



CITY OF EASTVALE

# CITY OF EASTVALE SIDEWALK VENDING PERMIT APPLICATION

Date Received, For Official Use Only

Fill out the application in its entirety. Incomplete applications will not be processed.

## Business Information

Business Name (dba): \_\_\_\_\_

Business Name (Legal Name): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_ City State Zip Code

Email address: \_\_\_\_\_

· OFFICIAL USE ONLY ·
Date Entered: _____
SWV _____

## Business Operations

Description of Food or Merchandise offered for Sale or Exchange:

\_\_\_\_\_  
\_\_\_\_\_

Proposed Days & Hours of Operation:

\_\_\_\_\_  
\_\_\_\_\_

Proposed Location of Operation **NOTE:** No permit will confer entitlement or exclusive right to vend at a specific location.

\_\_\_\_\_  
\_\_\_\_\_

Mobility:  Mobile/Roaming  Stationary

## Business Owner/Officer(s) Information:

 Enter below the names of Owners, Partners or Corporate Officers

Owner Name #1: \_\_\_\_\_

Owner Name #2: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Phone #: \_\_\_\_\_

## Employee Information:

 Enter below the names of all Employees (attach additional sheets if necessary)

Employee Name #1: \_\_\_\_\_

Employee Name #2: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Employee Name #3: \_\_\_\_\_

Employee Name #4: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Phone #: \_\_\_\_\_

## Fees and Acknowledgments:

- New Application Fee: \$185.00
- Renewal Fee: \$ 59.00
- Late Fee: \$ 41.00

**TOTAL** \$ \_\_\_\_\_

· OFFICIAL USE ONLY ·
Payor: _____
Check #: _____ CR #: _____

Acceptance of payment does not constitute approval of a Sidewalk Vending Permit. Authorization to sell food or merchandise is not granted until a Sidewalk Vending Permit is issued and the Sidewalk Vendor is in compliance with City Ordinance No. 19-02. I hereby declare under penalty of perjury that the information contained in this application is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## VERIFICATION: To be completed by Staff ONLY

BUS #: \_\_\_\_\_

DL/ID #: \_\_\_\_\_

Food Handlers Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Health Permit #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Liability Insurance Certificate #: \_\_\_\_\_

Seller's Permit #: \_\_\_\_\_



CITY OF EASTVALE

City of Eastvale  
12363 Limonite Avenue Suite 910  
Eastvale, CA 91752

## Sidewalk Vending Permit Instructions

Welcome to the City of Eastvale. The following is basic information about the Sidewalk Vending Permit process.

### Definitions

1. Roadside vending means vending from a motorized vehicle operated on a public or private street.
2. A sidewalk vendor is a person who sells food or merchandise from a pushcart, stand, display, pedal-driven cart, wagon, showcase, rack or other nonmotorized conveyance, or from one's person, upon a public sidewalk or other pedestrian path.
3. A roaming sidewalk vendor is a sidewalk vendor who moves from place to place and stops only to complete a transaction.
4. A stationary sidewalk vendor is a sidewalk vendor who vends from a fixed location.

### Business Registration Requirement

According to section 6.76.030 of Eastvale Municipal Code, no sidewalk vendor, roaming or stationary, or roadside vendor may operate anywhere within the City without first obtaining a Business Registration.

### Permit Required

According to section 6.76.050 of Eastvale Municipal Code, no sidewalk vendor, roaming or stationary, may vend anywhere within the City without first obtaining a Sidewalk Vending Permit. Roadside vendors do not need to obtain a Sidewalk Vending Permit.

### Application Requirements

To obtain a Sidewalk Vending Permit, an application must be completed accurately and legibly. All fields are required and incomplete applications will not be processed. Sidewalk vendors must provide originals of the following as part of their application:

- Valid identification such as a California Drivers License or Identification Card
- Valid Business Registration Certificate from the City of Eastvale
- Valid California Department of Tax and Fee Administration (CDFTA) Seller's Permit
- Valid Food Handlers Card from the Riverside County Department of Environmental Health, if selling food
- Valid Environmental Health Permit from the Riverside County Department of Environmental Health, if selling food
- A valid Certificate of Liability Insurance

### Application, Renewal & Late Fees

1. The new application fee for a Sidewalk Vending Permit is \$185.00.
2. Sidewalk Vending Permits expire six months after the date of issuance. The renewal fee for a Sidewalk Vending Permit is \$59.00. Any application for renewal received by the City (30) days after the expiration date shall be subject to a late fee of \$41.00.

### Application Review

An application for a Sidewalk Vending Permit will be reviewed for completeness and compliance to City Ordinance No. 19-02. A Sidewalk Vending Permit will be issued following upon successful completion of this review.

If you have any questions, please contact (951) 703-4440 or email [sidewalkvending@eastvaleca.gov](mailto:sidewalkvending@eastvaleca.gov).