



**City of Eastvale**  
**City Council Meeting Agenda**  
**Staff Report**

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**MEETING DATE: DECEMBER 9, 2015**

**TO: HONORABLE MAYOR AND COUNCIL MEMBERS**

**FROM: JAMES R. RILEY, INTERIM FINANCE DIRECTOR**

**SUBJECT: TREASURER'S REPORT – QUARTER ENDED SEPTEMBER 30, 2015**

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**RECOMMENDATION: RECEIVE AND FILE THE CITY TREASURER'S REPORT**

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**BACKGROUND:**

In accordance with Resolution 11-02, City of Eastvale's Investment Policy, adopted January 12, 2011, the City Treasurer is required to submit a quarterly treasurer's report to the City Council. The report shall include types of investments, investment ratings, institutions involved, dates of purchases, dates of maturity, amount of deposits or cost of the security, current market value of the securities, interest rates, investment fund balances and a statement that there are sufficient funds to meet the City's cash obligations.

**DISCUSSION:**

With the recent additions to the City's investment portfolio, staff has developed a more detailed Investment Report to be presented to Council. The result are two schedules which will allow Council to review the total cash available to the City and to review the types of investments that the City of Eastvale holds and the pertinent details of those investments.

Schedule 1, Schedule of Investments, includes a breakdown of the City's investments by "Active" or "Inactive" Deposits. "Active Deposits" are those accounts which receive revenues, whereas "Inactive Deposits" are available for use but are not earning revenues. Moreover, the City's investments are presented at par value (face value), book value, and market value and with all supplemental information as required by the City's investment policy.



# City of Eastvale

## City Council Meeting Agenda

### Staff Report

Schedule 2, Dash Board Report Card, consists of four sections:

- I. Cash Flow – This section compares the Active and Inactive Deposits at June 30 for the prior two fiscal years and the three months for the current quarter. Additionally, this section shows the change in Active Deposits from each of the compared periods.
- II. Liquidity Calculation – Liquidity is amount of capital that is available for investment or spending. Liquidity is determined by means of a calculation using monthly cash balances and expenditures reduced by reserve requirements.
- III. Portfolio Diversification – This section reflects the diversification of the City of Eastvale’s portfolio by both type of instrument and length of maturity.
- IV. Portfolio Performance Measures – The section gives a comparison of the City’s investment yields compared to various treasury benchmarks. This section also compares budget to actuals in the area of interest earned.

The City of Eastvale’s Schedule of Investments is in compliance with the City’s Investment Policy. The City has sufficient funds to meet its expenditure requirements for the next six months. Total cash and investments at September 30, 2015 is \$46,199,238.76 (book value). Interest income earned through September 30, 2015 is \$33,489.59.

#### **FISCAL IMPACT:**

No budget or fiscal impact.

#### **STRATEGIC PLAN IMPACT:**

Goal 1: Establish a solid fiscal foundation for the City

#### **ATTACHMENTS:**

1. Schedule of Investments – September 30, 2015
2. Dash Board Report Card – September 30, 2015

Prepared by: James R. Riley, Interim Finance Director

Reviewed by: Michele Nissen, City Manager

John Cavanaugh, City Attorney



City of Eastvale  
 Schedule of Investments  
 As of September 30, 2015

Institution	Par Value	Book Value Price @ Cost	(Fair Value) Market Value	Accrued Interest	Yield	Purchase Date	Maturity Date
<b><u>ACTIVE DEPOSITS</u></b>							
<i>Money Market Accounts:</i>							
Citizens Business Bank - Money Market	\$ 4,923,662.14	\$ 4,923,662.14	\$ 4,923,662.14		0.350%	N/A	N/A
<b>Total Money Market</b>	<b>\$ 4,923,662.14</b>	<b>\$ 4,923,662.14</b>	<b>\$ 4,923,662.14</b>		<b>0.350%</b>		
<i>Pooled Investment Accounts:</i>							
Local Agency Investment Fund	\$ 25,737,073.20	\$ 25,737,073.20	\$ 25,752,377.65		0.337%	N/A	N/A
<b>Total Pooled Investment</b>	<b>\$ 25,737,073.20</b>	<b>\$ 25,737,073.20</b>	<b>\$ 25,752,377.65</b>		<b>0.337%</b>		
<i>Certificates of Deposit:</i>							
Capital One NA McLean VA CD	\$ 248,000.00	\$ 248,000.00	\$ 247,985.12	\$ 78.69	1.650%	09/16/15	09/24/18
GE Cap Bk Salt Lake City UT CD	\$ 248,000.00	\$ 248,000.00	\$ 248,634.88	\$ 61.31	0.900%	09/18/13	03/21/16
Discover Bk Greenwood DE CD	\$ 248,000.00	\$ 248,000.00	\$ 249,455.76	\$ 40.87	1.200%	09/18/13	09/26/16
Sallie Mae Bank Salt Lake City UT CD	\$ 248,000.00	\$ 248,000.00	\$ 249,371.44	\$ 789.73	1.050%	12/04/13	12/12/16
Firstbank PR Santurce CD	\$ 249,000.00	\$ 249,000.00	\$ 249,278.88	\$ 88.18	0.750%	12/05/13	12/14/15
Flushing Bank NY CD	\$ 249,000.00	\$ 249,000.00	\$ 250,060.74	\$ 77.81	0.750%	12/11/13	06/30/16
Rollstone Bank Fitchburg MA CD	\$ 249,000.00	\$ 249,000.00	\$ 249,196.71	\$ 253.05	0.550%	01/14/14	01/25/16
BMW Bank NA Salt Lake City UT CT	\$ 249,000.00	\$ 249,000.00	\$ 249,166.83	\$ 159.00	0.500%	02/10/14	02/16/16
Bank Baroda New York NY CD	\$ 248,000.00	\$ 248,000.00	\$ 249,202.80	\$ 505.43	1.000%	01/14/14	01/17/17
GE Cap Ret Bk Draper UT CD	\$ 248,000.00	\$ 248,000.00	\$ 248,748.96	\$ 332.57	1.050%	02/10/14	02/17/17
Goldman Sachs New York NY CD	\$ 248,000.00	\$ 248,000.00	\$ 248,602.64	\$ 78.69	1.050%	03/11/14	03/20/17
Community & South Atlanta GA CD	\$ 249,000.00	\$ 249,000.00	\$ 249,398.40	\$ 591.88	0.500%	04/02/14	04/08/16
Key Bank CD Cleveland OH CD	\$ 249,000.00	\$ 249,000.00	\$ 249,824.19	\$ 681.68	0.600%	04/02/14	10/17/16
Private Bank & TC Chicago Ill CD	\$ 248,000.00	\$ 248,000.00	\$ 248,724.16	\$ 1,131.58	1.000%	04/02/14	04/17/17
Citizens State Bank CD Okemah OK CD	\$ 249,000.00	\$ 249,000.00	\$ 249,356.07	\$ 62.15	0.500%	05/06/14	05/12/16
Barclays Bank CD Wilmington DE CD	\$ 248,000.00	\$ 248,000.00	\$ 248,498.48	\$ 1,037.82	1.100%	05/06/14	05/15/17
Synovus Bank CD Columbus GA CD	\$ 249,000.00	\$ 249,000.00	\$ 249,754.47	\$ 700.31	0.750%	05/06/14	11/15/16
Home Bank CD Lake Mary FL CD	\$ 249,000.00	\$ 249,000.00	\$ 247,501.20	\$ 240.70	1.200%	03/10/15	03/29/18
Ally Bk Midvale UT CD	\$ 248,000.00	\$ 248,000.00	\$ 247,930.56	\$ 28.61	1.050%	03/17/15	09/26/17
Amex Centurion Salt Lake City UT CD	\$ 248,000.00	\$ 248,000.00	\$ 245,929.20	\$ 1,102.78	1.050%	06/09/15	06/18/18
<b>Total Certificates of Deposit</b>	<b>\$ 4,969,000.00</b>	<b>\$ 4,969,000.00</b>	<b>\$ 4,976,621.49</b>	<b>\$ 8,042.84</b>			
<b><u>ACTIVE DEPOSITS TOTAL</u></b>	<b>\$ 35,629,735.34</b>	<b>\$ 35,629,735.34</b>	<b>\$ 35,652,661.28</b>		<b>0.419%</b>		
<b><u>INACTIVE DEPOSITS</u></b>							
<i>Checking Account:</i>							
Citizens Business Bank - Checking		\$ 13,387,050.80	\$ 13,387,050.80		0.000%	N/A	N/A
<b>Total</b>		<b>\$ 13,387,050.80</b>	<b>\$ 13,387,050.80</b>		<b>0.000%</b>		
<b><u>INACTIVE DEPOSITS TOTAL</u></b>		<b>\$ 13,387,050.80</b>	<b>\$ 13,387,050.80</b>				
<b><u>GRAND TOTAL CASH</u></b>		<b>\$ 49,016,786.14</b>	<b>\$ 49,039,712.08</b>				

Per Government Code requirements, the Investment Report is in compliance with the City of Eastvale's Investment Policy, and there are adequate funds available to meet budgeted and actual expenditures for the next six months.

James R. Riley, Interim Finance Director  
 11/10/2015



**City of Eastvale  
Dash Board Report Card  
As of September 30, 2015**

	JUNE FY 2013-14	JUNE FY 2014-15	JULY FY 2015-16	AUGUST FY 2015-16	SEPTEMBER FY 2015-16
<b>I. CASH FLOW</b>					
<b>ACTIVE DEPOSITS</b>					
<b>Book Value Price @ Cost</b>					
Citizen's Business Bank - Money Market	\$ 2,910,040.37	\$ 2,920,222.08	\$ 2,921,090.15	\$ 4,922,246.15	\$ 4,923,662.14
LAIF	\$ 20,671,336.74	\$ 25,721,881.36	\$ 25,737,073.20	\$ 25,737,073.20	\$ 25,737,073.20
Treasury Bills	\$ -	\$ -	\$ -	\$ -	\$ -
CD - Ally Bk Midvale Utah CD	\$ 249,000.00	\$ -	\$ -	\$ -	\$ -
CD - ST Bk of India CD New York NY CD	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ -
CD - GE Cap Bk Salt Lake City UT CD	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00
CD - Discover Bk Greenwood DE CD	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00
CD - Beal Bank USA Las Vegas NV CD	\$ 249,000.00	\$ -	\$ -	\$ -	\$ -
CD - Firstbank PR Santurce CD	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00
CD - Flushing Bank NY CD	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00
CD - Sallie Mae Bank Salt Lake City UT CD	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00
CD - Rollstone Bank Fitchburg MA CD	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00
CD - Bank Baroda New York NY	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00
CD - BMW Bank NA Salt Lake City UT	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00
CD - Doral Bank Catano PR	\$ 249,000.00	\$ -	\$ -	\$ -	\$ -
CD - GE Cap Ret Bk Draper UT	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00
CD - Goldman Sachs New York NY	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00
CD - Community & South Atlanta GA CD	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00
CD - Key Bank CD Cleveland OH CD	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00
CD - Private Bank & TC Chicago Ill CD	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00
CD - Citizens State Bank CD Okemah OK CD	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00
CD - Barclays Bank CD Wilmington DE CD	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00
CD - Synovus Bank CD Columbus GA CD	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00
CD - Home Bank CD Lake Mary FL CD	\$ -	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00	\$ 249,000.00
CD - Ally Bk Midvale UT CD	\$ -	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00
CD - Amex Centurion Salt Lake City UT CD	\$ -	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00	\$ 248,000.00
CD - Capital One NA Mclean VA CD	\$ -	\$ -	\$ -	\$ -	\$ 248,000.00
<b>ACTIVE DEPOSIT TOTALS</b>	<b>\$ 28,552,377.11</b>	<b>\$ 33,611,103.44</b>	<b>\$ 33,627,163.35</b>	<b>\$ 35,628,319.35</b>	<b>\$ 35,629,735.34</b>
<b>INACTIVE DEPOSITS</b>					
Citizen's Business Bank - Checking	<u>\$ 5,824,630.65</u>	<u>\$ 12,588,135.32</u>	<u>\$ 15,789,931.32</u>	<u>\$ 12,226,157.01</u>	<u>\$ 13,387,050.80</u>
<b>INACTIVE DEPOSITS TOTALS</b>	<b>\$ 5,824,630.65</b>	<b>\$ 12,588,135.32</b>	<b>\$ 15,789,931.32</b>	<b>\$ 12,226,157.01</b>	<b>\$ 13,387,050.80</b>
<b>GRAND TOTAL CASH</b>	<b>\$ 34,377,007.76</b>	<b>\$ 46,199,238.76</b>	<b>\$ 49,417,094.67</b>	<b>\$ 47,854,476.36</b>	<b>\$ 49,016,786.14</b>
Change in Active Deposits from Prior Period	\$ 13,522,063.89	\$ 5,058,726.33	\$ 16,059.91	\$ 2,001,156.00	\$ 1,415.99
<b>II. LIQUIDITY CALCULATION</b>					
Liquidity	\$ 28,983,040.77	\$ 39,408,274.93			\$ 41,417,413.47
Average Cash Balance	\$ 29,386,091.19	\$ 39,026,258.28			\$ 42,463,916.41
Emergency Reserve (to be established by policy)	\$ 9,264,117.98	\$ 9,126,291.23			\$ 9,164,742.13
Six Month Cash Reserve	\$ 9,264,117.98	\$ 9,126,291.23			\$ 9,164,742.13
Available Reserve for Longer Term Investment	\$ 19,288,259.13	\$ 24,484,812.21			\$ 32,252,671.35



**City of Eastvale  
Dash Board Report Card  
As of September 30, 2015**

	JUNE FY 2013-14	JUNE FY 2014-15	JULY FY 2015-16	AUGUST FY 2015-16	SEPTEMBER FY 2015-16
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**III. PORTFOLIO DIVERSIFICATION**

**DIVERSIFICATION BY INSTRUMENT**

Money Market	10.19%	8.69%	8.69%	13.82%	13.82%
LAIF	72.40%	76.53%	76.54%	72.24%	72.23%
Treasury Bills	0.00%	0.00%	0.00%	0.00%	0.00%
Certificates of Deposit	17.41%	14.78%	14.78%	13.95%	13.95%
	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>

**DIVERSIFICATION BY MATURITY**

Less Than 90 Days	82.59%	85.95%		86.75%
90 Days (13 Weeks)	0.00%	0.00%		0.00%
Six Months (26 Weeks)	0.00%	0.74%		2.09%
One Year (52 Weeks)	1.74%	11.09%		9.06%
Two Years (104 Weeks)	6.10%	2.22%		2.09%
Three Years (156 Weeks)	9.57%	0.00%		0.00%
	<u>100.00%</u>	<u>100.00%</u>		<u>100.00%</u>

**IV. PORTFOLIO PERFORMANCE MEASURES**

Yield at Cost Month	0.339%	0.388%		0.419%
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**BENCHMARKS**

6 Month CD	0.23	0.30		0.30
1 Year CD	0.90	0.55		0.50
90 Day T-Bill	0.04	0.01		0.14
2 Year Treasury	0.45	0.67		0.83
10 Year Treasury	2.60	2.42		2.26

Annual Interest Budget	\$ 25,129.00	\$ 33,050.00	\$ 48,070.00	\$ 48,070.00	\$ 48,070.00
Money Market	\$ 7,966.11	\$ 10,194.71	\$ 868.07	\$ 1,156.00	\$ 1,415.99
Treasury Bills	\$ -	\$ -	\$ -	\$ -	\$ -
Certificate of Deposits	\$ 17,323.26	\$ 42,104.83	\$ 1,884.71	\$ 3,264.54	\$ 4,177.28
LAIF	\$ 46,588.16	\$ 54,335.30	\$ -	\$ -	\$ 20,723.00
LAIF Mark to Market	\$ 6,175.57	\$ 9,670.89	\$ -	\$ -	\$ -
Total Period Interest Earned	<u>\$ 78,053.10</u>	<u>\$ 116,305.73</u>	<u>\$ 2,752.78</u>	<u>\$ 4,420.54</u>	<u>\$ 26,316.27</u>
Total YTD Interest Earned	\$ 78,053.10	\$ 116,305.73	\$ 2,752.78	\$ 7,173.32	\$ 33,489.59
Over/(Under) Annual Budget	\$ 52,924.10	\$ 83,255.73	\$ (45,317.22)	\$ (40,896.68)	\$ (14,580.41)
% of Annual Budget	310.610%	351.908%	5.727%	14.923%	69.668%



**City of Eastvale  
Liquidity Calculation  
Based on Fiscal Year 2015-2016 Actual/Cash Budget Forecast  
As of September 30, 2015**

**MONTHLY CASH BALANCES**

<u>Month</u>	<u>Citizen's</u>	<u>LAIF</u>	<u>CD's</u>	<u>Total Cash By Month</u>	<u>Expenditures By Month</u>
July	\$ 18,711,021	\$ 25,737,073	\$ 4,969,000	\$ 49,417,095	\$ 1,021,986
August	\$ 17,148,403	\$ 25,737,073	\$ 4,969,000	\$ 47,854,476	\$ 700,377
September	\$ 18,310,713	\$ 25,737,073	\$ 4,969,000	\$ 49,016,786	(b) \$ 3,154,192
October	(c) \$ 9,452,633	\$ 20,695,340	\$ 4,971,000	(a) \$ 35,118,973	\$ 1,781,823
November	\$ 9,959,348	\$ 20,695,340	\$ 4,971,000	\$ 35,625,688	\$ 982,514
December	\$ 11,844,811	\$ 20,695,340	\$ 4,971,000	\$ 37,511,151	\$ 1,714,748
January	\$ 16,231,373	\$ 20,708,601	\$ 4,971,000	\$ 41,910,974	\$ 2,639,241
February	\$ 14,911,125	\$ 20,708,601	\$ 4,971,000	\$ 40,590,726	\$ 1,971,948
March	\$ 14,410,651	\$ 20,708,601	\$ 4,970,000	\$ 40,089,252	\$ 1,479,927
April	\$ 15,665,440	\$ 20,721,881	\$ 4,970,000	\$ 41,357,321	\$ 715,452
May	\$ 19,183,435	\$ 20,721,881	\$ 4,970,000	\$ 44,875,316	\$ 999,425
June	\$ 15,508,357	\$ 25,721,881	\$ 4,969,000	\$ 46,199,239	\$ 1,167,851
(1) \$ 181,337,310.76	(2) \$ 268,588,686.14	(2) \$ 59,641,000.00	\$ 509,566,996.90	(e) \$ 42,463,916.41	(1) \$ 18,329,484.25
<b>Average</b>	<b>\$ 15,111,442.56</b>	<b>\$ 22,382,390.51</b>	<b>\$ 4,970,083.33</b>	<b>\$ 42,463,916.41</b>	<b>\$ 1,527,457.02</b>

<u>Lowest Balance</u>	<u>Highest Expense</u>	<u>Lowest Deposits</u>	<u>Liquidity</u>	<u>Six Month Cash Reserve</u>
(a) \$ 35,118,972.83	(b) \$ 3,154,192.09	(c) \$ 9,452,632.73	(d) \$ 41,417,413.47	(4) \$ 9,164,742.13

(d) Liquidity Calculation

(e) Avg Monthly Cash Balance  
Less 50% Emergency Reserve  
Available Investment Liquidity

(d) \$ 41,417,413.47	(e) \$ 42,463,916.41
(3) \$ (9,164,742.13)	\$ (9,164,742.13)
<u>\$ 32,252,671.35</u>	<u>\$ 33,299,174.28</u>

**Notes:**

- (1) Actual/Forecast Cash Budget FY 2015/16
- (2) Monthly Bank Reconciliations
- (3) Recommended Emergency Reserve
- (4) Six Month Cash Reserve based on FY 15/16 Actual/Forecasted Annual Expenditures divided by two.