments made in Internet Forums. E-Communication through this medium can sometimes compel the Council and/or Commission member to answer questions or to respond to comments without being afforded the opportunity to provide complete information. This can sometimes result in a blogging debate to the dissatisfaction of either the Council and/or Commission member or the inquirer, or both. Although this practice should generally be discouraged, there are instances where individual City Council and/or Commission members need to answer questions or to provide comments to community residents involving an aspect of City business or policy issue in which the City is involved. In these specific instances, the Council and/or Commission member should include a disclaimer that his or her view is his or her own and not that of the collective City Council or Commission. If a Council Member or Commission member desires staff to prepare a response to a question or comment received by E-Communication or made in an Internet Forum, the Council and/or Commission member may forward the question or comment to the City Manger and request that staff prepare an appropriate response in a reasonable period of time. If preparation of a response will require significant staff time to research or draft the response, an interim response to the questioner or commenter will be sent as soon as possible acknowledging receipt of the inquiry and informing the inquirer that a response is being prepared.

Specific Procedures.

A. Retention of E-Mail

The City electronically archives E-Communications in accordance with the City's Records Retention Schedule. E-Communications that constitute preliminary drafts, notes, or intra-agency or interagency memoranda that are not retained by the City in the ordinary course of business are not required to be archived and should be deleted prior to regularly scheduled archiving. The City Clerk and City Attorney are available to assist users in determining how to address questions concerning the application of these procedures.

B. Public Records Act

City records, whether paper or electronic, are governed by the public disclosure requirements of the Public Records Act. Disclosure may be required regardless of who sends or receives a communication or document. In the event that the City receives a request for disclosure of City Records that includes E-Communications, the person responsible for the requested records must use his or her best efforts to preserve all City E-Communications covered by the request until the responsive E-Communications have been identified. Requests for disclosure of any City records applicable to E-Communication or other electronic records of any user subject to this

CITY OF EASTVALE Administrative Policy	Policy No.:
Subject Electronic Communications Policy	Effective Date:
	Page 4 of 4

policy shall be submitted to the City Clerk.

C. Confidentiality

1. California Law requires that certain information be treated as confidential and not be distributed to others inside or outside the City who do not have authorization to view such information. Council Members or Commissioners may occasionally receive confidential electronic information. Some examples of confidential information are: personnel records, internal investigations, information relating to litigation or potential litigation, attorney-client communication, information relating to labor negotiations, or information relating to confidential real estate negotiations. Such information should only be submitted or received by the City Attorney to preserve the attorney-client privilege. When Council and Commission Members receive confidential information, it should be marked "Confidential Information" so that Council and Commission Members are alerted to the nature of the information.
2. Confidential information should not be sent or forwarded to individuals or entities not authorized to receive that information and should not be sent or forwarded to City employees not authorized to view such information.
3. Council and Commission members shall exercise caution in sending confidential information by E-Communication as compared to written memoranda, letters or phone calls, because of the ease with which such information can lose confidentiality by inadvertent or intentional diversion or re-transmission by others.
4. The City Attorney should be contacted concerning any questions about whether a communication is confidential.



City of Eastvale
City Council Meeting Agenda
Staff Report

MEETING DATE: JANUARY 23, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: CAROL JACOBS, CITY MANAGER

**SUBJECT: REAFFIRM OR SELECT NEW APPOINTMENTS TO THE
PLANNING COMMISSION**

**RECOMMENDATION: REVIEW CURRENT APPOINTMENTS TO THE PLANNING
COMMISSION AND (1) REAFFIRM EXISTING PLANNING COMMISSIONERS OR
(2) APPOINT NEW MEMBER(S) OR (3) DIRECT STAFF TO ADVERTISE FOR
POSITIONS**

BACKGROUND:

The current appointments to the Planning Commission are as follows:

Joseph Tessari, appointed by Mayor Bootsma on November 17, 2010.

Karen Patel, appointed by Mayor Pro Tem Rush on November 17, 2010.

Daryl Charlson, appointed by Council Member Howell on January 9, 2013.

Fred Valentine, appointed by Council Member Welch on November 17, 2010.

William Link, appointed by Council Member DeGrandpre on November 17, 2010.

DISCUSSION:

City Council Ordinance No. 2010-07 set the Terms of Office for the Commission as follows:

“Each Planning Commissioner shall serve a term of two (2) years. Each term shall coincide with the City’s regular general election date. The first Planning Commissioners appointed shall serve until the first Planning Commission meeting after the election results of the first general municipal election are certified.”

FISCAL IMPACT:

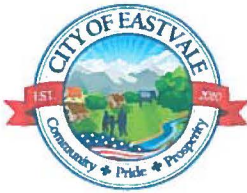
The appointed Commissioners are paid a stipend of \$50 per meeting attended.

ATTACHMENTS:

None.

Prepared by: Ariel Berry, Assistant City Clerk

Reviewed by: Carol Jacobs, City Manager



City of Eastvale
City Council Meeting Agenda
Staff Report

MEETING DATE: JANUARY 23, 2013
TO: MAYOR AND COUNCIL MEMBERS
FROM: CAROL JACOBS, CITY MANAGER
SUBJECT: REAFFIRM OR SELECT NEW APPOINTMENTS TO THE PUBLIC SAFETY COMMISSION

RECOMMENDATION: REVIEW CURRENT APPOINTMENTS TO THE PUBLIC SAFETY COMMISSION AND (1) REAFFIRM EXISTING PUBLIC SAFETY COMMISSIONERS OR (2) APPOINT NEW MEMBER(S) OR (3) DIRECT STAFF TO ADVERTISE FOR POSITIONS; AND NOMINATION OF PUBLIC SAFETY COMMISSIONER BY COUNCIL MEMBER HOWELL

BACKGROUND:

The current appointments to the Public Safety Commission are as follows:

Robert Johnson, appointed by Mayor Bootsma on September 26, 2012.
David Allis, appointed by Mayor Pro Tem Rush on April 27, 2011.
Rob Medrano, appointed by Council Member Welch on April 27, 2011.
Chris Kiltz, appointed by Council Member DeGrandpre on January 9, 2013.

There is currently a vacant seat on the Public Safety Commission, to be appointed by Council Member Howell.

DISCUSSION:

City Council Ordinance No. 2011-03 set the Terms of Office for the Commission as follows:

“Each Public Safety Commissioner shall serve a term of two (2) years. Each term shall coincide with the City’s regular general election date. The first Public Safety Commissioners appointed shall serve until the first Public Safety Commission meeting after the election results of the first general municipal election is certified.”

FISCAL IMPACT:

The appointed Commissioners are paid a stipend of \$50 per meeting attended.

ATTACHMENTS:

None.

Prepared by: Ariel Berry, Assistant City Clerk
Reviewed by: Carol Jacobs, City Manager



City of Eastvale
City Council Meeting Agenda
Staff Report

MEETING DATE: JANUARY 23, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: CAROL JACOBS, CITY MANAGER

**SUBJECT: REAFFIRM OR SELECT NEW APPOINTMENTS TO THE
EASTVALE COMMUNITY FOUNDATION**

**RECOMMENDATION: REVIEW CURRENT APPOINTMENTS TO THE EASTVALE
COMMUNITY FOUNDATION AND (1) REAFFIRM EXISTING BOARD MEMBERS
OR (2) APPOINT NEW MEMBER(S) OR (3) DIRECT STAFF TO ADVERTISE FOR
POSITIONS**

BACKGROUND:

The current appointments to the Eastvale Community Foundation are as follows:

Stuart "Jeff" Williams, appointed by Mayor Bootsma on July 27, 2011.

Yvonne Benitez, appointed by Council Member Welch on July 27, 2011.

Al Nassar, appointed by Council Member DeGrandpre on July 27, 2011.

Julie Reyes, appointed by a consensus of the City Council on July 27, 2011.

DISCUSSION:

The Bylaws of the Eastvale Community Foundation currently read:

"The Directors shall be appointed to two year terms by the City Council of the City of Eastvale, who shall also have the power to fill vacancies and to remove Directors. Each term shall coincide with the City's regular general election date. If a vacancy occurs otherwise than by expiration of a term, it shall be filled by appointment for the unexpired portion of the term by the City Council. All Directors serve at the will and pleasure of the City Council."

FISCAL IMPACT:

None.

ATTACHMENTS:

None.

Prepared by: Ariel Berry, Assistant City Clerk

Reviewed by: Carol Jacobs, City Manager



City of Eastvale
City Council Meeting Agenda
Staff Report

MEETING DATE: JANUARY 23, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: ERIC NORRIS, PLANNING DIRECTOR

SUBJECT: POLICY REGARDING THE PREPARATION OF ENVIRONMENTAL DOCUMENTS FOR DEVELOPMENT PROJECTS

RECOMMENDATION: CONSIDER STAFF'S RECOMMENDATION, AND, IF DESIRED, ADOPT A "CITY OF EASTVALE ENVIRONMENTAL REVIEW POLICY"

BACKGROUND:

As the Council is aware, most development projects in Eastvale (and publicly sponsored projects as well) are required by state law to be accompanied by an analysis of their potential environmental impacts. This analysis, required by the California Environmental Quality Act (CEQA), is intended to provide a complete, accurate, and impartial analysis of a project so that decision makers are aware of the potential ramifications of approving and implementing a project.

DISCUSSION:

The City, which under state law is the "lead agency" for the CEQA process on projects it approves (that is, the City is in the lead for all environmental analyses), has a legal and ethical interest in ensuring that the review of public and private projects is conducted in a way that leads to accurate and unbiased information.

Staff suggests that the City's interests in this area include the following:

- **Complete and accurate** information, prepared by consultants with the proper expertise for the specific project at hand. For instance, a project involving potential traffic impacts should have a traffic study prepared by a qualified expert.
- A process which is **fully under the control of, and directed by, City staff**. State law places the City in a leadership position for the review of proposed projects. Staff believes that this includes City review and approval of the plan for technical review before it takes

place, and City review and approval of completed studies and reports before they are released for public review.

- The **avoidance of potential conflicts of interest**, whether real or perceived. For large projects in particular, the environmental review process is often watched closely by the public and other interested parties. Having environmental analysis prepared by a consultant who has a financial interest in the project calls into question the impartiality of the analysis, and stain the City's reputation for fairness and transparency, and could encourage legal challenges to project approvals.

The proposed policy attached to this staff report addresses all of these issues.

To implement the policy, staff recommends the following basic approach:

- 1) The City will establish a list of pre-approved firms qualified to provide environmental review services in Eastvale. The list would be produced by seeking statements of qualifications from consulting firms; the qualifications would be reviewed by staff and a final list of qualified firms would be prepared. The list of qualified firms would be reviewed on a regular basis (generally every 2-3 years), based on seeking new statements of qualifications.
- 2) When a development project is submitted, Planning staff would perform the same basic review for application completeness that is done for all projects. At the same time, a determination of the type of environmental document which will be required will be performed.
- 3) Once a determination has been made about the type of environmental document which is needed, the applicant would be given the choice of having City staff prepare the analysis *or* seeking proposals from some or all of the firms on the prequalified list.
- 4) If the applicant selects to use City staff, work would proceed and the applicant would be billed for staff's time and other expenses (such as the cost of technical studies, which would be performed by firms selected by the City).
- 5) If the applicant wishes to seek proposals from firms on the pre-qualified list, City staff would send a brief Request for Proposals to firms on the list which are acceptable to the applicant *and* which do not have a potential conflict of interest with the applicant (which could be based on other work being done for the applicant).
- 6) Once the proposals are received, City staff would review the scopes of work to ensure that the proper level of environmental review is performed. All proposals meeting this standard would be provided to the applicant.
- 7) The applicant would choose any of the proposals approved by staff.
- 8) The consulting firm would enter into a contract with the City, and would work at the direction of City staff to prepare the environmental analysis. Depending on the project, a specific agreement with the applicant may be drafted to clarify how the applicant, City staff, and the environmental consultant will coordinate on the preparation of the environmental document.

City staff has successfully implemented this basic system in other jurisdictions. In practice, most minor environmental review will likely be done by City staff; the delay involved in seeking proposals for minor work is usually not acceptable to applicants, and staff is generally cost competitive with outside firms.

RECOMMENDATION:

Staff recommends that the City Council approve the attached “Environmental Review Policy,” and direct staff to begin implementing the procedures outlined above to implement the policy.

FISCAL IMPACT:

Developing detailed procedures will involve a minor commitment of staff time. All of staff’s work implementing the proposed policy and overseeing the CEQA process for development projects is paid for by project applicants.

ATTACHMENTS:

1. Recommended Environmental Review Policy

Prepared by: Eric Norris, Mark Teague
Reviewed by: Carol Jacobs, City Manager
John Cavanaugh, City Attorney

CITY OF EASTVALE Administrative Policy	Policy No.:
Subject ENVIRONMENTAL REVIEW POLICY	Effective Date:
	Page 1 of 2

Purpose.

This administrative policy establishes a procedure for the environmental review process of for the development community regarding proposed projects that the process provides complete, accurate, and unbiased information for decision makers. This policy will be implemented for all projects, public and private.

Applicability.

This policy will be applied to all proposed projects requiring environmental review.

Process and Procedures.

1. All environmental analysis documents, and the technical studies on which they are based, shall be prepared by qualified persons with the proper credentials, training, and experience for the project at hand.
2. The City of Eastvale, fulfilling its role as “lead agency” for projects requiring environmental analysis, shall be in charge of the entire environmental review process, including but not limited to:
 - a. Selecting consultants who are qualified to provide environmental review and related technical services.
 - b. Reviewing and approving the scope of services for all environmental reviews before any work begins.
 - c. Reviewing and approving all draft analyses (including technical reports) before any information is made available for public review as required by state law.

3. To ensure that all analysis is free from bias, and to preserve the public’s trust in the impartiality and transparency of the City’s processes, the City will ensure that environmental studies and technical reports are prepared by qualified consultants who have no real or perceived conflict of interest as a result of their connection with the project applicant.

A. Procedures:

1. The City will establish a list of pre-approved firms qualified to provide environmental review services in Eastvale. The list would be produced by seeking statements of qualifications from consulting firms; the qualifications would be reviewed by staff and a final list of qualified firms would be prepared. The list of qualified firms would be reviewed on a regular basis (generally every 2-3 years), based on seeking new statements of qualifications.

CITY OF EASTVALE Administrative Policy	Policy No.:
Subject ENVIRONMENTAL REVIEW POLICY	Effective Date:
	Page 2 of 2

2. When a development project is submitted, Planning staff would perform the same basic review for application completeness that is done for all projects. At the same time, a determination of the type of environmental document which will be required will be performed.
3. Once a determination has been made about the type of environmental document which is needed, the applicant would be given the choice of having City staff prepare the analysis *or* seeking proposals from some or all of the firms on the prequalified list.
4. If the applicant selects to use City staff, work would proceed and the applicant would be billed for staff's time and other expenses (such as the cost of technical studies, which would be performed by firms selected by the City).
5. If the applicant wishes to seek proposals from firms on the pre-qualified list, City staff would send a brief Request for Proposals to firms on the list which are acceptable to the applicant *and* which do not have a potential conflict of interest with the applicant (which could be based on other work being done for the applicant).
6. Once the proposals are received, City staff would review the scopes of work to ensure that the proper level of environmental review is performed. All proposals meeting this standard would be provided to the applicant.
7. The applicant would choose any of the proposals approved by staff.
8. The consulting firm would enter into a contract with the City, and would work at the direction of City staff to prepare the environmental analysis. Depending on the project, a specific agreement with the applicant may be drafted to clarify how the applicant, City staff, and the environmental consultant will coordinate on the preparation of the environmental document.



City of Eastvale
City Council Meeting Agenda
Staff Report

MEETING DATE: JANUARY 23, 2013

TO: MAYOR AND COUNCIL MEMBERS

FROM: CAROL JACOBS, CITY MANAGER

SUBJECT: CODE ENFORCEMENT SERVICES

RECOMMENDATION: AUTHORIZE THE CITY MANAGER TO HIRE A CODE ENFORCEMENT OFFICER AS A FULL-TIME EMPLOYEE

BACKGROUND:

Since incorporation the City of Eastvale has placed a high priority on code enforcement activities within the City. Currently the City has funded a code enforcement officer and a code enforcement supervisor position. Code enforcement services are provided Monday through Friday from 7:30 a.m. to 5:30 p.m.

In July of 2012, the Code Enforcement Supervisor position became vacant. In the interim the County of Riverside has provided a Code Enforcement Officer to replace the vacant position. This position has been filled on a month to month basis until such time as the City hires a replacement.

DISCUSSION:

The County of Riverside is experiencing financial difficulties, which has resulted in a reduction in workforce of County code enforcement officers. The Code Enforcement Officer assigned to Eastvale is among those who have been laid off. This situation provides the City with an opportunity to re-evaluate the code enforcement operation to ensure the best possible service to the community in the most cost effective manner.

Knowledge of the community and consistency is important in operating an effective code enforcement program. The program is most effective when staff understands the issues, the residents and works well with the community.

While contracting with the County has been a good experience, the City does not have the flexibility to pick and choose who the County provides as staff. We have an opportunity to bring this function in-house and ensure consistency and knowledge of the City to the operation.

FISCAL IMPACT:

The contract with the County of Riverside is \$101,808 per year. If the City Council chooses to bring this position in-house the cost is \$84,374 (salary and benefits) a savings of \$17,434. These funds are budgeted in the General Fund.

ATTACHMENTS:

None.

Prepared by: Carol Jacobs

Reviewed by: John Cavanaugh, City Attorney



City of Eastvale
City Council Meeting Agenda
Staff Report

MEETING DATE: JANUARY 23, 2013

9. *COUNCIL COMMUNICATIONS*



City of Eastvale
City Council Meeting Agenda
Staff Report

MEETING DATE: JANUARY 23, 2013

10. CITY MANAGER'S REPORT



City of Eastvale

City Council Meeting Agenda

Staff Report

MEETING DATE: JANUARY 23, 2013

11. CLOSED SESSION:

11.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Initiation of litigation pursuant to subdivision (c) of Section 54956.9:

Number of Cases: One (1)